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has permission	to	Replace f	reestanding s	- to-1	10W	8' x 17.	and	7.8: 3.67	⁷ which is	21. 31' h	igh—			- 1
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Cit	y of Portland, Maine	- Building or Use]	Permit	Application	1 Per	rmit No:	Issue Date:		CBL:	
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Loca	tion of Construction:	Owner Name:			Owne	r Address:			Phone:	
233	B PARK AVE	CITY OF POR)	389	CONGRESS	ST			
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100	obson	11/06/2008	- Space	ial Zone or Revie		70ni	ng Appeal	<u>г</u>	Historic Prese	mustion
1.	This permit application de		to	PLAnn-]				
	Applicant(s) from meeting Federal Rules.	g applicable State and	Sho	oreland	$\frac{1}{2}$	Varianc	8		Not in Distric	t or Landmark
2		and the second free		14-576	5685	19 Missell	20010	_	Does Not Req	uire Peview
2.	Building permits do not in septic or electrical work.	iciude plumbing,		14-526Fa	(~~)		aicous			and Keview
3.	Building permits are void	if work is not started		od Zone	CU	Conditio	onal Use	(Requires Revi	iew
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I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provision of the code(s) applicable to such permit.

SIGNATURE OF APPLICANT	ADDRESS	DATE	PHONE
RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE		DATE	PHONE



Signage/Awning Permit Application

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

Z3	Park Avenue				
Tax Assessor's Chart, Block & Lot Chart# Block# Lot#	Owner: City of Portland	Telephone: (207) 874 - 8200			
Accessee/Buyer's Name (If Applicable)Contractor name, address & telephone:Total s.f. of signage x \$2.00City of PortlandSign ConceptsFor H.D. signage= TotalC52 - C - 5Portland, Maine 04103Fee: \$(207) 699 - 2920Total Fee: \$					
Who should we contact when the permit is real Tenant/allocated building space frontage Lot Frontage (feet) <u>214'</u>	(feet): Length: <u>134'</u> Height <u>23'4" - 34'</u>				
Current Specific use: Exposition Building If vacant, what was prior use:					
Information on proposed sign(s): Freestanding (e.g., pole) sign? Yes Bldg. wall sign? (attached to bldg) Yes	sign 2 No Dimensions proposed: No Dimensions proposed:	10"x3'8" Height from grade: _24'			
Is there any communication, message, trade	wning backlit? Yes No f awning: Depth: mark or symbol on it? Yes No s, message, trademark or symbol: s.1				
Information on existing and previously per Freestanding (e.g., pole) sign? Yes Bldg. wall sign? (attached to bldg) Yes Awning? Yes No X	_ No Dimensions: <u>10'x9'3"</u>				
A site sketch and building sketch showing Sketches and/or pictures of proposed sign					
Please submit all of the information Failure to do so may result in the au	··· · · ·	cation Checklist.			
In order to be sure the City fully understands the additional information prior to the issuance of Building Inspections office, room 315 City Hall	a permit. For further information visit us on-li	Development Department may request ne at <u>www.portlandmaine.gov</u> , stop by the			
I hereby certify that I am the Owner of record of the authorized by the owner to make this application as	his/her authorized agent. I agree to conform to all aed, I certify that the Code Official's authorized repr	applicable laws of this jurisdiction. In addition, i resentative shall have the authority to enter all			
areas covered by this permit at any reasonable hour	MATY Cost gpm in legt	•			

BUILDING PERMIT INSPECTION PROCEDURES Please call 874-8703 or 874-8693 (ONLY) to schedule your inspections as agreed upon Permits expire in 6 months, if the project is not started or ceases for 6 months.

The Owner or their designee is required to notify the inspections office for the following inspections and provide adequate notice. Notice must be called in 48-72 hours in advance in order to schedule an inspection:

By initializing at each inspection time, you are agreeing that you understand the inspection procedure and additional fees from a "Stop Work Order" and "Stop Work Order Release" will be incurred if the procedure is not followed as stated below.

A Pre-construction Meeting will take place upon receipt of your building permit.

Final inspection required at completion of work. X

Certificate of Occupancy is not required for certain projects. Your inspector can advise you if your project requires a Certificate of Occupancy. All projects DO require a final inspection.

