#### DISPLAY THIS CARD ON PRINCIPAL FRONTAGE OF WORK



# CITY OF PORTLAND III.DING PERI



This is to certify that

SARGENT COLIN W & NANCY D SARGENT JTS

Located at

722 CONGRESS ST

**PERMIT ID: 2012-50009** 

CBL: 055 D006001

has permission to Awning for Coffee Shop

provided that the person or persons, firm or corporation accepting this permit shall comply with all of the provisions of the Statues of Maine and of the Ordinances of the City of Portland regulating the construction, maintenance and use of the buildings and structures, and of the application on file in the department.

Notification of inspection and written permission procured before this building or part thereof is lathed or otherwise clsoed-in. 48 HOUR NOTICE IS REQUIRED.

A final inspection must be completed by owner before this building or part thereof is occupied. If a certificate of occupancy is required, it must be procured prior to occupancy.

**Fire Prevention Officer** 

Code Enforcement Officer / Plan Reviewer

THIS CARD MUST BE POSTED ON THE STREET SIDE OF THE PROPERTY THERE IS A PENALTY FOR REMOVING THIS CARD

## BUILDING PERMIT INSPECTION PROCEDURES Please call 874-8703 (ONLY)

or email: buildinginspections@portlandmaine.gov

With the issuance of this permit, the owner, builder or their designee is required to provide adequate notice to the city of Portland Inspections Services for the following inspections. Appointments must be requested 48 to 72 hours in advance of the required inspection. The inspection date will need to be confirmed by this office.

- Please read the conditions of approval that is attached to this permit!! Contact this office if you have any questions.
- Permits expire in 6 months. If the project is not started or ceases for 6 months.
- If the inspection requirements are not followed as stated below additional fees may be incurred due to the issuance of a "Stop Work Order" and subsequent release to continue.

### **REQUIRED INSPECTIONS:**

The project cannot move to the next phase prior to the required inspection and approval to continue, REGARDLESS OF THE NOTICE OF CIRCUMSTANCES.

IF THE PERMIT REQUIRES A CERTIFICATE OF OCCUPANCY, IT MUST BE PAID FOR AND ISSUED TO THE OWNER OR DESIGNEE BEFORE THE SPACE MAY BE OCCUPIED.

## BUILDING PERMIT INSPECTION PROCEDURES Please call 874-8703 or 874-8693 (ONLY)

or email: buildinginspections@portlandmaine.gov

With the issuance of this permit, the owner, builder or their designee is required to provide adequate notice to the city of Portland Inspections Services for the following inspections. Appointments must be requested 48 to 72 hours in advance of the required inspection. The inspection date will need to be confirmed by this office.

- Please read the conditions of approval that is attached to this permit!! Contact this
  office if you have any questions.
- Permits expire in 6 months. If the project is not started or ceases for 6 months.
- If the inspection requirements are not followed as stated below additional fees may be incurred due to the issuance of a "Stop Work Order" and subsequent release to continue.

#### Final Inspection

The project cannot move to the next phase prior to the required inspection and approval to continue, REGARDLESS OF THE NOTICE OF CIRCUMSTANCES.

IF THE PERMIT REQUIRES A CERTIFICATE OF OCCUPANCY, IT MUST BE PAID FOR AND ISSUED TO THE OWNER OR DESIGNEE BEFORE THE SPACE MAY BE OCCUPIED.



Strengthening a Remarkable City, Building a Community for Life . www.portlandmaine.gov

Director of Planning and Urban Development Jeff Levine

Job ID: 2012-11-5351-SIGN

Located At: 722 CONGRESS ST

CBL: 055- D-006-001

#### **Conditions of Approval:**

#### Historic

- 1. Awning to be mounted so that the bottom of the valence is approximately at the height of the storefront header over the window and door.
- 2. Awning will shield the spot light fixture over the storefront window. If necessary, the light fixture will be lowered or removed so that it is not visible above the awning.
- 3. Fasteners for the old awning and signs shall be completely hidden. This can be achieved by any of the following measures: 1) they can be reused to hang the new awning; 2) they can be removed, with the holes filled and painted; or 3) they can be covered by the installation of the new awning.
- 4. Applicant shall submit a lighting plan to Historic Preservation staff by February 1, 2013 that will address the unapproved, unshielded spot light fixtures currently installed on the front (Congress Street façade) and right sides of the building, as well as other illumination issues for the building, signs, awning, and parking lot. By December 1, 2013, applicant shall either remove the unapproved spotlights or replace them with shielded fixtures approved by City staff.
- 5. Gooseneck light fixtures on the front and right facades shall be removed if signs are not installed below them by December 1, 2013.
- Unapproved railing to be painted to match the façade by June 1, 2013. Owner shall submit a
  design for a more compatible railing within one year. A simple, sturdy metal railing is
  recommended.

