

PORTLAND MAINE

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Lee Urban- Director of Planning and Development Marge Schmuckal, Zoning Administrator

August 29, 2005

Gregory Johnson C/o Eleanor Condominium, LLC 757 Congress Street Portland, ME 04102

RE: 174-176 Neal Street – 054-F-026 – permit #05-0799 – condominium conversion

Dear Mr. Johnson,

I have been notified by the former tenant of unit #3, 176 Neal Street that you are refusing to pay her the relocation payments that are due her under the City's condominium conversion ordinance, Article VII of the Land Use Ordinance. On July 27, 2005 this office issued a permit to Eleanor Condominium, LLC, and Gregory Johnson as president. One of the conditions of issuance was that all requirements of the condominium conversion ordinance shall be maintained and followed.

After a tenant receives their notice to convert from rental units to condominium units, the tenant has the first right of refusal to purchase their unit along with a certain time frame before they must leave. If the tenant decides not to purchase their unit for whatever reason, and also decides that they no longer want to live in the condominium building, they have the right to leave. They can not be forced to stay in their unit. Before they leave, if that is their choice, and their annual income is under the 80% low/moderate income given to us by the federal government, you as the owner/developer shall pay that tenant an amount equal to the proceeding two (2) months rent.

It is my understanding that Sarah Lavigne has given you proof of her annual income which is below the 80% low/moderate income limits. However, you still refuse to pay her an amount equal to the proceeding two (2) months rent. You are currently in violation of Article VII of the land use ordinance and the conditions placed on your conversion permit.

It is necessary that you pay this tenant the amount owed her under the ordinance within ten (10) days of the receipt of this letter. If you refuse to do so within this time frame, it will be necessary to turn this matter over to our corporation counsel for legal action.

If you have any questions regarding this matter, please do not hesitate to contact me at 874-8695.

Very truly yours,

Marge Schmuckal

Zoning Administrator

Cc:

Tom Jewell, esq., Jewell & Boutin, 477 Congress St., Portland

Corporation Counsel Sarah Lavigne

File

THE ELEANOR CONDOMINIUM 7 R CONGRESS STREET PORTLAND, ME 04102

April 6,2005

Sarah Lavigne Unit#3 1**76Neal Street** Portland, ME 04102

Re: Notice of intent to convert 174-176 Neal Street, Portland to condominiums

Dear Sarah:

We are sending this letter to you to inform you that we intend to convert the building at 174-176 Neal Street, Portland, Maine into 6 (six) condominium units. We are required to give you a minimum 120 days notice of our intent to convert to condominiums. You will not be asked to leave the premises for at least 120 days. This notice is <u>not</u> a notice to quit the unit. If it comes to that, a separate 30 day notice to quit will be provided to you.

One of our obligations is to offer you a 60 day option to purchase the unit in which you reside. We intend to sell this unit for \$150,000.00, please let us know if you are interested in purchasing at this price and we will proceed with the negotiation of a purchase and sale agreement. If you decline to purchase the unit and we are unable to sell it in the next 180 days, if we reduce the price, we will provide you with that information and you will have another opportunity to purchase the unit at the reduced price.

As the Developer of this project, we are required by City of Portland ordinance to give you the following notice:

If you do not buy your apartment, the developer of this project is required by law to assist you in finding another place to live and in determining your eligibility for relocation payments. If you have questions about your rights under the law or complaints about the way you have been treated by the developer, you may contact the Building Inspection Division, Department of Planning and Urban Development, City of Portland, 289 Congress Street, Portland, ME 04101 (telephone: \$74-8703).

We are required to assist you with relocation payments unless your gross income exceeds 80% of the median income of the Portland SMSA, adjusted for family size, as determined by the US Department of Housing and Urban Development. If you would like us to investigate whether you

Sarah Lavigne April 6, 2005 Page 2

qualify for this assistance, or if would like us to provide assistance to you in the form of referrals to other reasonable accommodations, please let us how.

This notice shall be hand delivered or mailed by certified mail, return receipt requested, postage prepaid and shall be effective upon delivery.

August 11, 2005

Ms. Marge Schmuckal Zoning Administrator Planning and Development Department 389 Congress Street Portland, ME 04101 174 WEAR ST permit # 05-0799 155 med 7/27/05

054-F-026

Dear Ms. Schmuckal:

Thank you very much for speaking with me yesterday regarding my apartment to condominium conversion and the applicability of section 14-569's relocation payments to my situation.

I spoke with my former landlord, Greg Johnson, yesterday regarding this matter. He indicated that he had been advised that I would not be entitled to relocation payments because I was never formally asked leave, there had been a verbal agreement that he would allow me to keep renting the unit, and that I therefore was not "required" to vacate. I then informed him that I had been assured by a zoning administrator that this would not exempt him from the relocation payment requirement. During our conversation, his position did not change; he reiterated that he does not plan to give me the relocation payments, and indicated that he expected the issue to be resolved in court.

