**MMC SITE PLAN CHECK-IN MEETING – East Tower/Visitor Garage**

**3/15, 9-10:30**

**Room 209**

**Agenda**

1. Discussion of draft Closure Implementation Schedule, including clarification as to when related detailed Management and Action Plans will be circulated and finalized
2. Discussion of draft Communication Plan
3. Confirmation of meeting schedule re above,  as from today until the closure starts

MMC would like to achieve:

1.      Decision about Weymouth St work prior to detour start

2.      Buy-in from the City’s communications team on the draft communications plan

3.      City endorsement of direction for the implementation plan

4.      City endorsement of the plan for METRO during the closure

5.      Gain City feedback on the detours presentation

6.      Confirmation of final deliverables and timeline

City Planning Division would like to achieve:

1. Following this meeting reviewers are requested to provide final review comments for the Planning Board on relevant site plan issues, so this is an opportunity to get clarification needed regarding the final proposals.
2. Associated with that, we would like to have confirmation of when the final detailed plans for Congress Street closure items such as signals and ROW modifications etc will be circulated and discussed

Items (MMC submissions) circulated for discussion at todays meeting:

* Powerpoint Presentation for the PB
* Draft Congress Street Closure Implementation Schedule
* Draft Communication Plan
* Letter to neighbors/meeting invite
* METRO response to the Congress Street Closure
* MDOT sign off to the Congress Street Closure