#### Building

- 1. Signage and Awning Installation to comply with Chapters 16 (Structural Loads), 31 (Materials) & 32 (ROW Height & Encroachments) of the IBC 2009 building code.
- Application approval based upon information provided by the applicant or design professional. Any deviation from approved plans requires separate review and approval prior to work.

## City of Portland, Maine - Building or Use Permit Application 389 Congress Street, 04101 Tel: (207) 874-8703, FAX: (207) 8716

RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE

Job No: 2012-11-5351-SIGN	Date Applied: 11/6/2012		CBL: 055- D-006-00	1		
Location of Construction: 722 CONGRESS ST	Owner Name: COLIN W SARGENT		Owner Address: 155 WESTERN PORTLAND, MA	PROMENADE,		Phone: 775-4339
Business Name: Yordprom Coffee Co.	Contractor Name: Leavitt and Parris Inc		Contractor Addr 256 READ ST.,	Phone: 797-0100		
Lessee/Buyer's Name:	Phone:	hone:		anent		Zone: B-2b
Past Use: Café/ Restaurant	Proposed Use:  Same: Café/ Restaurar install new awning wi and logo		Cost of Work: \$3,000.00 Fire Dept:	Approved Denied N/A	1	CEO District:  Inspection: Use Group: Type: Property Musbectog
Proposed Project Description Awning for Coffee Shop Permit Taken By: Brad	n:		Pedestrian Activ	ities District (P.A.D.	U	Signature:
1. This permit application of Applicant(s) from meeting Federal Rules. 2. Building Permits do not septic or electrial work. 3. Building permits are voing within six (6) months of False informatin may impermit and stop all work elected content of the second of the sec	include plumbing, id if work is not started the date of issuance. validate a building the cord of the named property, one is authorized agent and I agree	Shorelan Wetland: Flood Zc Subdivis Site Plan  Maj  Date:  CERTIF  or that the prop to conform to	MinMM  CATION  cosed work is authorize all applicable laws of the same and the s	Zoning Appeal  Variance Miscellaneous Conditional Use Interpretation Approved Denied  Date:	Historic Pr  Not in Dist  Does not R  Requires R  Approved  Approved  Denied  Date: 12/1	t or Landmark Require Review Review W/Conditions  I Z  Luthorized by k described in
enforce the provision of the code(s)		oresemblive sna	ai nave me aumorny u	erner an areas covered by	such permit at any re	easonable nour

DATE

**PHONE** 

Signage/Awning Permit Application If you or the property owner owes real estate or personal property faxes or property within the City, payment arrangements must be made before permits of any kind are accepted Location/Address of Construction: Tax Assessor's Chart, Block & Lot Owner: Chart# Block# Lot# Total s.f. of signage x \$2.00 Per s.f. plus \$30.00/\$65.00 For H.D. signage= Total 256 Road St PortLand, Me 04103 Awning Fee= cost of work 3 797-0100 who should we contact when the permit is ready: Tenant/allocated building space nontage (feet): Length: 38 Single Tenant or Multi Tenant Lot Lot Frontage (feet) \_ If vacant, what was prior use: Poyth Proposed Use: COFFEC Information on proposed sign(s): Dimensions proposed: Yes \_\_\_\_ No \_\_\_ Freestanding (e.g., pole) sign? Dimensions proposed: Bldg. wall sign? (attached to bldg) Yes \_\_\_\_\_ No \_\_\_\_ Proposed awning? Yes No Is awning backlit? Yes Height of awning: 4/6" FI Length of awning: 10 FI Is there any communication, message, trademark or symbol on it? Yes 🔟 If yes, total s.f. of panels w/communications, message, trademark or symbol: Information on existing and previously permitted sign(s): Freestanding (e.g., pole) sign? Yes \_\_\_\_ No \_\_\_ Dimensions: \_\_\_\_ Bldg. wall sign? (attached to bldg) Yes \_\_\_\_ No \_\_\_ Dimensions: \_\_\_\_ Awning? Yes \_\_\_\_ No \_\_\_ Sq. ft. area of awning w/communication: \_\_\_\_ Dimensions: A site sketch and building sketch showing exactly where existing and new signage is located must be provided

Please submit all of the information outlined in the Sign/Awning Application Checklist. Failure to do so may result in the automatic denial of your permit.