I'm wondering now what the next steps might be in order to get this resolved, hopefully without having to resort to lengthy legal battles. Also, if that does turn out to be necessary, is there a provision in the Portland city code requiring a defiant developer to pay the legal fees of a tenant seeking relocation payments?

Thank you again for your help. I can be reached via email at sarah.lavigne@maine.edu, or by phone at 874-6000 from 10:00 to 5:00 Monday through Friday, or 653-9051 — the same otherwise.

Sincerely,

NIT There mare spilos

Sarah Lavigne

9 1957 Congress 8 53-C-003

Greg Johnson

From:

<sarah.lavigne@maine.edu>

To:

<mes@portlandmaine.gov> Thu, Aug 11, 2005 3:28 PM

Date: Subject:

Section 14-569: relocation payments

Marge,

Thanks again for talking to me yesterday regarding condo conversion relocation payments. I've attached a follow up letter detailing my latest unfavorable conversation with my former landlord, and asking what the next steps might be. Let me know if you have any problems opening the attachment.

Thanks,

-Sarah Lavigne

New Address - 18 LAWN AVE So Port LAND, ME 04106

JEWELL & BOUTIN, P. A.

Attorneys at Law 477 Congress Street Suite 1104 Portland, ME 04101-3427

www.jewellandboutin.com

Thomas F. Jewell Daniel W. Boutin

E-mail: tjewell@jewellandboutin.com E-mail: dboutin@jewellandboutin.com Telephone: 207-774-6665 Fax: 207-774-1626

September 19, 2005

Marge Schmuckal Zoning Administrator City of Portland 389 Congress Street, Room 315 Portland, Maine 04101 SEP 2 0 2005

RECEIVED

Re: 174-176 Neal Street Condominium Conversion

Dear Marge:

This letter is in response to your letter dated August 29, 2005 addressed to Greg Johnson regarding 174-176 Neal Street Condominium Conversion-Permit #05-0799.

We take issue with one of your assertions under the Condominium Conversion Ordinance.

Section 14-569 of the Condominium Conversion Ordinance provides as follows:

If the tenant does not purchase the unit, the developer shall, before the tenant is required by the developer to vacate, make a cash payment to the tenant . . .

We do not feel that that provision applies to this particular case because this tenant was not required by Eleanor, LLC to vacate her unit.

In fact, the owners of Eleanor, LLC always intended to keep this particular unit as a rental property and would have been perfectly happy to have Sarah Lavigne stay on as a tenant for the foreseeable future. Since her departure, they have rented this unit to another tenant and have signed a one year lease.

If my client had asked Ms. Lavigne to vacate the property, we certain recognize that she may have qualified for assistance under this ordinance. As an aside, I note that we never received any information from Ms. Lavigne concerning her financial information showing she would qualify for assistance. It seems

Marge Schmuckal September 19, 2005 Page 2

to me, that the developer must receive information such as a tax return from the tenant indicating that they meet the financial guidelines and not have to rely simply on a bare assertion to that effect.

My client would like to add that they have discussed this situation with at least one City Councilor who had agreed with their interpretation of the Ordinance in this regard.

Yours truly,

Thomas F. Jewell, Esq.

TFJ/maj Enclosure

cc: Eleanor, LLC (w/encs.)

From:

<sarah.lavigne@maine.edu>
<mes@portlandmaine.gov>

To: Date:

9/27/2005 3:13:43 PM

Subject:

Relocation Payments: Section 14-569

Marge,

I received a copy of the letter, dated August 29, that you sent to Greg Johnson concerning his violation of 14-569 concerning 176 Neal Street (The Eleanor Condominiums.

I have not yet heard from Mr. Johnson or received relocation payments from him. As I believe I mentioned in an earlier voicemail, I did not formally prove to him that I meet the relevant income requirement. If it is necessary that I do so, please tell me what I need to do to accomplish that (forms, etc).

Otherwise, it looks as though Mr. Johnson is blatantly disregarding the 10 day directive you included in your letter. What is the next step to take in this process? Is there anything I can/should/need to do?

I look forward to hearing from you soon, -Sarah

PretiFlaherty

Preti, Flaherty, Beliveau, Pachios & Haley, LLP One City Center P.O. Box 9546 Portland, Maine 04112-9546 207.791.3000 Fax 207.791.3111

FAX COVER SHEET

Client/Matter No:

Date:

September 28, 2005

Pages (Including Cover):

Time:

1:37 PM

NAME

COMPANY / FIRM

FAX NO.

