

Building Permits and Inspections Fee Schedule

The applicant submits cost of work. If the construction cost submitted is less than that as indicated by national standards such as International Code Council or the R.S. Means Company, Inc., the City of Portland reserves the right to reevaluate the proposed project cost based on the referenced national standard and assess the larger of the fees.

All fees due at time of submission. We accept Visa, MasterCard & Checks payable to the City of Portland.

Construction Work Fees

Construction Trade Total = \$16,914

- Cost of work fees:

Up to \$1,000 worth of work	\$30.00
Each additional \$1,000 worth of work	\$10.00 per \$1,000 + 30 for the first \$1,000

- Belated Fees:

Below \$1,000 worth of work	\$30.00
Above \$1,000 worth of work	\$100.00

- Amendments to application:

Up to \$1,000 worth of additional cost	\$30.00
Each additional \$1,000 worth of additional cost	\$10.00 per \$1,000 + 30 for the first \$1,000

\$30 + (16x\$10) = \$190

Fees for specific items

- HVAC – air conditioning units, ventilation systems, heating systems, oil & gas burner replacement, kitchen hoods, fire alarm/ sprinkler system, metal asbestos chimney etc.

Up to \$1,000 worth of work	\$30.00
Each additional \$1,000 worth of work	\$10.00 per \$1,000 + 30 for the first \$1,000

- Change of use permit

Up to \$1,000 worth of work	\$30.00
Each additional \$1,000 worth of work	\$10.00 per \$1,000 + 30 for the first \$1,000
*Certificate of Occupancy (required)	\$75.00

- Demolition of a structure

Up to \$1,000 worth of work	\$30.00
Each additional \$1,000 worth of work	\$10.00 per \$1,000 + 30 for the first \$1,000

- Home Occupation

	\$150.00 plus cost of work + \$75 C of O
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- Re-Inspections

	\$75.00 each additional inspection
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Condo Conversion:

- With no construction

	\$150.00 per Unit + \$75 C of O per Unit
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- With construction

	Up to \$1,000 worth of work \$30.00 +
	\$150.00 per Unit + \$75 C of O per Unit

Each additional \$1,000 worth of work

\$10.00 per \$1,000 + 30 for the first \$1,000 + \$150.00 per Unit + \$75 C of O per Unit

Legalization of Nonconforming Dwelling unit:

- Legalization of Nonconforming Dwelling unit

\$300.00 for each unit to be legalized + \$75 for each C of O

Fees in lieu of cost of work:

- Signs \$30 + \$2.00 per sq ft
- Signs in Historic District \$65 + \$2.00 per sq ft
- Tanks: propane gas, gasoline, and fuel oil
 - Under 300 gallons \$30.00
 - 300 gallons or more \$35.00
 - Tank removal \$30.00
- Tent use & Event permit \$30.00
- Outside Dining \$80.00

New Single Family Home Fees:

- Cost of work fees:
 - Up to \$1,000 worth of work \$30.00
 - Each additional \$1,000 worth of work \$10.00 per \$1,000 + 30 for the first \$1,000
- Minor Single Family Site Review \$300.00
- Certificate of Occupancy \$75.00

Example of Single Family Home fee:

New Home Single Family Based on \$100,000.00

First \$1,000	\$	30.00
Each additional \$1000.00 99 x 10 =	\$	990.00
Site Fee	\$	300.00
C of O	\$	75.00

Total due at time of submission \$1,395.00

***Certificate of Occupancy = C of O**