Sketches and/or pictures of proposed signage and existing building are also required.

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information visit us on-line at <a href="https://www.portlandmaine.gov">www.portlandmaine.gov</a>, stop by the Building Inspections office, room 315 City Hall or call 874–8703.

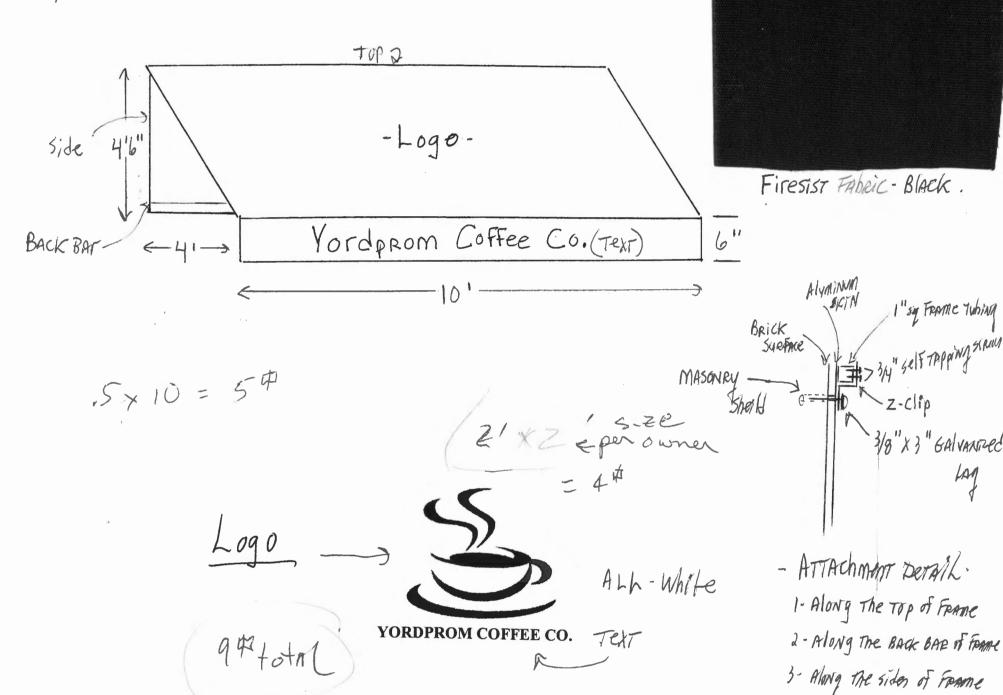
I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