Marge Schmuckal

874-8716

FROM:

Bonnie L. Martinolich

COMMENTS:

Please see attached email that was sent to you this morning but bounced back to me.

The original will not follow by mail.

If you do not receive all of the pages or have other transmission problems, please immediately call back: Bonnie L. Martinolich at 207-791-3252

THIS MESSAGE IS INTENDED ONLY FOR THE USE OF THE INDIVIDUAL OR ENTITY TO WHICH IT IS ADDRESSED AND MAY CONTAIN INFORMATION THAT IS PRIVILEGED, CONFIDENTIAL AND EXEMPT FROM DISCLOSURE UNDER APPLICABLE LAW. IF THE READER OF THIS MESSAGE IS NOT THE INTENDED RECIPIENT OR THE EMPLOYEE OR AGENT RESPONSIBLE FOR DELIVERING THE MESSAGE TO THE INTENDED RECIPIENT, YOU ARE HEREBY NOTIFIED THAT ANY DISSEMINATION, DISTRIBUTION, OR COPYING OF THIS COMMUNICATION IS STRICTLY PROHIBITED. IF YOU HAVE RECEIVED THIS MESSAGE IN ERROR, PLEASE NOTIFY US IMMEDIATELY BY TELEPHONE AND RETURN THE ORIGINAL MESSAGE TO US AT THE ABOVE ADDRESS VIA THE U.S. POSTAL SERVICE. THANK YOU.

Martinolich, Bonnie L.

From:

Martinolich, Bonnie L.

Sent:

Wednesday, September 28, 2005 8:05 AM

To:

Marge Schmuckal (E-mail)

Cc:

Mahan, Marni E

Subject:

Condominium Conversion Notices

Good morning Marge,

I thought I would try email and avoid the voice mail exchange. !!! understood your message correctly, the Portland Zoning Ordinance requires that tenants in an apartment be given notice of the intent to convert, but that notice does not have to include a notice to vacate. However, that notice of intent to convert to a condominium (without the vacate portion) will start the clock ticking for the length of time a tenant has the right to occupy the apartment.

So, for example, if a tenant has the right to a 120 day notice to vacate, and the developer gives the notice on September 1 of the intent to convert, but that notice does not include a notice to vacate, the developer can, on October 1, give a 90 day notice to vacate. Or, if after the 120 days has passed since the notice was given, only a 30 day notice is required for a month to month tenant.

I understand the balance of your message -- the obligation regarding rental assistance and the right of first refusal continue to apply regardless of when the tenant leaves.

Thank you for your assistance,

Bonnie

Bonnie L. Martinolich, Esq. **PretiFlaherty** One City Center P. O. Box 9546 Portland ME 04112-9546 (207) 791-3252 (207) 233-5385 (cell) bmartinolich@preti.com www.preti.com

From:

Gloria Thomas

To:

Aaron Shapiro

Date:

11/28/2005 9:43:28 AM

Subject:

Sara Levine

Hi--

A friend of mine, Heather Thompson, called me yesterday about her friend Sara Levine. Sara will be calling you on my advice. Apparently she is renting in a building that has been condominimized. She's a law student and couldn't afford to purchase her apartment. She will be moving is looking to recover two months rent under an ordinance we supposedly have and her landlord has been unwilling to come up with the money. Is this something your staff deals with or should she be talking with someone else?

Gloria

From:

Marge Schmuckal

To:

sarah.lavigne@maine.edu 11/28/2005 10:39:52 AM

Date: Subject:

Re: Fwd: Relocation payments

I will be setting up a meeting with our legal council this week to show them my letter and the response that I received from the owner's legal council.

Marge

>>> <sarah.lavigne@maine.edu> 11/28/2005 10:26:29 AM >>> Hello, I'm resending this (see below) because I didn't hear back from my last email and wanted to make sure you received it.

Thanks, -Sarah Lavigne

----- Forwarded message from sarah.lavigne@maine.edu -----

Date: Thu, 17 Nov 2005 21:33:14 +0000

From: sarah.lavigne@maine.edu
Reply-To: sarah.lavigne@maine.edu
Subject: Relocation payments
To: mes@portlandmaine.gov

Marge, I'm just checking in about the status of the relocation payments I should be receiving from Greg Johnson, developer of The Eleanor condominiums. Last I heard, you said he was refusing to pay, and that it looked like we'd be headed to the zoning board of appeals. Has there been any progress since then in terms of persuading Mr. Johnson that he is in fact required to make these payments? If not, when can I expect that there would be a hearing before the zoning board of appeals? Thanks! -Sarah Lavigne

---- End forwarded message -----



PORTLAND MAINE

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Lee Urban-Director of Planning and Development Marge Schmuckal, Zoning Administrator

December 22, 2005

Thomas F. Jewell, Esq. Jewell & Boutin, P.A. 477 Congress Street, Suite 1104 Portland, ME 04101-3427

RE: 174-176 Neal Street – 054-F-026 – Permit #05-0799 – Condominium Conversion

Dear Mr. Johnson,

I am in receipt of your letter dated September 19, 2005 which was a response to my letter of August 29, 2005.

