



July 13, 2016

Mayor Ethan Strimling
Portland City Hall
134 Congress Street
Portland, ME 04101

To Mayor Strimling:

United Way of Greater Portland hangs banners on buildings across the greater Portland area during its annual campaign, occurring throughout late August into early September. Traditionally, the Mayor of the City of Portland has waived the fees for banner, signage, or awning permits. We are beginning the application process for permits, and we respectfully request that the fees be waived this year.

Thank you for your continued support.

Warmest Regards,

A handwritten signature in black ink that reads "Liz Cotter Schlax". The signature is written in a cursive, flowing style.

Liz Cotter Schlax