If any of the inspections do not occur, the project cannot go on to the next phase, **REGARDLESS OF THE NOTICE OR CIRCUMSTANCES.**

CERIFICATE OF OCCUPANICES MUST BE ISSUED AND PAID FOR, BEFORE THE SPACE MAY BE OCCUPIED.

Signature of Applicant/Designee

Signature of Inspections Official

Date

Date

CBL: 052 C005001

Building Permit #: 08-1425

City of Portland, Maine - Build	ding or Use Permi	t		Permit No:	Date Applied For:	CBL:
389 Congress Street, 04101 Tel: (2	207) 874-8703, Fax: ((207) 874	4 -8 716	08-1425	11/06/2008	052 C005001
Location of Construction:	cation of Construction: Owner Name:			wner Address:		Phone:
233 PARK AVE	CITY OF PORTLAN	D		389 CONGRESS S	ST	
Business Name:	Contractor Name:			Contractor Address:		Phone
	Sign Concepts			75 Bishop Street P	ortland	(207) 699-2920
Lessee/Buyer's Name	Phone:		F	ermit Type:		
· · · · · · · · · · · · · · · · · · ·			L	Signs - Permanent		
Proposed Use:			Proposed	Project Description:		
Exposition Building - Replacing frees 17.88' and 7.83' x 3.67' which is 21.31		8' x		e freestanding sign 's 21.31' high	to now be 8' x 17.88	' and 7.83' x 3.67'
· · · · · · · · · · · · · · · · · · ·					<u> </u>	
Dept: Zoning Status:		Rev	viewer:	Marge Schmucka	1 Approval Da	ite: 11/06/2008
Note:						Ok to Issue: 🗹
1) Because this replacement sign is la the standards under section 14-526		sign, it m	ust be re	eviewed by plannin	g as permitted under	14-368.5.g using
 Any LED display SHALL NOT continuously flash, nor continuously blink, and SHALL NOT scroll. Electronic message board signs SHALL NOT change messages no more than once every four (4) hours. This City and State regulation SHALL BE strictly enforced. 						
3) This permit is being approved on the basis of plans submitted. Any deviations shall require a separate approval before starting that work.						
Dept: Building Status: A	pproved with Conditior	ns Rev	viewer:	Tom Markley	Approval Da	ite: 12/29/2008
Note:						Ok to Issue: 🗹
1) Signage Installation to comply wit	h Chapter 31 of the IBC	C 2003 bu	uilding c	ode.		
2) Application approval based upon i and approrval prior to work.	nformation provided by	y applican	nt. Any o	leviation from appr	roved plans requires	separate review
Dept: Planning Status: A	pproved with Condition	ns Rev	iewer:	Deborah Andrews	Approval Da	ite: 12/22/2008
Note:						Ok to Issue: 🗹
1) * Approved as special exception b	based on revised propos	al #10, d	lated 12	/15/08see attache	d.	

Comments:

11/6/2008-mes: I spoke with Mary Costigan in legal who has been working with the applicant on this project - she said we do not need to show liability insurance because the City owns the Expo - She will also speak to Anita LaChance about waiving the fee - we should be getting a memo from the Manager's office to confirm that

11/7/2008-Idobson: Per Letter dated 11/7/2008 Fees related to installation of new sign will be waived per Anita LaChance

12/22/2008-gg: received permit #3081425 from Historic as of 12/22/08. /gg

12/29/2008-tm: left a voicemail for Arthur stephenson requesting info on footings for new sign. No info given for this area.

From:	Marge Schmuckal
To:	Mary Costigan
Date:	11/6/2008 3:30:04 PM
Subject:	Expo sign

Mary,

I do not see any plans explaining how this sign is to be erected on site - foundation depth? supports?. Sume as Can we get that for Code Enforcement to review? Oregunal. Thanks.

Thanks, Marge

From:	Arthur Stephenson
To:	Mary Costigan
Date:	10/3/2008 3:38:45 PM
Subject:	Fwd: Expo Exterior Sign Final

Per Anita's suggestion, the proposed NBA Development League team and Coca-Cola have agreed to use the "radiused corners" sign as attached, subject to a modification to the Bulldog illustration and the receipt of all applicable permits. Thank you.

