

Victoria Brown, LCSW  
33 Cushman Street  
Portland, Maine 14102  
(207) 357-3331

Ms. Marge Schmuckal, Zoning Administration  
Dept. of Urban Development  
City of Portland  
389 Congress St.  
Portland, Me. 14101

Dear Ms. Schmuckal:

I am requesting a permit to allow me the use of my residence at 33 Cushman Street for a home occupation. I intend to serve as a Licensed Clinical Social Worker/ Therapist. This is an acceptable occupation listed under item(2) of section 14-410 of Portland Zoning Ordinance. The following is an explanation of how my home occupation meets criteria listed item(1) of same.

- a. My home occupation will occupy approximately 334 sq.ft. 13% of floor area of residence.
- b. No goods will be stored displayed or be visible outside residence.
- c. Storage of material necessary to perform my occupation are minimal and included in the 334 sq. ft. of floor space afore mentioned
- d. there will be the allowed signage as to my occupation not to exceed 2 sq ft.
- e. No exterior alterations to the residence are necessary
- f. I have adequate off street parking space as shown in the attached driveway drawing.
- g. No objectionable effects will result from my home occupation
- h. I will not require the services of any employees
- i. Minimal traffic will be generated by my home occupation , no more than regular neighborhood traffic
- j. No vehicles even nearing a gross vehicle weight of 6,000 lbs are necessary for my home occupation.

As you can see, my home occupation is a secondary and incidental use of my residence. Ter external activity level and impact is negligible and in keeping with the residential character of the neighborhood.

Attached you will find a copy of a floor plan showing my entire dwelling and the area of home occupation space, I am the owner of the home.

Thank you for your assistance in this matter.

Respectfully,  
Victoria Brown, LCSW

