Approved for Historic Preservation
Certificate of Appropriateness
Date: 05/15/17

Date: 4/25/17

HISTORIC PRESERVATION
APPLICATION FOR CERTIFICATE OF APPROPRIATENESS

Pursuant to review under the City of Portland's Historic Preservation Ordinance (Chapter 14, Article IX of the Portland City Code), application is hereby made for a Certificate of Appropriateness for the following work on the specified historic property:

PROJECT ADDRESS:

253 SPRING STREET

CHART/BLOCK/LOT: _____ (for staff use only)

PROJECT DESCRIPTION: Describe below each major component of your project. Describe how the proposed work will impact existing architectural features and/or building materials. If more space is needed, continue on a separate page. Attach drawings, photographs and/or specifications as necessary to fully illustrate your project—see following page for suggested attachments.

- REPLACEMENT WINDOWS (POCKET REPLACEMENT)

  - SAME SIZE
  - NO STRUCTURAL CHANGES
  - FIRST FLOOR ONLY (CONDO)
    TO MATCH 2ND + 3RD FLOORS

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FORMATION:

IT

	JOHN TOURJE
	3 GUCHIE WAY
	SCARBOROUGH ME 04074
Zip Code:	
Work #:	939-7192
Cell #:	" "
Fax #:	
Home:	
E-mail:	JTOURJE1@GMAIL.COM

PROPERTY OWNER

Name:	MEG CURRAN
Address:	253 SPRING ST
	PORTLAND, ME
Zip Code:	04102
Work #:	
Cell #:	
Fax #:	
Home:	772-0450
E-mail:	

BILLING ADDRESS

Name:	
Address:	ABOVE
Zip:	
Work #:	
Cell #:	
Fax #:	
Home:	
E-mail:	

ARCHITECT

Name:	
Address:	
Zip:	
Work #:	
Cell #:	
Fax #:	
Home:	
E-mail:	

CONTRACTOR

Name:	ABOVE
Address:	
Zip Code:	
Work #:	
Cell #:	
Fax #:	
Home:	
E-mail:	

Applicant's Signature

Owner's Signature (if different)

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iring Approval in Historic Districts

is located within a historic district or is an individually designated historic structure, it is
ive approval before proceeding with any exterior alteration, construction activity or site
ıt will be visible from a public way. Following is a list of activities requiring review.
l those activities that apply to your proposed project.

Repair

- ☑ Window and door replacement, including storms/screens
- ☐ Removal and/or replacement of architectural detailing (for example porch spindles and columns, railings, window moldings, and cornices)
- ☐ Porch replacement or construction of new porches
- ☐ Installation or replacement of siding
- ☐ Masonry work, including repointing, sandblasting, chemical cleaning, painting where the masonry has never been painted, or conversely, removal of paint where the masonry historically has been painted
- ☐ Installation or replacement of either roofing or gutters when they are a significant and integral feature of the structure
- ☐ Alteration of accessory structures such as garages

Additions and New Construction

- ☐ New Construction
- ☐ Building additions, including rooftop additions, dormers or decks
- ☐ Construction of accessory structures
- ☐ Installation of exterior access stairs or fire escapes
- ☐ Installation of antennas and satellite receiving dishes
- ☐ Installation of solar collectors
- ☐ Rooftop mechanicals

Signage and Exterior Utilities

- ☐ Installation or alteration of any exterior sign, awning, or related lighting
- ☐ Exterior lighting where proposed in conjunction with commercial and institutional signage or awnings
- ☐ Exterior utilities, including mechanical, plumbing, and electrical, where placed on or near clearly visible facades

Site Alterations

- ☐ Installation or modification of site features other than vegetation, including fencing, retaining walls, driveways, paving, and re-grading

Moving and Demolition

- ☐ Moving of structures or objects on the same site or to another site
- ☐ Any demolition or relocation of a landmark contributing and/or contributing structure within a district

Note: Your project may also require a building permit. Please call Building Inspections (874-8703) to make this determination.

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ITS

our application, please submit the following items, *as applicable to your project.*
at the information you provide the Historic Preservation Board and staff is the only
will have of your project or design. Therefore, it should precisely illustrate the proposed

photographs (required for all applications.) Include general streetscape view, view of entire building & close-ups of affected area.

_____ Sketches or elevation drawings at a minimum 1/4" scale. Please label relevant dimensions. All plans shall be submitted in 11" x 17" format except for major projects, where 22" x 34" plans are requested. Applicants for major projects should submit one (1) 11" x 17" copy for scanning purposes.

_____ Details or wall sections, where applicable.

_____ Floor plans, where applicable.

_____ Site plan showing relative location of adjoining structures.

_____ Catalog cuts or product information (e.g. proposed windows, doors, lighting fixtures, fencing)

_____ Materials - list all visible exterior materials. Samples are helpful.

_____ Other(explain) VINYL REPLACEMENT WINDOWS

If you have any questions or need assistance in completing this form, please contact Historic Preservation staff: Deb Andrews (874-8726, dga@portlandmaine.gov or Rob Wiener (756-8023), rwiener@portlandmaine.gov)

Please return this form, application fee (see attached fee schedule), and related materials to:

Historic Preservation Program
Department of Planning and Urban Development
Portland City Hall, 4th Floor
389 Congress Street
Portland, ME 04101