



# CONSTRUCTION PERMIT APPLICATION

Department of Public Safety  
Office of State Fire Marshal  
45 Commerce Dr, Suite 1  
Augusta, Maine 04333-0052

## Project Information

Project Name: \_\_\_\_\_

Street Location: \_\_\_\_\_ Town: \_\_\_\_\_

County: \_\_\_\_\_ Zip Code: \_\_\_\_\_

### Project Type:

New Building/Addition   
Renovation   
Occupancy Change

### Building Occupancy Use Layout:

Single use   
Separated Use   
Mixed Use

### Sprinkler System:

No  Yes  Supervised

### Fire Alarm:

No  Yes  Monitored

### Project Information:

Projected Start Date: \_\_\_\_\_  
Projected End Date: \_\_\_\_\_  
Total Project Cost: \_\_\_\_\_

### Number of Stories:

Original # of Stories: \_\_\_\_\_  
Affected # of Stories: \_\_\_\_\_  
Total # of Stories: \_\_\_\_\_

### Square Footage:

Renovated s.f. \_\_\_\_\_  
New Construction s.f.: \_\_\_\_\_  
Total s.f.: \_\_\_\_\_

Adjusted Project Cost\* for Fee Calculation: \_\_\_\_\_ X 0.0015 = **Construction Permit Fee:**

*\*see attached fee schedule for more information*

**Approval Letter Only (\$50 fee):**

### Occupancy Classification:

Apartments  Ambulatory Health Care  Assembly \_\_\_\_<300 \_\_\_\_>300 <1000 \_\_\_\_>1000  
 Business  Detention/Correctional  Educational  Daycare \_\_\_\_>12 \_\_\_\_<12  
 Health Care  Hotel/Dormitory  Industrial  Residential Board & Care \_\_\_\_Large \_\_\_\_ Small  
 Other  Rooming & Lodging  Storage  Mercantile \_\_\_\_ Class A \_\_\_\_ Class B \_\_\_\_ Class C

### Construction Type

Fire Resistive: Type I (443)  (332)  Unprotected Ordinary: Type III (200)   
Protected Non-Combustible: Type II (222)  (111)  Heavy Timber: Type IV (2HH)   
Unprotected Non-Combustible: Type II (000)  Protected Wood Frame: Type V (111)   
Protected Ordinary: Type III (211)  Unprotected Wood Frame: Type V (000)

Brief description of work to be performed: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### Contact Information

Owner's Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Town: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ E-mail: \_\_\_\_\_

Design Professional: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Town: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Maine Registration #: \_\_\_\_\_ E-mail: \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_

↓ DEPARTMENT OF PUBLIC SAFETY USE ONLY ↓			
<input type="checkbox"/> Permit		<input type="checkbox"/> Approval Letter (when a permit is not required)	
		Approved By: _____	
Check #	Plan Reviewer	Date Permit Issued	Permit #



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## CONSTRUCTION PERMIT Plan Review Fee Schedule

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For **New Construction/Addition** (Renovations exceeding 75% of occupied space are considered new construction.), **Renovations** and **Change of Occupancy**

The fee shall be calculated 1.5% of 1/10 of the cost of construction (multiplier of 0.0015)

*Eg. \$100,000 project cost x 0.0015 = \$150 fee*

**Adjusted Project Cost\*** for Fee Calculation:

\*The cost of construction for use in the fee calculation shall be based only on the building and portions of the building that are to be reviewed by the State Fire Marshal's Office. Examples of what would *not* be included in the cost of construction are; purchase price, site work, equipment, furniture, sprinkler systems, plumbing and HVAC (unless part of a smoke removal system). NFPA96 extinguishing exhaust hoods do require permitting and shall be included in the construction cost.

**Approval Letter** .....**\$50.00** fee

For a Plan Review to acquire only an **Approval Letter** (This may be obtained only when a permit is not required by the State)

*Payment for all fees, Construction Fee, Building Code Surcharge & Barrier-Free Fee, may be submitted on one check, payable to **Treasurer, State of Maine.***