The purpose section of the condominium conversion ordinance, section 14-565, states one of the objectives for this ordinance is "to minimize the potential adverse impacts of such conversion on tenants.....To these ends, this article shall be liberally construed."

If a tenant who resides in a building that is being condominiumized decides not to purchase their unit, and also decides that they no longer want to live in a building with condominiums, it is my belief that they have the right to leave. It is also my liberal interpretation of the ordinance

From:

Marge Schmuckal

To: Date: sarah.lavigne@maine.edu 1/23/2006 10:12:05 AM

Subject:

Re: Fwd: Relocation payments

Sarah.

I will update you on what is happening with this concern. I did put together a letter. However, in reviewing the letter with our corporation council, we compared the specific text of the ordinance to your specific written notice of condominium conversion. Your specific notices states: "This notice is <u>not</u> a notice to quit the unit. If it comes to that, a separate 30 day notice to quit will be provided to you". Please note that the bold and underlying of "not" was in your notice. You were not required to vacate your unit. The condominium conversion regulations specifically states, "If the tenant does not purchase the unit, the developer shall, before the tenant is required by the developer to vacate, make a cash payment to the tenant in an amount equal to the amount of rent paid by the tenant for the immediately preceding two (2) months;". The word require is a key word within both the text of the ordinance and the text of the notice of condominium conversion given to you.

Therefore, because your were not required to leave if you did not purchase your unit, you would not be owed the preceding two (2) months rent paid.

I did not send a letter. If you would like me to put this determination in a specific letter, I will be glad to do so. You would then have 30 days to appeal my final determination to the Zoning Board of Appeals.

Marge Schmuckal

>>> <sarah.lavigne@maine.edu> 1/23/2006 9:14:05 AM >>> Marge,

When you sent this second letter (see your email below), did you happen to send a copy to me for my records (I'm wondering if it might be in transit)? If not, could you please do so?

I assume there has been no response from Mr. Johnson, or at least no favorable response. Let me know if anything new has unfolded.

Thanks, -Sarah

Quoting Marge Schmuckal < MES@portlandmaine.gov >:

- > Sarah,
- > I am writing another letter to the owner and his lawyer. This second
- > letter will be giving my interpretation of the ordinance and will
- > give them 30 days in which to appeal my interpretation to the Zoning
- > Board of Appeals. If they appeal my interpretation, the Zoning Board
- > will make the final decision.
- > I am sorry for the time that it is taking. The appeals process does
- > take a little bit of time also.
- > Marge

Location of Construction: 174 Neal St		3, Fax: (207) 874-871	16 05-079	054 F026	OI
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DATE

PHONE

RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE

City of Portland, Maine	- Building or Use Perm	it	Permit No:	Date Applied For:	CBL:
389 Congress Street, 04101	Tel: (207) 874-8703, Fax:	(207) 874-871	6 05-0799	06/17/2005	054 F026001
Location of Construction:	Owner Name:		Owner Address:		Phone:
174 Neal St	Eleanor, LLC		757 Congress St	207-774-9303	
Business Name:	Contractor Name:		Contractor Address:		Phone
	Gregory Johnson		757 Congress St P	ortland	(207) 774-9303
Lessee/Buyer's Name	Phone:		Permit Type:		
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ANY exterior work require	es a separate review and appro-	val thru Historic	Preservation		
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) Building to be in complian	ce with NFPA 101, The life sa	fety code.			

Sage Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716		Maine - Building or Use Permit		Permit No: 05-0799	Date Applied For: 06/17/2005	CBL: 054 F026001
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All Purpose Building Permit Application

1 1

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

	500 September 1		and Marian and Artistan		
Location/Address of Construction:	74-1761	Venl St.	PorthAn	s Me	04102
Total Square Footage of Proposed Struct		Square Foot		•	
Tax Assessor's Chart, Block & Lot Chart# Block# Lot# 54-126	1	Levenor	. 4	ium Telep C 70%-	ohone: 774-9343
Lessee/Buyer's Name (If Applicable) Preyong E. Johns: ELeizuge Condomium	Applicant telephone:	name, addres 774-9303 Johus	s &	Cost Of Work: \$	cut 6103
current use: 6 Apantment	<u> </u>		· · · · · · · · · · · · · · · · · · ·		
If the location is currently vacant, what we	as prior use:	11/2	and the second second	<u> </u>	USPECTION
Approximately how long has if been vaca Proposed use: (andom of Project description:		Vacant	DEPT. O		INSPECTION INSPECTION
Contractor's name, address & telephone:	$\mathcal{L}_{\mathcal{L}}$		TI	RE(EIVED
Who should we contact when the permit	is ready:: 🚺	Regory	JOHNSO	Y)	
Mailing address:	•	0 1			
Ve will contact you by phone when the p eview the requirements before starting ar and a \$100.00fee if any work starts before	y work, with a	Pian Review	er. A stop wo PHONE: کوئ	rk order wi Le-35/	ill be issued - کاگک
	(- <u>//</u>		Ollice	774-	-7303
THE REQUIRED INFORMATION IS NOT INCLU	DED IN THE SI	JBMISSIONS TH	E PERVI TWILL	BE AUTON	MATICALLY

