

## Will Conway

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**From:** Will Conway  
**Sent:** Tuesday, January 02, 2018 4:00 PM  
**To:** 'Jean Fraser'  
**Cc:** 'Alexander M. Green'  
**Subject:** RE: East Tower and Visitors Parking Garage Site Plan  
**Attachments:** Written Submission A -1 East Tower Data Sheet.pdf; Written Submission A -2 Visitor Garage Data Sheet.pdf; Written Submission I -1 Construction Management Plan Update January 2.pdf; Written Submission S - 9A Maintenance of Traffic January 2.pdf; Written Submission S-10 Project Description.pdf; Plan 14C East Tower East Elevation January 2.PDF; Plan 14D East Tower North Elevation January 2.PDF; Plan 14E East Tower West Elevation January 2.PDF; Plan 14F East Tower South Elevation January 2.PDF; Plan 14K Visitor Garage East Elevation January 2.PDF; Plan 14L Visitor Garage North Elevation January 2.PDF; Plan 14M Visitor Garage West Elevation January 2.PDF; Plan 14N Visitor Garage South Elevation January 2.PDF

Jean - see responses below and note attachments/ new submissions. Regarding street closure times, to the best of our ability, we've projected closure dates. There are many variables that can impact these dates. Turner will follow the communication plan outlined in the CM Plan to communicate the schedule during the project.

Will

**From:** Jean Fraser [<mailto:jf@portlandmaine.gov>]  
**Sent:** Wednesday, December 27, 2017 10:46 AM  
**To:** Will Conway <[wconway@sebagotechnics.com](mailto:wconway@sebagotechnics.com)>  
**Subject:** MMC East Tower and Visitors Parking Garage Site Plan

Will

I am preparing for a long internal meeting with reviewers next Wed, Jan 3rd to explain the project and identify key issues for a meeting with Al Green, you and the contractors later that week or early the following week.

I have read through the submissions and we need the following information re the site plan (before the end of next Tuesday please):

- Project Description (including whether the site plan application includes the utility plant work that is described in the CMP?) See Written Submission S-10. The CUP scope of work is to upgrade internal equipment, no exterior alterations are proposed. We excluded the CUP upgrade from the application because there is no exterior work planned. Also, if the upgrade was completed independently, we determined that it would not require a site plan application / review. We included it in the CM Plan in order to be transparent about any impacts to the surrounding area related to the project. The lifting machines needed to install the new equipment requires a temporary lane closure on Gilman Street. Gilman lane closure duration 2 weeks, tentatively January 14-26, 2019.
- Separate data sheets for each building See Written Submission A-1 and A-2.
- Elevations that show the existing compared to the proposed (either annotate the proposed elevations, or send in existing elevations or matching existing photos); See revised Plans 14C – 14N dated January 2.
- Elevations need to show the average grade (measured in accordance with our ordinance). See revised Plans 14C- 14N dated January 2.

Please send the following info re the CMP (also before the end of next tuesday please):

- Overall program that includes a heading and time line for each the following:
  - Congress Street closure May 19 to July 14, 2018. Also see Written Description I-1 CMP Update on crane.
  - Any other street whole or part closures (list specific streets) Wescott Street between Bramhall Street and Crescent Street, April 9 – July 12, 2019.
  - Change in direction of streets (for how long and which streets) Bramhall Street becomes two way from Crescent Street to Congress Street, May 14-July 12, 2019. Crescent Street becomes two way from Bramhall Street to Wescott Street, May 14-July 12, 2019.
  - Ambulance route during construction Ambulances travel on Crescent Street in each direction from May 14-July 12, 2019. See Written Submission S- 9A Maintenance of Traffic Update dated January 2.
  - Revised access to visitor and other garages/buildings (vehicle and ped) Visitor Garage Congress Street access closed May 5- June 30, 2018 – vehicles to enter on Gilman Street and traverse through existing garage.
  - Closed or rerouted sidewalks See Written Submission I and S-9.
- Location of off-site marshaling area for deliveries MMC Scarborough Campus.
- Location of off-site parking for construction employees and sub contractors MMC Scarborough Campus.

I anticipate there will be many other questions but these are "basic" so that reviewers can understand the scope and potential impacts of the project.

Thank you

Jean

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*Jean Fraser, Planner*

*City of Portland*

*874 8728*

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