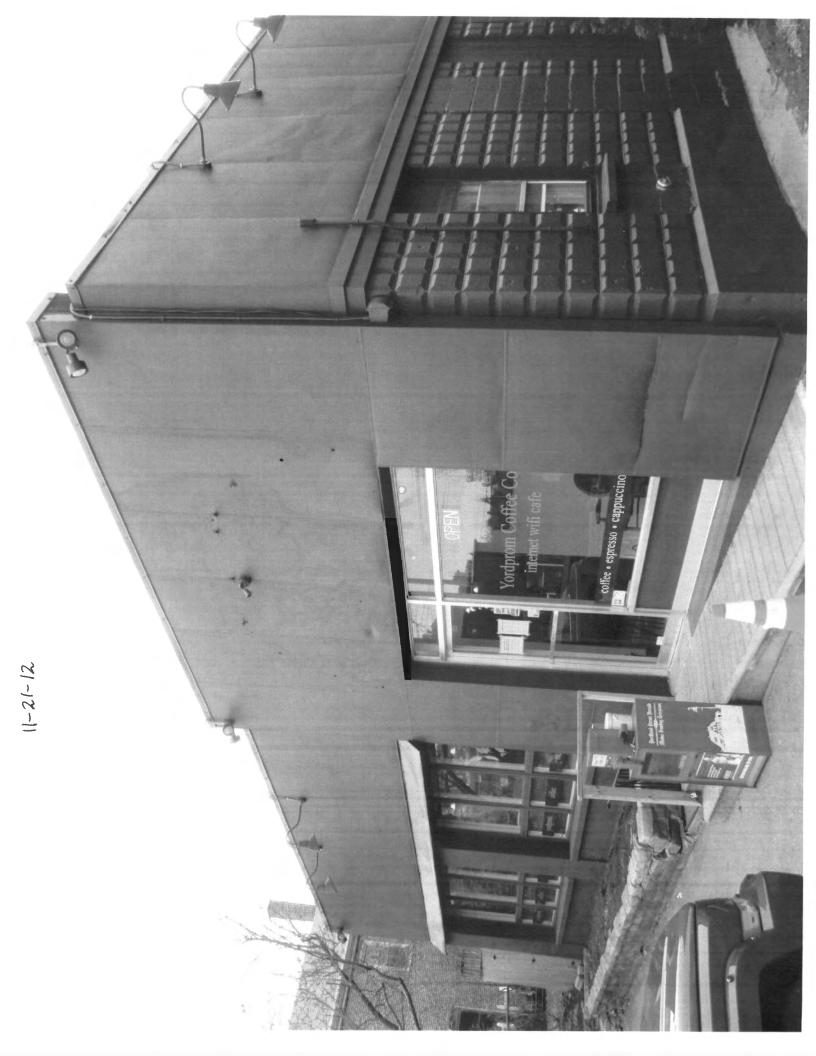
Signature of applicant:	Thomas w.	Change	Date:	11-6-12-

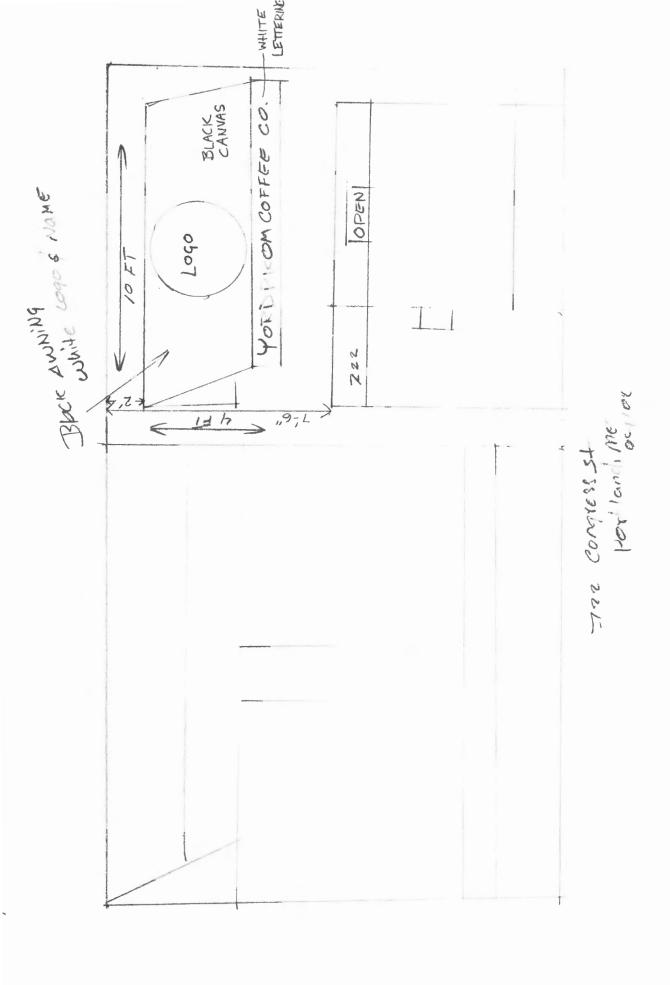
This is not a permit; you may not commence ANY work until the permit is issued.



