



Date: 10/17/2016

**HISTORIC PRESERVATION
APPLICATION FOR CERTIFICATE OF APPROPRIATENESS**

Pursuant to review under the City of Portland's Historic Preservation Ordinance (Chapter 14, Article IX of the Portland City Code), application is hereby made for a Certificate of Appropriateness for the following work on the specified historic property:

PROJECT ADDRESS:

17 West St., Portland, ME 04102 (John Brown Apartment Block)

CHART/BLOCK/LOT: _____ (for staff use only)

PROJECT DESCRIPTION: Describe below each major component of your project. Describe how the proposed work will impact existing architectural features and/or building materials. If more space is needed, continue on a separate page. Attach drawings, photographs and/or specifications as necessary to fully illustrate your project—see following page for suggested attachments.

Installation of 1/2 inch cast iron pipe from basement to 2nd floor exterior side elevation of brick home. Pipe to be painted brick red to match brick exterior and fastened to building along mortar grooves.

(photo of side elevation + similar piping on adjacent building included)

There will be no change to chimney profile.

* Discussed with Mr. Wrener before application for acceptability of proposal *

CONTACT INFORMATION:

APPLICANT

Name: George H. Russell
Address: 17 West St

Zip Code: 04102

Work #: 207-662-5522

Cell #: 617-759-0813

Fax #: _____

Home: 207-536-1103

E-mail: ghruss@yahoo.com

BILLING ADDRESS

Name: same as above

Address: _____

Zip: _____

Work #: _____

Cell #: _____

Fax #: _____

Home: _____

E-mail: _____

CONTRACTOR

Name: Maietta, Titus, Blaschke Plumbing

Address: 1566 Forest Ave
Portland, Maine

Zip Code: 04103

Work #: 207-797-2685

Cell #: _____

Fax #: _____

Home: _____

E-mail: _____

GRussell MR
Applicant's Signature

PROPERTY OWNER

Name: George H. Russell and
Sean J. O'Neil

Zip Code: same as left

Work #: _____

Cell #: _____

Fax #: _____

Home: _____

E-mail: _____

ARCHITECT

Name: _____

Address: _____

Zip: _____

Work #: _____

Cell #: _____

Fax #: _____

Home: _____

E-mail: _____

Owner's Signature (if different)

Acknowledgment of Code Compliance Responsibility- Fast Track Project



I, George H. Russell am the owner or duly **authorized owner's agent** of the property listed below
Print Legal Name

17 West St., Portland, ME 04102
Physical Address

I am seeking a permit for the construction or installation of:

gas heater fireplace insert with installation of 1/2"
cast iron gas pipe along exterior side elevation of building
Proposed Project Description

I understand that the permits obtained pursuant to this acknowledgement of code compliance responsibility will be in my name and that I am acting as the **general contractor** for this project. I accept full responsibility for the work performed.

I am submitting for a permit authorized by the **State of Maine Uniform Building and Energy Code (MUBEC), Fuel Board Laws and Rules and all locally adopted codes and standards applying to Plumbing, Electrical, Fire Prevention and Protection in anticipation of having it approved or approved with conditions.** I have read the following statement and understand that **failure to comply with all conditions once construction is begun may necessitate an immediate work stoppage until such time as compliance with the stipulated conditions is attained.** I certify that I have made a diligent inquiry regarding the need for concurrent state or federal permits to engage in the work requested under this building permit, and no such permits are required or I will have obtained the required permits prior to issuance of this permit. I understand that the granting of this permit shall not be construed as satisfying the requirements of other applicable Federal, State or Local laws or regulations, including City of Portland historic preservation requirements, if applicable. I understand and agree that this permit does not authorize the violation of regulations.

In addition, I understand and agree that this building permit does not authorize the violation of the **12 M.R.S. § 12801 et seq. - Endangered Species.**

I certify under penalty of perjury and under the laws of the State of Maine the foregoing is true and correct. I further certify that all easements, deed restrictions, or other encumbrances restricting the use of the property are shown on the site plans submitted with this application.

I hereby apply for a permit as a _____ of the below listed property and by so doing will assume
Owner or Owner's Agent
responsibility for compliance with all applicable codes, bylaws, rules and regulations.

