

4

### SUBMIT WITH CONDOMINIUM CONVERSION PERMIT APPLICATION

#### PROJECT DATA:

ADDRESS: 40 Deering Ave

Chart/Block/Lot(CBL): 53- C-13

Number of legal dwelling unit in building: 2

Tenant Name	Tenant Telephone #	Occupancy Length	Date of Notice	Eligible for \$?
Unit 1: <u>Vacant</u>				
Unit 2: <u>Vacant</u>				
Unit 3:				
Unit 4:				
Unit 5:				
Unit 6:				
Unit 7:				
Unit 8:				
Unit 9:				
Unit 10:				

If more than 10 units, submit same information on all units on a separate piece of paper (or back of this one)

Length of time building owned by applicant: 11 MONTHS

Are any building improvements, renovations, or modifications being made associated with this conversion that requires a building, plumbing, electrical or HVAC permit? YES X NO      (check ONE)  
Permit Fee Loan issued -

Type and cost of building improvements, associated with this conversion, that do NOT require permits:  
\$ 22,000 Exterior walls, windows, doors, roof SIDING

\$ 18500 Insulation

\$ 60,000 Interior Cosmetics (walls/floors/hallways/renovating, etc.) KITCHENS

\$            OTHER (specify)

Portland, Maine



Yes. Life's good here.

## Department of Permitting and Inspections

### Electronic Signature and Fee Payment Confirmation

Notice: Your electronic signature is considered a legal signature per state law.

By digitally signing the attached document(s), you are signifying your understanding that this is a legal document and your electronic signature is considered a **legal signature** per Maine state law. You are also signifying your intent on paying your fees by the selections below.

1. Once the complete application package has been received by us, and entered into the system
2. You will receive an e-mailed invoice from our office which signifies that your electronic permit application and corresponding paperwork have been entered, ready for payment, to begin the process.
3. You then have the following four (4) payment options:

- provide an on-line electronic check or credit/debit card (we accept American Express, Discover, VISA, and MasterCard) payment
- call the Inspections Office at (207) 874-8703 and speak to an administrative representative to provide a credit/debit card payment over the phone
- hand-deliver a payment method to the Inspections Office, Room 315, Portland City Hall
- deliver a payment method through the U.S. Postal Service, at the following address:

**City of Portland  
Department of Permitting and Inspections  
389 Congress Street, Room 315  
Portland, Maine 04101**

By signing below, I understand the review process starts only once my payment has been received. After all approvals have been met and completed, I will then be issued my permit and it will be sent via e-mail. ***No work shall be started until I have received my permit.***

Applicant Signature: John Medici Date: 3/10/2016

I have provided digital copies and sent them on: Date: 3/17/2016

NOTE: All electronic paperwork must be delivered to buildinginspections@portlandmaine.gov or by physical means ie; a thumb drive or CD to the office.

