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West End Traffic Study

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To: "Alexander M. Green" <AGreen@mmc.org>

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Al,

Hope you're staying warm. I have sent this on to others and we will have some detailed comments by the end of the week, but in the meantime, I just wanted to confirm scope with you. The scope that you originally sent included the following:

- *PowerPoint Presentation – summarizing the goals/objectives of the study, baseline assumptions, existing conditions, future conditions, findings, and next steps.*
- *Preliminary Concept Plans – Up to two (2) alternative conceptual plans would be developed – and could include possible add-alternate sub-concepts at some locations – if determined to be appropriate. The purpose of developing these images is to demonstrate the lane use needs required to support intended access changes – and that these changes can fit within defined right-of-way. These will be CAD-drawn line work overlaid onto a dimensioned, high-resolution aerial photograph that will be supplied to VHB by MMC. Detailed illustrative concept plans are not included as part of this scope of services now.*
- *Next Steps: a formulation of key next steps to be considered.*

What you've sent looks like the start of the PowerPoint, but the PPT doesn't include a look at future conditions or any findings (i.e. do those improvement actions actually produce the outcomes listed at the outset of the PPT - accessibility, circulation, efficiency, bike/ped safety).

Assuming this is the case, we'll review with an eye for the 'improvement actions,' assuming that these would be developed and tested under the future condition as parts of the preliminary concept plans to come.

Let me know if I'm off base on this.

Thanks,
Nell

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