I further understand that it is my responsibility to schedule inspections of the work as required and that the City's inspections will, at that time, check the work for code compliance. The City's inspectors may require modifications to the work completed if it does not meet applicable codes. _____ INITIAL HERE

Sign Here: George H. Russell
Owner or Owner's Authorized Agent

Date: 10/17/2016

PLEASE ALSO FILL OUT AND SIGN SECOND PAGE

Acknowledgment of Code Compliance Responsibility- Fast Track Project

OFFICE USE ONLY

PERMIT # _____

CBL # _____



THIS PROJECT IS ELIGIBLE FOR FAST TRACK PERMITTING BECAUSE IT IS IN THE FOLLOWING CATEGORY / CATEGORIES (CHECK ALL THAT APPLY):

- One/Two Family Swimming Pools, Spas or Hot Tubs
- One/Two Family Decks, Stairs and Porches (attached or detached) First Floor Only
- One/Two Family Detached One Story Accessory Structures (garages, sheds, etc.) not to exceed 600sq ft with no habitable space
- Home Occupations (excluding day cares)
- One/Two Family Renovation/Rehabilitation (within the existing shell)
- Attached One /Two Family Garages /Additions/Dormers bearing the seal of a licensed design professional
- New *Sprinklered* One and Two Family Homes (bearing the seal of a licensed design professional stating code compliance) – **MUST STILL RECEIVE LEVEL 1 SITE PLAN APPROVAL FROM PLANNING**
- One/Two Family HVAC (including boilers, furnaces, heating appliances, pellet and wood stoves)
- Interior office renovations with no change of use (no expansions; no site work; no load bearing structural changes are eligible) bearing the seal of a licensed design professional stating code compliance
- Interior Demolition with no load bearing demolition
- Amendments to existing permits
- Commercial HVAC systems (with structural and mechanical plans bearing the seal of a licensed design professional stating code compliance)
- Commercial HVAC for Boilers/Furnaces/Heating Appliances
- Commercial Signs or Awnings
- Exterior Propane Tanks
- Residential or Commercial Subsurface Waste Water Systems (No Rule Variance Only)
- Renewal of Outdoor Dining Areas
- Temporary Outdoor Tents and stages under 750 sq ft per tent or stage
- Fire Suppression Systems (Both non-water and water based installations)
- Fences over 6'-0" in height
- Site work only
- Retaining walls over 4ft in height with stamped plans (or approval from inspection staff)

I understand that if the property is located in a historic district this application will also be reviewed by Historic Preservation. I further understand that the Building Inspections Division reserves the right to deny a fast track eligible project.

Sign Here: Steve N. Bussell, MD
Owner or Owner's Authorized Agent

Date: 10/17/2016

Room 315 - 389 Congress Street- Portland, Maine 04101 (207) 874-8703 - Fax: 874-8716 - TTY: 874-8936
On the Web @ <http://www.portlandmaine.gov/planning/buildinsp.asp>

Revised: June, 2013



1566 FOREST AVENUE
 PORTLAND, ME. 04103

207 797-2685

PROPOSAL

PROPOSAL...	PROPOSAL #
10/19/2016	12704

NAME / ADDRESS
GEORGE RUSSELL 17 WEST ST. PORTLAND, ME. 04102

TERMS	REP	REVISED	LOCATION
Due Upon Complet...	GPB		

ITEM	DESCRIPTION	COLOR	QTY	COST	TOTAL
Contract	WE WILL RUN A GAS LINE FROM YOUR BASEMENT TO YOUR SECOND FLOOR FIRE PLACE SO YOU CAN INSTALL A GAS FIREPLACE INSERT. THIS ESTIMATE INCLUDES ALL LABOR AND MATERIALS TO COMPLETE THE JOB			750.00	750.00

Please call with any questions regarding this proposal. Thank You.	TOTAL	\$750.00
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Material and fixture pricing are valid 30 days from original proposal date. If job is awarded within 30 days prices quoted will be guaranteed. If job is awarded after 30 days, the proposal will be re-quoted at current prices. Please notify us with job status as soon as possible. Maietta/Titus/Blaschke will supply all plumbing and heating materials and fixtures for job. We will not install or warranty materials or fixtures supplied by others.



Department of Permitting and Inspections

Residential Additions/Alterations Permit Application & Checklist

All of the following information is required and must be submitted. Checking off each item as you prepare your application package will ensure your package is complete and will help to expedite the permitting process.

The Maine Home Construction Contracts Act requires that any home construction or repair work for more than \$3000. in materials or labor must be based on a written contract unless the parties agree to exempt themselves. A sample contract is available on the City's website at www.portlandmaine.gov, in the Inspection Office, Room 315 of Portland City Hall or call (207)874-8703 to have one mailed to you.