IF THE REQUIRED INFORMATION IS NOT INCLUDED IN THE SUBMISSIONS THE PERMIT WILL BE AUTOMATICALLY DENIED AT THE DISCRETION OF THE BUILDING/PLANNING DEPARTMENT, WE MAY REQUIRE ADDITIONAL INFORMATION IN ORDER TO APROVE THIS PERMIT.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued I certify that the CodeOfficial's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature of applicant:	J.	4	מקמ	\sum_{i}		· lns	Date: 6/9/05
	١.		-(\ 1	- 1	•	

This is NOT a permit, you may not commence ANY work until the permit is issued.

If you are in a Historic District you may be subject to additional permitting and fees with the Planning Department on the 4th floor of City Hall

Northeast Civil Solutions Dury sight work -	863.1000
Mr Thomas Towal Esq - Legal work 774-6665	· .

Submit with Condominium Conversion Permit Application

Proje	ect D	ata:

Address:/7	t-176 1	JEAL ST	eret, Port	LAND, Me		
C-B-L: 54-F-	26	Access of	er ander	,		
Number of Units in l	Building:	Six				
Tenant Name	Tenant Tel#		Q. Date of Notice	Eligible for \$?		
nit 1 Duane Pierson	772~0807	10 yrs rolls	4/11/2005	Fr.		
uit 2 Colin BARNICLE	Njo	44	4/11/2005	7		
nit 3 Denice Fainchild	771-3036	10 yns	4/11/2005	481		
176 NEAS ST nit 4 to 1 Jonathan Manble	- VACANT	14n /	4/11/2005	Aur		
nit 5 # 2 KRISTON CUI MORE	828-053	140 V	4/11/2005			
it 6" 3 SARAN RAVIGNO	653-9053	Zyn	4/11/2005			
uit 7		'				
it 8						
If more units, submit same information on all units Length of time building owned by applicant manager of 15 years - purchus June 200. Are any building improvements, renovations, or modifications being made associated with this conversion that requires a building, plumbing, electrical, or heating permit? YES NO (checkone)						
Type and cost of building impermits:	provements asso	ciated with this cor	nversion that do not	require		
\$ Exterior walls, windows, doors, roof						
\$ Insulation				4		
\$ Interior cosm \$ <u>/ \(\tau_1 \tau_5 \tau_1 \tau_5 \tau_1 \tau_1 \tau_1 \tau_2 \tau_1 \tau_1 \tau_2 \tau_1 \tau_1 \tau_2 \tau_1 \tau_2 \tau_1 \tau_1 \tau_2 \tau_1 \tau_2 \tau_2 \tau_1 \tau_2 \tau_2 \tau_2 \tau_2 \tau_1 \tau_2 </u>	etics (walls/floor) Point r	s/hallways/refinish 7emival from	ing, etc.) m of Buldy (Front)		

This page contains a detailed description of the Parcel ID you selected. Press the New Search button at the bottom of the screen to submit a new query.

Current Owner Information

Card Number

Parcel ID Location

Land Use

1 of 1

054 F026001 174 NEAL ST

FIVE TO TEN FAMILY

Owner Address

HAGEN PHILIP S JR 6 MERIBAH LN FALMOUTH MA 02540

Book/Page

Legal

11824/205

54-F-26 NEAL ST 174-176

9009 SF

Current Assessed Valuation For Fiscal Year 2006

Land \$109,120 \$204,160

Total \$313,280

Estimated Assessed Valuation For Fiscal Year 2007*

Land \$177,800 Building \$281,800

Total \$459,600

* Value subject to change based upon review of property status as of 4/1/06. The tax rate will be determined by City Council in May 2006.

