

# DISPLAY THIS CARD ON PRINCIPAL FRONTAGE OF WORK CITY OF PORTLAND

Please Read Application And Notes, If Any, Attached

BUILDING DEPARTMENT

## PERMIT

Permit Number: 040044

This is to certify that Young Gregory A /self  
has permission to Change of Use from Pawn Shop to Retail Office / used. (Not restricted to more than seating for nine)  
AT 803 Congress St 053 C040001

provided that the person or persons, firm or corporation accepting this permit shall comply with all of the provisions of the Statutes of the State and of the Ordinances of the City of Portland regulating the construction, maintenance and use of buildings and structures, and of the application on file in this department.

Apply to Public Works for street line and grade if nature of work requires such information.

Notification of inspection must be given and when permission procured before this building or part thereof is leased or occupied. **24 HOUR NOTICE IS REQUIRED.**

A certificate of occupancy must be procured by owner before this building or part thereof is occupied.

### OTHER REQUIRED APPROVALS

Fire Dept. [Signature]  
Health Dept. \_\_\_\_\_  
Appeal Board \_\_\_\_\_  
Other \_\_\_\_\_  
Department Name \_\_\_\_\_

[Signature] 1/26/04  
Director - Building & Inspection Services

### PENALTY FOR REMOVING THIS CARD

**City of Portland, Maine - Building or Use Permit Application**  
 389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

Permit No: 04-0044	Issue Date: JAN 26 2004	CITY OF PORTLAND	CELL: 53 C040001
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<b>Location of Construction:</b> 803 Congress St	<b>Owner Name:</b> Young Gregory A	<b>Owner Address:</b> 5 Kendall St	<b>Phone:</b> 207-773-0074
<b>Business Name:</b> n/a	<b>Contractor Name:</b> self	<b>Contractor Address:</b> Portland	<b>Phone:</b>
<b>Lessee/Buyer's Name</b> n/a	<b>Phone:</b> n/a	<b>Permit Type:</b> Change of Use - Commercial	<b>Zone:</b> B2b

<b>Past Use:</b> Commercial / Pawn Shop	<b>Proposed Use:</b> Change of Use; Pawn Shop to Retail Coffee / Food.	<b>Permit Fee:</b> \$186.00	<b>Cost of Work:</b> \$0.00	<b>CEO District:</b> 2
		<b>FIRE DEPT:</b> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied	<b>INSPECTION:</b> Use Group: B Type: 3B	

<b>Proposed Project Description:</b> Change of Use from Pawn Shop to Retail Coffee / Food.  <i>considered retail use because shows no more than nine (9) seats</i>	<b>Signature:</b> <i>[Signature]</i>	<b>Signature:</b> <i>[Signature]</i>
<b>PEDESTRIAN ACTIVITIES DISTRICT (P.A.D.)</b>		
Action: <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied		
<b>Signature:</b>		<b>Date:</b>

<b>Permit Taken By:</b> gg	<b>Date Applied For:</b> 01/14/2004	<b>Zoning Approval</b>	
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1. This permit application does not preclude the Applicant(s) from meeting applicable State and Federal Rules.  2. Building permits do not include plumbing, septic or electrical work.  3. Building permits are void if work is not started within six (6) months of the date of issuance. False information may invalidate a building permit and stop all work..	<b>Special Zone or Reviews</b> <input type="checkbox"/> Shoreland <input type="checkbox"/> Wetland <input type="checkbox"/> Flood Zone <input type="checkbox"/> Subdivision <input type="checkbox"/> Site Plan  Maj <input type="checkbox"/> Minor <input type="checkbox"/> MM <input type="checkbox"/> Date: <i>S 1/16/04</i>	<b>Zoning Appeal</b> <input type="checkbox"/> Variance <input type="checkbox"/> Miscellaneous <input type="checkbox"/> Conditional Use <input type="checkbox"/> Interpretation <input type="checkbox"/> Approved <input type="checkbox"/> Denied Date:	<b>Historic Preservation</b> <input checked="" type="checkbox"/> Not in District or Landmark <input type="checkbox"/> Does Not Require Review <input type="checkbox"/> Requires Review <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied Date: <i>[Signature]</i>
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**CERTIFICATION**

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provision of the code(s) applicable to such permit.