One (1) complete set of construction drawings must include:

- Cross sections w/framing details
- Floor plans and elevations existing & proposed
- Detail removal of all partitions & any new structural beams
- Detail any new walls or permanent partitions
- Stair details including dimensions of: rise/run, head room, guards/handrails, baluster spacing
- Window and door schedules
- Foundation plans w/required drainage and damp proofing (if applicable)
- Detail egress requirements and fire separation/sound transmission ratings (if applicable)
- Insulation R-factors of walls, ceilings & floors & U-factors of windows per the IEBC 2009
- Deck construction including: pier layout, framing, fastenings, guards, stair dimensions
- Electronic files in pdf format are also required
- Proof of ownership is required if it is inconsistent with the assessor's records

Separate permits are required for internal & external plumbing, HVAC, and electrical installations. If there are any additions to the footprint or volume of the structure, any new or rebuilt structures or, accessory detached structures a plot plan is required. A plot must include:

- The shape and dimension of the lot, footprint of the existing and proposed structure and the distance from the actual property lines. Structures include decks, porches; bow windows, cantilever sections and roof overhangs, sheds, pools, garages and any other accessory structures must be shown with dimensions if not to scale.
- Location and dimensions of parking areas and driveways
- A change of use may require a site plan exemption application to be filed.

Please submit all of the information outlined in this application checklist. If the application is incomplete, the application may be refused.

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information, visit us on-line at www.portlandmaine.gov, stop by the Permitting and Inspections Office, room 315 City Hall or call 874-8703.

**Permit Fee: \$25.00 for the first \$1000.00 construction cost, \$15.00 per additional \$1000.00 cost
This is not a Permit; you may not commence any work until the Permit is issued.**



Department of Permitting and Inspections

Electronic Signature and Fee Payment Confirmation

Notice: Your electronic signature is considered a legal signature per state law.

By digitally signing the attached document(s), you are signifying your understanding that this is a legal document and your electronic signature is considered a **legal signature** per Maine state law. You are also signifying your intent on paying your fees by the selections below.

1. Once the complete application package has been received by us, and entered into the system
2. You will receive an e-mailed invoice from our office which signifies that your electronic permit application and corresponding paperwork have been entered, ready for payment, to begin the process.
3. You then have the following four (4) payment options:



provide an on-line electronic check or credit/debit card (we accept American Express, Discover, VISA, and MasterCard) payment



call the Inspections Office at (207) 874-8703 and speak to an administrative representative to provide a credit/debit card payment over the phone



hand-deliver a payment method to the Inspections Office, Room 315, Portland City Hall



deliver a payment method through the U.S. Postal Service, at the following address:

**City of Portland
Department of Permitting and Inspections
389 Congress Street, Room 315
Portland, Maine 04101**

By signing below, I understand the review process starts only once my payment has been received. After all approvals have been met and completed, I will then be issued my permit and it will be sent via e-mail. **No work shall be started until I have received my permit.**

Applicant Signature: _____

[Handwritten Signature]

Date: _____

10/17/2016

I have provided digital copies and sent them on: _____

Date: _____

10/29/2016

NOTE: All electronic paperwork must be delivered to buildinginspections@portlandmaine.gov or by physical means ie; a thumb drive or CD to the office.



General Building Permit Application

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

Address/Location of Construction: <u>17 West St.</u>		
Total Square Footage of Proposed Structure:		<u>existing structure</u>
Tax Assessor's Chart, Block & Lot Chart# Block# Lot#	Applicant Name: <u>George H Russell</u> Address <u>17 West St</u> City, State & Zip <u>Portland, ME</u> <u>04102</u>	Telephone: <u>607-759-0813</u> Email: <u>ghruss@ yahoo.com</u>
Lessee/Owner Name: (if different than applicant) Address: City, State & Zip: Telephone E-mail:	Contractor Name: (if different from Applicant) Address: City, State & Zip: Telephone E-mail:	Cost of Work: \$ _____ C of O Fee: \$ _____ Historic Rev \$ _____ Total Fees: \$ _____
Current Use (i.e. single family) <u>Single family</u>		
If vacant, what was the previous use? _____		
Proposed Specific use: <u>Ø Δ in use</u>		
Is property part of a subdivision? If yes, please Name _____		
Project description: _____		
Who should we contact when the permit is ready: <u>George H Russell</u>		
Address: <u>17 West St.</u>		
City, State & Zip: <u>Portland, ME 04102</u>		
E-mail Address: <u>ghruss@ yahoo.com</u>		
Telephone: <u>607-759-0813</u>		

Please submit all of the information outlined on the applicable checklist. Failure to do so causes an automatic permit denial.

In order to be sure the City fully understands the full scope of the project, the Department may request additional information prior to the issuance of a permit. For further information or to download copies of this form and other applications visit the Department of Permitting and Inspections on-line at www.portlandmaine.gov, or stop by the office, room 315 City Hall or call 874-8703.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature: [Signature] Date: 10/17/2016

This is not a permit; you may not commence ANY work until the permit is issued.