Building Information

Bldg #

Year Built 1910

Units

Bldg Sq. Ft. 8496

Identical Units 1

Total Acres 0.207

Total Buildings Sq. Ft. Structure Type 8496

APARTMENT - GARDEN

Building Name

Exterior/Interior Information

Section	Eevels	Size	Use
1	B1/B1	2148	SUPPORT AREA
1	01/01	2148	APARTMENT
1	02/03	2100	APARTMENT

Height	Walls
7	
9	FRAME
9	FRAME
J	I IONIL

Heating NONE HW/STEAM HW/STEAM NONE NONE NONE NONE NONE

A/C NONE NONE NONE NONE NONE NONE NONE

Building Other Features

Structure Type Line PORCH - COVERED UPPER PORCH - COVERED UPPER 2

Identical Units

WARRANTY DEED

PHILLP S. HAGEN, JR., of Falmouth, County of Barnstable, Commonwealth of Massachusetts, for consideration paid, grants to ELEANOR, LLC, a Maine Limited Liability Company with a principal place of business in Portland, County of Cumberland, State of Maine, with warranty covenants, a certain lot or parcel of land, with the buildings thereon, situated on the westerly side of Neal Street, in said City of Portland, bounded and described as follows:

Beginning at a post on said westerly line of Neal Street at the corner of land formerly owned by Neal Dow;

Thence, running northwardly on the line of said street sixty (60) feet and nine (9) inches to land formerly owned by James Hindle;

Thence, westwardly by said Hindle land one hundred forty (140) feet to Trowbridge Place;

Thence, southwardly by said Trowbridge Place and parallel with said Neal Street seventy-one (71) feet;

Thence, eastwardly by the line of land formerly of said Neal Dow one hundred forty (140) feet to the point of beginning;

Together with all rights in said Trowbridge Place referred to in a deed of the above-described premises from Portland Savings Bank to Sam Serota dated December 23, 1921, and recorded in Cumberland County Registry of Deeds, Book 1091, Page 271.

Reserving to the owner of the adjoining land on the north, a right to use in common a strip of the above-described premises four and one-half (4 ½) feet in width extending along its northerly boundary line from said street westerly one hundred twenty (120) feet.

Said premises are numbered 174-176 on said Neal Street according to said City Plans.

Being the same premises conveyed by Philip S. Hagen, Jr., Personal Representative of the estate of Eleanor G. Campbell, to Philip S. Hagen, Jr., by Deed of Distribution dated January 30, 1995, and recorded February 21, 1995, in the Cumberland County Registry of Deeds, Book 11824, Page 205.

WITNESS my hand and seal this 24th day of June

Philip S. Hagen, Jr.

COMMONWEALTH OF MASSACHUSETTS BARNSTABLE, SS

June 24, 2005

Then personally appeared the above named Philip S. Hagen, Jr., and acknowledged the foregoing instrument to be his free act and deed.

Before me,

Attorpey at Law/Notary Public

KATHLEEN J. SHEEHAN, Notary Public My Commission Expires Nov. 25, 2005

SENDER: COMPLETE THIS SECTION	COMPLETE THIS SECTION ON DELIVERY
 Complete items 1, 2, and 3. Also complete item 4 if Restricted Delivery is desired. Print your name and address on the reverse so that we can return the card to you. Attach this card to the back of the mailpiece, 	A. Signature X. A. Signature A. A. Signature X. A. Sig
or on the front if space permits. 1. Article Addressed to: Suruh faviore 13 176 Noul H	D. Is delivery address elifferent from item 1? Yes If YES, enter delivery address below:
Portland Me 04102	3. Service Type Certified Mail Registered Refure Heceipt for Merchandi Insured Mail 4. Restricted Delivery? (Extra Fee)
2. Article Number (Transfer from service label) 7003 3	1110 0004 5848 7533 71
(Italisier Holli Service label)	tetum Receipt 102595-02-M-1
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Print your name and address on the reverse so that we can return the card to you.	BA Reseived by (Printed Name) C. Date of Deliver
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#1 174 Neal St	
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(Transfer from service 7 0 0 3 בו בו ב 1 0 0 PS Form 3811, August 2001 Domestic Re	
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so that we can return the card to you. Attach this card to the back of the mailpiece, or on the front if space permits.	B. Received by (Printed Name, C. Date of Deliver)
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Colin Bonnicle	a.
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Portland the ortica	☐ Certified Mail ☐ Express Mall ☐ Registered ☐ Return Receipt for Merchandis ☐ C.O.D.
Portland Mi ortica	Certified Mail Registered Return Receipt for Merchandis

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turn Receipt

102595-02-M-1540



Department of Planning & Development Lee Urban, Director

CITY OF PORTLAND

Condominium Conversion Permits

FEES: \$150.00 per unit. There is an additional fee for any building alterations.

Before an owner offers to convey a converted unit, a conversion permit shall be obtained. Condo conversions are not a change of use. They are considered a change of ownership. It concerns the ownership of building areas not land. Subdivision is not involved. Only the <u>legal</u> number of units may be condominiumized. Any illegal units shall be removed or made legal by proper permitting.