I NEW YORK STYLE STATIONARY QUINING WI HAND PAINTED GRAPHIES









Existing awalng -

Awnings **Porch Curtains Tarpaulins Truck Covers** All Related Products

Over 90 Years of Service

## LEAVITT & PARRIS

AWNINGS, TENTS AND PARTY RENTALS

256 Read Street • Portland, Maine 04103 (207) 797-0100 Fax 797-4194

Tents and Structures All Party Accessories Rented for Weddings and All Occasions

WHEN IT HAS TO BE DONE R CALL THE PROFESSIONAL		eavittandparris.com	CREATING TRULY REMARKABLE PRODUCTS AND EVENTS
ORDER TAKEN BY	DATE	PURCHASE ORDER NO.	CELL
Carl Rickett	November 5, 2012		450-5448 Tom
JOB PHONE	OFFICE #	PHONE	FAX
450-5448 Tom	221-2347	221-2347	221-2289
SITE PERSON		CONTRACT PERSON	
Tom (owner)		Tom	
INSTALL LOCATION		BILL TO	G-
	Co. (front entry)	Yordprom Coffee	Co.
ADDRESS			root
722 Congress Str		722 Congress Str	STATE ZIP
Portland	STATE ZIP ME 04102	Portland	ME 04102
1-New York style	welded stationary a	wning with graphic	s
Firesist Fabric -	Black (see drawing	with details)	
Scope of work:			
1-manufacture(1)	custom New York styl	e welded stationar	y awning frame
2-manufacture(1)	custom fabric cover	& install it onto	the welded frame
3-apply hand pair	ited graphics 3-4 co	ats -White	
4-transport the a	wning to the site a	nd install over th	e front entry
	s landlord to remove		ng and store
2-customer t	to apply for city pe	ermit	
Contract for the sum of: TWO The Payment to be made as follows: De		Seventy Five 87.50(Pd \$250.00)\$	dollars (\$2,575.00)
OBTAIN (IF NEEDED) LOCAL, ST REQUIRED FOR INSTALLATION COORDINATE ALL ELECTRICAL LABOR AND MATERIALS.	TATE & UTILITY PERMITS OF EQUIPMENT AND TO	By <u>Carl M Rickett</u> LEAVITT & PARRIS	E III Ly Copyright To S, INC. Authorized Representative
conditions as set forth above and o	The prices, specifications and not reverse side of this proposal are ed. You are authorized to do the work		

Print authorized name

Signature

as specified. Payment will be made as outlined herein. Return to Leavitt

and Parris white signed copy with deposit.

Date of acceptance



## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 11/5/2012

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER		CONTACT Hope Cote	
Cross Insurance-Portla	ind	PHONE (A/C, No. Ext): (207) 780-1677 FAX (A/C, No): (20	7) 780-6377
2331 Congress Street		E-MAIL ADDRESS: hcote@crossagency.com	
PO Box 567		INSURER(S) AFFORDING COVERAGE	NAIC #
Portland M	E 04112	INSURER A Massachusetts Bay Ins Co	22306
INSURED		INSURER B Allmerica Financial Benefit	41840
Leavitt & Parris, Inc.		INSURER C: Hanover Ins Co.	
256 Read Street		INSURER D Maine Employers Mutual Ins Co	11149
		INSURER E :	
Portland M	2 04103	INSURER F:	
COVERAGES	CERTIFICATE NUMBER:CL1242364	626 REVISION NUMBER:	

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES, LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL	SUBR	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMIT	S	
	GENERAL LIABILITY						EACH OCCURRENCE	\$	1,000,000
	X COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$	100,000
A	CLAIMS-MADE X OCCUR			ZDP912947101	4/30/2012	4/30/2013	MED EXP (Any one person)	\$	5,000
							PERSONAL & ADV INJURY	\$	1,000,000
							GENERAL AGGREGATE	\$	2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						PRODUCTS - COMP/OP AGG	\$	2,000,000
	X POLICY PRO- JECT LOC							\$	
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	\$	1,000,000
В	ANY AUTO	:					BODILY INJURY (Per person)	\$	
_	ALL OWNED X SCHEDULED AUTOS			AWP913240501	4/30/2012	4/30/2013	BODILY INJURY (Per accident)	\$	
	X HIRED AUTOS X NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident)	\$	
							Underinsured motorist BI single	\$	Included
	X UMBRELLA LIAB X OCCUR				4		EACH OCCURRENCE	\$	5,000,000
С	EXCESS LIAB CLAIMS-MADE						AGGREGATE	\$	5,000,000
	DED RETENTION\$			UHP905677301	4/30/2012	4/30/2013		\$	
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						X WC STATU- TORY LIMITS OTH- ER		
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED?	N/A					E.L. EACH ACCIDENT	\$	500,000
	(Mandatory in NH)			1810063708	4/30/2012	4/30/2013	E.L. DISEASE - EA EMPLOYEE	\$	500,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - POLICY LIMIT	\$	500,000
В	Hired Auto Phys. Dam.			AWP913240501	4/30/2012	4/30/2013	\$65,000	\$100	ded Comp
	_							\$500	ded Coll

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required) Refer to policy for exclusionary endorsements and special provisions.

