**Maine Medical Center | St. John Street Garage**

**Pre-Application Meeting Agenda**

**Room 209, City Hall**

**Wednesday, January 31, 2018 - 11 AM**

**Project Team Attendees**

Al Green, Maine Med

Dennis Morelli, Maine Med

Walter Pochebit, Maine Med

Mark Harris, Maine Med

Tim Braun, Maine Med

Dominic Gagnon, Colliers

Adam Troidl, Colliers

David Thomas, Consigli

David Senus, PE Woodard & Curran

Mary McCrann, AICP, Woodard & Curran

Todd Neal, Becker

Randy Dunton, Gorrill Palmer

Emily Tynes, Gorrill Palmer

Gretchen Giumarro, MBLA

Mark Wilcox, Winton Scott Architects

**Suggested City of Portland Representatives**

Planning

Urban Design

Historic Preservation

Building Inspections

Department of Public Works

Transportation/Traffic

Parking

Stormwater

Fire

**Agenda**

Attendee Introductions: Roles and Responsibilities (All) – 2 minutes

Project Introduction & Context to Overall MMC Plans (Maine Med) – 5 minutes

Site Plan Overview (W&C) – 5 minutes

Garage Structure - Interior Traffic Routing (BSE) – 5 minutes

Garage Structure - Exterior Design (WSA) – 5 minutes

Process for Proximity to Historic Landmark Structure (W&C/WSA)- 3 minutes

Site Design and Landscaping (MBLA and W&C) – 10 minutes

* Waiver for bicycle parking spots at garage (currently provided for employees at the hospital)
* Curb Cut Waivers (number and location of curb cuts)

Offsite Travel Routes from / to Campus (W&C) – 5 minutes

Traffic Evaluation and ROW Impacts (G-P/W&C) – 10 minutes

Construction Management (Consigli) – 5 minutes

Permitting Schedule & Project Schedule (Maine Med) – 5 minutes

**Anticipated Permitting Schedule**

* February 9th – Level III Site Plan Submittal
* Neighborhood Meeting Notification (no less than 10 days prior to neighborhood meeting)
* Neighborhood Meeting must be prior to March 2nd
* Planning Board Review & Approval – May 8th Public Hearing Date