June 7, 2013

Dear Neighbor:

Please join us for a neighborhood meeting to discuss our plans for a Major Site Plan approval for a 40,000 s.f. addition to the Lower Bean Building (aka Bean 2) located at 22 Bramhall Street (in the vicinity of the MMC emergency department).

Meeting Location: Dana Center Auditorium

Meeting Date: June 18, 2013

Meeting Time: 5:30 pm

The City code requires that property owners within 500 feet (except notices must be sent to property owners within 1000 feet for industrial zoning map amendments and industrial subdivisions) of the proposed development and residents on an “interested parties list”, be invited to participate in a neighborhood meeting. A sign-in sheet will be circulated and minutes of the meeting will be taken. Both the sign-in sheet and minutes will be submitted to the Planning Board.

If you have any questions, please call 662-2451.

Sincerely,

Rich Linehan

Director of Planning

Cc: Jean Fraser, Planner

 City of Portland

Note:

Under Section 14-32(C) and 14-525 of the City Code of Ordinances, an applicant for a Level III development, subdivision of over five lots/units, or zone change is required to hold a neighborhood meeting within three weeks of submitting a preliminary application or two weeks of submitting a final site plan application, if a preliminary plans was not submit. The neighborhood meeting must be held at least seven days prior to the Planning Board public hearing on the proposal. Should you wish to offer additional comments on this proposed development, you may contact the Planning Division at 874-8721 or send written correspondence to the Planning and Urban Development Department, Planning Division 4th Floor, 389 Congress Street Portland, ME 04101 or by email: to bab@portlandmaine.gov