RE: Yord Prom Coffee Company

City of Portland is Additional Insured.

CERTIFICATE HOLDER	CANCELLATION				
Yord Prom Coffee Company 722 Congress Street	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.				
Portland, ME 04101	AUTHORIZED REPRESENTATIVE				
	Hope Cote/HAC SpeA. Cote				
ACOPD 25 (2010/05)	© 1999 2010 ACORD CORPORATION All rights recorded				

# Certificate of Flame Resistance



REGISTERED **APPLICATION** CONCERN No.

F 73101

ed (or contain a durable flame retardant).

#### **ISSUED BY**

Glen Raven Custom Fabrics, LLC 1831 North Park Avenue Glen Raven, NC 27217-1100

Telephone (001) 336-227-6211 Fax (001) 336-229-4039

Date treated or manufactured

03/12/2010

FOR BAINBRIDGE INTERNATIONAL INC	ADDRESS STATE	255 REVERE STREET MASSACHUSETTS
'Certification is hereby made that: (Check	"a" or "b")	
	plication of said che	ated with a flame-retardant chemical approved and regenical was done in conformance with the laws of the Marshal.
Name of chemical usedName of application		Chem. Reg. No
(b) The articles described at the bottom hereof are not the State Fire Marshal for such use.  Trade name of flame-resistant fabric or material of the state of th		esistant fabric or material registered and approved by  Reg. No. F 73101
The Flame Retardant Proce		ill not Be Removed by Normal Cleaning
		GLEN RAVEN CUSTOM FABRICS, LLC
Glen Raven Custom Fabrics, LLC	Ву	Wendy Wille
Name of Applicator or Production Superintendent		J TIME CUSTOMS COMPLIANCE MANAGER

## awning

From: Sargent Enterprises (sargententerprises@gmail.com)

Sent: Thu 11/01/12 1:53 PM

To: Tommy Yordprom (siamportland@hotmail.com)

Hello Tommy,

Nancy approved the awning that you sketched out yesterday.

As discussed please remove and return the awning and frame that is currently on the building, to 165 State Street.

Thanks! Carly

--

Sargent Enterprises 165 State Street Portland, Maine 04101 Phone: 207-541-9117

Fax: 207-775-2334

1 of 1 11/2/2012 9:38 AM



Strengthening a Remarkable City, Building a Community for Life . www.portlandmaine.gov

### **Receipts Details:**

Tender Information: Cash\$50.00

**Tender Amount: 50.00** 

Receipt Header:

Cashier Id: bsaucier Receipt Date: 11/6/2012 Receipt Number: 50011

**Receipt Details:** 

Referance ID:	8663	Fee Type:	BP-Constr
Receipt Number:	0	Payment	
		Date:	
Transaction	50.00	Charge	50.00
Amount:		Amount:	
Job ID: Job ID: 2012	-11-5351-SIGN - Awning for Coffee Shop		
Additional Comme	ents:		

Thank You for your Payment!



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### **Receipts Details:**

Tender Information: Check, Check Number: 69133\$50.00

**Tender Amount: 50.00** 

Receipt Header:

Cashier Id: bsaucier Receipt Date: 11/6/2012 Receipt Number: 50012

**Receipt Details:** 

Referance ID:	8664	Fee Type:	BP-HRAD
Receipt Number:	0	Payment	
		Date:	
Transaction	50.00	Charge	50.00
Amount:		Amount:	
Job ID: Job ID: 2012	-11-5351-SIGN - Awning for Coffee Shop		
Additional Comme	ents:		

Thank You for your Payment!



Strengthening a Remarkable City, Building a Community for Life . www.portlandmaine.gov

### **Receipts Details:**

Tender Information: Cash\$48.00

Tender Amount: 48.00

Receipt Header:

Cashier Id: bsaucier

Receipt Date: 11/21/2012 Receipt Number: 50476

Receipt Details:

Payment	
Date:	
Charge	48.00
Amount:	
	Date: Charge

Additional Comments: 722 cONGRESS

Thank You for your Payment!