The entire purpose of this ordinance is to protect existing tenants and to ensure that converted housing is safe and decent.

Notice of intent to convert: All tenants <u>shall</u> be given a specific notice of intent to convert the unit to a condominium from the owner. This notice <u>shall</u> contain a specific offer and terms for the tenant to purchase the unit. The notice <u>shall</u> contain specific wording outlined within the ordinance that notifies the tenants of irrevocable rights and how to contact the City of Portland with any questions. The tenant also <u>shall</u> be given a specific time for notice to vacate based upon the number of years that they have occupied their unit. The minimum notice to vacate is an 120 day notice. A tenant of more than 4 consecutive years shall have the minimum notice period increased 30 days for each additional year to a maximum of 240 additional days.

0-4 years	-	120 day notice	9 years		270 day notice
5 years	insperi antensi	150 day notice	10 years		300 day notice
6 years	-	180 day notice	11 years	forest Forest	330 day notice
7 years	grands progra	210 day notice	12+ years	=	360 day notice
8 years		240 day notice	to the about the life individuals		(maximum notice)

60 days after their notice, the tenant has an exclusive and irrevocable option to purchase the unit that the tenant possesses. During that time the owner/developer may not convey nor offer to convey the unit to any other person. For the next 180 days, the developer/owner can not offer a more favorable price or terms to any other person unless the same terms are offered to the original tenant.

Rent may not be altered during the official noticing period unless expressly provided in a preexisting written lease.

The owner/developer **shall** post a copy of the issued permit in a conspicuous place in each unit, and **shall** make copies available to prospective purchasers upon request.

Relocation payments: If the tenant does not purchase their unit, the developer shall (before the tenant vacates) make a cash payment to the tenant in the amount of rent for the proceeding two (2) months, only if the tenant meets the current 80% of the low/moderate income, adjusted for family size, as given to the City of Portland by the Federal Government. Additionally, the developer shall provide other assistance to the tenant in the form of reasonable accommodations, referrals, and determining tenant eligibility.

*** Copies of your notice to each of your tenants must be attached to your permit application. No permit will be issued without copies of notices to tenants. If there is a vacancy within your building, you must attach a cover letter explaining the vacancy, such as how long it has been vacant, the last tenant's name, and when and where the tenant moved with any phone numbers. ***

PLEASE READ THE SPECIFIC ORDINANCE FOR EXACT INFORMATION

7/1/2003

City of Portland, Maine Code of Ordinances Sec 14-562 Land Use Chapter 14 Rev. 12-1-00

Sec. 14-562. Reserved. Sec. 14-563. Reserved. Sec. 14-564. Reserved.

ARTICLE VII. CONDOMINIUM CONVERSION

Sec. 14-565. Purpose.

The purpose of this article is to regulate the conversion of rental housing to condominiums; to minimize the potential adverse impacts of such conversion on tenants; to ensure that converted such housing is safe and decent; and to maintain a reasonable balance of housing alternatives within the city for persons of all incomes. To these ends, this article shall be liberally construed. (Ord. No. 213-81, § 608.1, 11-16-81)

Sec. 14-566. Applicability.

This article shall apply to the conversion of any rental unit to a condominium unit. (Ord. No. 213-81, § 608.2, 11-16-81)

Sec. 14-567. Definitions.

For the purpose of this article, the following terms shall be defined as follows, unless otherwise clearly implied:

Condominium means any interest in real estate created pursuant to the Unit Ownership Act, 33 M.R.S.A. § 560 et seq., or its equivalent, as it may from time to time be amended.

Developer means and includes any person or other legal entity, but not including an established lending institution unless it is an active participant in a common promotional scheme, who, whether acting as principal or agent, records a declaration of condominium that includes real estate, any portion of which was previously a rental unit.

Tenant means and includes any occupant in lawful possession of a rental unit, whether by lease, sublease, or otherwise.

Unit means any building, or portion thereof, used or intended

City of Portland, Maine Code of Ordinances Sec 14-567 Land Use Chapter 14 Rev. 12-1-00

to be used primarily as a separate dwelling. (ord. No. 213-81, § 608.3, 11-16-81)

Cross reference(s) -- Definitions and rules of construction generally, § 1-2.

Sec. 14-568. Protection of tenants.

