



# PORTLAND MAINE

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*Penny Littell- Director of Planning and Development  
Marge Schmuckal, Zoning Administrator*

July 11, 2008

Robert A. Pagano  
473 Main  
Saco, ME 04072

RE: 807 Congress Street – 053-C-038 – B-2b Zone – Permit #08-0811

Dear Mr. Pagano,

I am in receipt of a permit application concerning your property at 807 Congress Street for a new boiler in the basement. I am the Zoning Administrator and have the responsibility to do zoning checks on all in-coming applications. During my zoning research, I have not been able to affirm the number of dwelling that the assessor's records have on file. Currently, the assessors are assessing for ten residential dwelling units. My permit research shows much less than ten dwelling units. Prior to 1957 (the birth date of the current zoning ordinance) I can confirm only 5 residential dwelling units.

I have signed off for zoning concerning this application without regard to the legal number of dwelling units. However, this letter is a follow up of that permit to require you at this time to legalize or remove illegal units. I am enclosing a handout and application that explains the process to legalize illegal dwelling units. You must apply within thirty days of this letter to begin this process.

If you have any past documentation showing issued permits for the current number of dwelling units in your building, please bring that documentation to my attention so that I can make it part of our files, and you will not need to go through the legalization process.

If you have any questions concerning this matter, please do not hesitate to contact me at 874-8695.

Very truly yours,

Marge Schmuckal  
Zoning Administrator

Cc: file