SIGNATURE OF APPLICANT \_\_\_\_\_ ADDRESS \_\_\_\_\_ DATE \_\_\_\_\_ PHONE \_\_\_\_\_

RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE \_\_\_\_\_ DATE \_\_\_\_\_ PHONE \_\_\_\_\_

**City of Portland, Maine - Building or Use Permit**

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

<b>Permit No:</b> 04-0044	<b>Date Applied For:</b> 01/14/2004	<b>CBL:</b> 053 C040001
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<b>Location of Construction:</b> 803 Congress St	<b>Owner Name:</b> Young Gregory A	<b>Owner Address:</b> 5 Kendall St	<b>Phone:</b> 207-773-0074
<b>Business Name:</b> n/a	<b>Contractor Name:</b> self	<b>Contractor Address:</b> Portland	<b>Phone:</b>
<b>Lessee/Buyer's Name:</b> n/a	<b>Phone:</b> n/a	<b>Permit Type:</b> Change of Use - Commercial	

<b>Proposed Use:</b> Change of Use; Pawn Shop to Retail Coffee / Food.	<b>Proposed Project Description:</b> Change of Use from Pawn Shop to Retail Coffee / Food.
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**Dept:** Zoning      **Status:** Approved with Conditions      **Reviewer:** Marge Schmuckal      **Approval Date:** 01/16/2004**Note:** **Ok to Issue:** 

- 1) It is understood that there are NO MORE than nine (9) seats for patrons per your submitted plans. By definition in the zoning ordinance, this is considered a retail use. YOU MAY NOT add any more seats for patrons without a change of use permit. Ten (10) or more seats for patrons constitutes a restaurant use. Please note that a restaurant use requires off-street parking to be shown on site.
- 2) Separate permits shall be required for any new signage.
- 3) This permit is being approved on the basis of plans submitted. Any deviations shall require a separate approval before starting that work.

**Dept:** Building      **Status:** Approved with Conditions      **Reviewer:** Mike Nugent      **Approval Date:** 01/26/2004**Note:** **Ok to Issue:** 

- 1) No commercial cooking equipment or residential cooking equipment used for commercial purposes as the space has no exhaust system or grease trap.

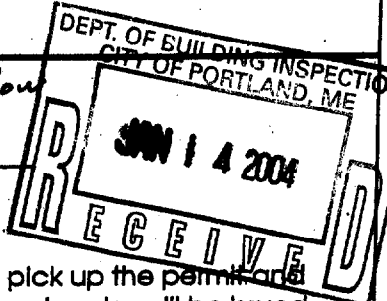
**Dept:** Fire      **Status:** Approved with Conditions      **Reviewer:** Lt. MacDougal      **Approval Date:** 01/20/2004**Note:** **Ok to Issue:** 

- 1) fire extinguishers shall be installed in accordance with NFPA 10 standard

# All Purpose Building Permit Application

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

Location/Address of Construction: <u>803 Congress ST</u>		
Total Square Footage of Proposed Structure <u>1,000 S.F.</u>	Square Footage of Lot <u>1,830 SF</u>	
Tax Assessor's Chart, Block & Lot Chart# <u>053</u> Block# <u>C</u> Lot# <u>040001</u>	Owner: <u>Gregory Young</u>	Telephone: <u>773-0074</u>
Lessee/Buyer's Name (if Applicable)	Applicant name, address & telephone: <u>Gregory Young</u> <u>5 Kendall St. Portland, ME 04103</u> <u>773-0074</u>	Cost Of Work: \$ <u>10,000</u> Fee: \$ <u>111.00</u>
Current use: <u>Vacant</u>		<u>75.00</u> <i>copy</i>
If the location is currently vacant, what was prior use: <u>pawn shop</u>		<u>180.00</u>
Approximately how long has it been vacant: <u>one year</u>		
Proposed use: <u>Retail Coffee/Food</u>		
Project description:		
Contractor's name, address & telephone: <u>Gregory Young Same as below</u>		
Who should we contact when the permit is ready: <u>Gregory Young</u>		
Mailing address: <u>5 Kendall St. Portland, ME 04103</u>		
We will contact you by phone when the permit is ready. You must come in and pick up the permit and review the requirements before starting any work, with a Plan Reviewer. A stop work order will be issued and a \$100.00 fee if any work starts before the permit is picked up.      PHONE: <u>773-0074</u> <i>XX</i>		



**IF THE REQUIRED INFORMATION IS NOT INCLUDED IN THE SUBMISSIONS THE PERMIT WILL BE AUTOMATICALLY DENIED AT THE DISCRETION OF THE BUILDING/PLANNING DEPARTMENT, WE MAY REQUIRE ADDITIONAL INFORMATION IN ORDER TO APPROVE THIS PERMIT.**

*I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.*

Signature of applicant: <u>Gregory Young</u>	Date: <u>1-14-2004</u>
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**This is NOT a permit, you may not commence ANY work until the permit is issued.  
If you are in a Historic District you may be subject to additional permitting and fees with the Planning Department on the 4th floor of City Hall**

## Cover Letter for Project Young's

What the project consists of is the remodeling of the retail space for the use of a Coffee Shop. The project will entail building counters for espresso machines, coffee grinders, etc. There will be electrical outlets and/or electrical services for the use of all the appliances and lighting, in addition to the electrical work there will be the need for plumbing for sinks, water filter system, coffee makers, espresso machines. There will also be a counter for the use of condiments such as sugar, napkins, cream, milk, etc. There will also be a counter top in front of one of the windows for standup use with a foot rail. The bathroom is equipped with handicap fixtures and is easily accessible.