(a) Notice of intent to convert. A developer shall give to each tenant written notice of intent to convert at least one hundred twenty (120) days before the tenant is required by the developer to vacate. If a tenant has been in possession of any unit within the same building for more than four (4) consecutive years, the notice period shall be increased by thirty (30) additional days for each additional year, or fraction thereof, to a maximum of two hundred forty (240) additional days. The notice shall set forth specifically the rights of tenants under subsections (a) and (b) of this section and section 14-569, and shall contain the following statement:

If you do not buy your apartment, the developer of this project is required by law to assist you in finding another place to live and in determining your eligibility for relocation payments. If you have questions about your rights under the law, or complaints about the way you have been treated by the developer, you may contact the Building Inspection Division, Department of Planning and Urban Development, City of Portland, 389 Congress Street, Portland, Maine 04101 (telephone: 775-54-7).

If the notice specifies a date by which the tenant is required to vacate, the notice may also serve as a notice of termination under the applicable law of forcible entry and detainer, if it meets the requirements thereof. The notice shall be hand-delivered to the tenant or mailed, by certified mail, return receipt requested, postage prepaid, to the tenant at the address of the unit or such other address as the tenant may provide. The notice shall be effective when actually received. No tenant may be required by a developer to vacate without having been given notice as required herein, except for the reasons specified in the applicable law of forcible entry and detainer, and in accordance with the procedures thereof. The terms of a tenancy, including rent, may not be altered during the notice period, except as expressly provided in a preexisting written lease. If, within one hundred twenty (120) days after a tenant is required by a developer to vacate, the developer records a declaration of condominium

Land Use Chapter 14 Rev. 12-1-00

City of Portland, Maine Code of Ordinances Sec 14-568

without having given notice as required herein, the developer shall be presumed to have converted in violation of this article.

Option to purchase. For a sixty-day period following the giving of notice as required in subsection (a), the developer shall grant to the tenant an exclusive and irrevocable option to purchase the unit of which the tenant is then possessed, which option may not be assigned. If the tenant does not purchase or contract to purchase the unit during the sixty-day period, the developer may not convey or offer to convey the unit to any other person during the following one hundred eighty (180) days at a price or on terms more favorable than the price or terms previously offered to the tenant, unless the more favorable price or terms are first offered exclusively and irrevocably to the tenant for an additional sixty-day period. This subsection shall not apply to any rental unit that, when converted, will be restricted exclusively to nonresidential use. If, within two (2) years after a developer records a declaration of condominium, the use of any such unit is changed such that but for the preceding sentence, this subsection would have applied, the developer shall be presumed to have converted in violation of this article. (Ord. No. 213-81, § 608.4, 11-16-81)

Sec. 14-569. Relocation payments.

If the tenant does not purchase the unit, the developer shall, before the tenant is required by the developer to vacate, make a cash payment to the tenant in an amount equal to the amount of rent paid by the tenant for the immediately preceding two (2) months; provided that this requirement shall not apply to any tenant whose gross income exceeds eighty (80) percent of the median income of the Portland SMSA, adjusted for family size, as determined by the U.S. Department of Housing and Urban Development at the time notice is given as required in section 14-568(a). Additionally, the developer shall, upon demand, provide assistance to the tenant in the form of referrals to other reasonable accommodations and in determining the tenant's eligibility for relocation payments as provided herein.

Sec. 14-570. Conversion permit.

(Ord. No. 213-81, § 608.5, 11-16-81)

Before conveying or offering to convey a converted unit, the

City of Portland, Maine Code of Ordinances Sec 14-570

developer shall obtain a conversion permit from the building inspection division of the department of planning and urban development. The permit shall issue only upon receipt of a completed application therefor in a form to be devised for that purpose, payment of a fee of twenty-five dollars (\$25.00) per unit, and a finding, upon inspection, that each unit, together with any common areas and facilities appurtenant thereto, is in full compliance with all applicable provisions of article II of chapter 6 (building code), article III of chapter 6 (electrical installations), article V of chapter 6 (minimum standards for dwellings) and article II of chapter 10 (fire prevention code) of this Code, and the Life Safety Code as adopted by the state. The developer shall post a copy of the permit in a conspicuous place in each unit, and shall make copies available to prospective purchasers upon request.

(Ord. No. 213-81, § 608.6, 11-16-81)

Sec. 14-571. Variation by agreement.

No provision of, or right conferred by, this article may be waived by a tenant, by agreement or otherwise, and any such waiver shall be void. Any attempt to require, encourage, or induce a tenant to waive any provision hereof, or right conferred hereby, shall be a violation of this article. Nothing herein shall be construed to void any term of a lease which offers greater rights than those conferred hereby.

(Ord. No. 213-81, § 608.7, 11-16-81)

Sec. 14-572. Reserved.

Sec. 14-573. Reserved.

Sec. 14-574. Reserved.

Sec. 14-575. Reserved.

Sec. 14-576. Reserved.

Sec. 14-577. Reserved.

Sec. 14-578. Reserved.

Sec. 14-579. Reserved.

Sec. 14-580. Reserved.

Sec. 14-581. Reserved.

Sec. 14-582. Reserved.