



# Drummond & Drummond

A Limited Liability Partnership  
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Via email: [buildinginspections@portlandmaine.gov](mailto:buildinginspections@portlandmaine.gov)

City of Portland  
Inspections Division  
389 Congress Street, Room 315  
Portland, Maine 04101

*Re: Application to Convert to Condominium Units*

Dear Inspections Division Staff:

Enclosed please find an application to convert the vacant property at 112 Clark Street (formerly a three-family property) into three condominium units. Because the property was vacant when acquired by our client, there was no need to send notices to tenants. There are no other documents, plans or materials needed for this conversion application. Please call my assistant, Fatima Lima, at 774-0317, to arrange payment of the fees.

Please contact me if you have any questions about this conversion permit application. When the permit is issued, please send it to me by email or at the address above. Thank you for your prompt review and anticipated approval.

Very truly yours,

Nathaniel R. Huckel-Bauer, Esq.

NRH/fl  
Enclosures