



61004

Administrative Authorization Application

Portland, Maine

Planning and Urban Development Department, Planning Division

PROJECT NAME: Aurora Provisions Kitchen Addition

PROJECT ADDRESS: 64 Pine Street CHART/BLOCK/LOT: 56/c/24

APPLICATION FEE: \$50.- (\$50.00)

PROJECT DESCRIPTION: (Please Attach Sketch/Plan of the Proposal/Development)

CONTACT INFORMATION:

OWNER/APPLICANT

Name: Marika K. Green
 Address: 29 Paris St.
Portland, ME 04101
 Work #: 207.871.9060
 Cell #: 207.712.8925
 Fax #: 207.871.9061
 Home #: N/A
 E-mail: auroraprov@aol.com

CONSULTANT/AGENT

Name: Leslie Oster
 Address: 20 West St. #35
Portland, ME 04102
 Work #: 207.871.9060
 Cell #: 207.232.2900
 Fax #: 207.871.9061
 Home #: N/A
 E-mail: leslie@auroraprovisions.com

Criteria for an Administrative Authorization: (see section 14-523(4) on pg .2 of this appl.)

Applicant's Assessment Y(yes), N(no), N/A

- | | |
|---|----------|
| a) Is the proposal within existing structures? | <u>N</u> |
| b) Are there any new buildings, additions, or demolitions? | <u>Y</u> |
| c) Is the footprint increase less than 500 sq. ft.? | <u>Y</u> |
| d) Are there any new curb cuts, driveways or parking areas? | <u>N</u> |
| e) Are the curbs and sidewalks in sound condition? | <u>Y</u> |
| f) Do the curbs and sidewalks comply with ADA? | <u>Y</u> |
| g) Is there any additional parking? | <u>N</u> |
| h) Is there an increase in traffic? | <u>N</u> |
| i) Are there any known stormwater problems? | <u>N</u> |
| j) Does sufficient property screening exist? | <u>Y</u> |
| k) Are there adequate utilities? | <u>Y</u> |
| l) Are there any zoning violations? | <u>N</u> |
| m) Is an emergency generator located to minimize noise? | <u>N</u> |
| n) Are there any noise, vibration, glare, fumes or other impacts? | <u>N</u> |

Signature of Applicant: <u>Marika K. Green</u>	Date: <u>4/18/13</u>
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IMPORTANT NOTICE TO APPLICANT: The granting of an Administrative Authorization to exempt a development from site plan review does not exempt this proposal from other required approvals or permits, nor is it an authorization for construction. You should first check with the Building/Inspections Office, Room 315, City Hall

Barbara Barhydt - Aurora Dumpster

From: "Leslie Oster" <leslie@auroraprovisions.com>
To: <bab@portlandmaine.gov>
Date: Saturday, May 18, 2013 9:46 AM
Subject: Aurora Dumpster

Hi Barbara,

I just received your message about the dumpsters and they will continue to be tucked into that space behind the walk in cooler. The shed that is currently there will be removed. Thanks and please don't hesitate to call me with any other questions. Thanks so much, Leslie

Leslie Oster
General Manager
Aurora Provisions
64 Pine Street
Portland, ME 04102
207.871.9060
www.auroraprovisions.com

City of Portland
Development Review Application
Planning Division Transmittal Form

Application Number: 2013-117 **Application Date:** 05/08/2013
CBL: 056 C002001 **Application Type:** Administrative Authorization

Project Name: Aurora Provisions Kitchen Addition
Address: 64- PINE ST
Project Description: 330 sq ft addition to existing commercial kitchen space, Kitchen will have prep areas, sinks, stoves, oven, hood & refrigeration. The addition will allow for additional office space.

Distribution List:

Planner	Barbara Barhydt	Parking	John Peverada
Zoning	Marge Schmuckal	Design Review	Alex Jaegerman
Traffic Engineer	Tom Errico	Corporation Counsel	Danielle West-Chuhta
Civil Engineer	David Senus	Sanitary Sewer	John Emerson
Fire Department	Chris Pirone	Inspections	Tammy Munson
City Arborist	Jeff Tarling	Historic Preservation	Deb Andrews
Engineering	David Margolis-Pineo	DRC Coordinator	Phil DiPierro
		Outside Agency	

ZBA - approved —

Administrative Authorization Decision

Application #: 2013-117

Name: Aurora Provisions Kitchen Addition

Address: PINE ST

Description: 330 sq ft addition to existing commercial kitchen space, Kitchen will have prep areas, sinks, stoves, oven, hood & refrigeration. The addition will allow for additional office space.

<u>Criteria for an Administrative Authorization:</u> <u>(See Section 14-523 (4) on page 2 of this application)</u>	<u>Applicant's Assessment</u>		<u>Planning Division</u>
	<u>Yes, No, N/A</u>		<u>Use Only</u>
a) Is the proposal within existing structures?	No	No	
b) Are there any new buildings, additions, or demolitions?	Yes	Yes	
c) Is the footprint increase less than 500 sq. ft.?	Yes	Yes	
d) Are there any new curb cuts, driveways or parking areas?	No	No	
e) Are the curbs and sidewalks in sound condition?	Yes	Yes	
f) Do the curbs and sidewalks comply with ADA?	Yes	Yes	
g) Is there any additional parking?	No	No	
h) Is there an increase in traffic?	No	No	
i) Are there any known stormwater problems?	No	No	
j) Does sufficient property screening exist?	Yes	Yes - The existing shed on site will be removed and the dumpster will be tucked in behind the addition as it is now. There is fencing to screen from the 2 abutting property owners.	
k) Are there adequate utilities?	Yes	Yes	
l) Are there any zoning violations?	No	No	
m) Is an emergency generator located to minimize noise?	No	No	
n) Are there any noise, vibration, glare, fumes or other impacts?	No	No	

The Administrative Authorization for the Aurora Provisions Kitchen Addition was approved by Barbara Barhydt, Development Review Services Manager on May 21, 2013 with the following condition of approval listed below:

- 1) As confirmed by the applicant, the dumpster will be tucked behind the addition and the existing fencing along the property boundary will remain for screening.
- 2) The applicant shall obtain all required building permits from the Inspection Division prior to the start of any construction.

Barbara Barhydt
 Development Review Services Manager
 Approval Date: May 21, 2013