CC: Anita LaChance







Signage/Awning Permit Application Checklist

All of the following information is required and must be submitted. Checking off each item as you prepare your application package will ensure your package is complete and will help to expedite the permitting process.

- □ Certificate of Liability listing the City as additional insured if any portion of the sign abuts or encroaches on any public right of way, or can fall into any public right of way.
- □ Letter of permission from the owner indicating the permissions granted and the tenant/space building frontage.
- □ A sketch plan of lot indicating location of buildings, driveways and any abutting streets or rights of way, lengths of building frontages, street frontages and all existing setbacks. Please indicate on the plan all existing and proposed signs with their dimensions and specific locations. Be sure to include distance from the ground and building façade dimensions for any signage attached to the building.
- □ A sketch or photo of any proposed sign(s) indicating content, dimensions, materials, source of illumination, construction method as well as specifics of installation/attachment.
- □ Certificate of flammability required for awning or canopy.
- \Box A UL# is required for lighted signs at the time of final inspection.
- □ Pre-application questionnaire completed and attached.
- \Box Photos of existing signage
- Details for sign fastening, attachment or mounting in the ground.

Permit fee for signage or awning-with-signage: \$30.00 plus \$2.00 per square foot of sign.

Permit fee for awning-without-signage is based on cost of work: \$30.00 for the first \$1,000.00, \$10.00 per additional \$1,000.00 of cost.

Base application fee for any Historic District signage is \$65.00.



Sidewalk Signs

Design, Location and Construction Standards

Quantity

One sign per establishment for each street frontage having a public entrance, provided that all dimension and location standards are met. When standards would not otherwise permit a sign, a sing may consist of multiple listings.

Sign Dimensions

Single Listing: Maximum width is 24 inches or such lesser width sufficient to retain 4 ½ feet of unobstructed sidewalk width perpendicular to major flows. Maximum height is 40 inches to top of sign in place. Minimum height is 30 inches to top of sign in place.

Multiple Listings: Maximum width is 30 inches or such lesser width sufficient to retain 4 ½ feet of unobstructed sidewalk width perpendicular to major flows. Maximum height is 40 inches to top of sign in place. Minimum height is 30 inches to top of sign in place.

Location

Minimum distance between signs is 20 feet. Maximum distance of sign from public entrance of advertiser is 20 feet. The City may vary these distances for exceptional physical circumstances where public safety and streetscape aesthetics will be maintained. However, under no circumstances shall signs obstruct vehicular stops, benches, fire hydrants or other street visual amenities. Signs shall be located near the curb rather than the building face.

Materials and Graphics

All signs shall be of an A-frame type design, shall be constructed of durable, weather-resistant materials and finish, shall have no moving parts and shall be non-electrified. All signs shall be maintained in a clean and original appearance. Sign materials, graphics and finish shall be of a unified design and shall be compatible with the local streetscape. All signs shall have horizontal braces spanning each side of the sign to assure rigid support. Lettering shall be legible and consistent.

Sign Removal

All signs shall be removed when the business is closed or while any snow or ice exists on the walk within eight feet of the sign in any direction.

Insurance

No permit shall be issued unless the applicant has posted in advance with the City a Certificate of Liability listing the City as additional insured in the amount of \$400,000.00.

Enforcement

If the sign does not conform to the standards outlined, the permit may be revoked and once the owner has been notified, the sign could be removed.

To apply for a sign permit, stop by the Inspections Division, Portland City Hall, 389 Congress Street, room 315 with:

- □ Certificate of liability insurance
- Drawing of sign showing dimensions and design work
- □ Payment of fees: \$30.00 plus \$2.00 per s.f. of signage
- □ Complete application with pre-application questionnaire and checklist complete

From:	"Sign Concepts" <inbox@signconceptsmaine.com></inbox@signconceptsmaine.com>
То:	"Arthur Stephenson" <arthur@portlandmaine.gov></arthur@portlandmaine.gov>
Date:	12/29/2008 11:50:47 AM
Subject:	Pylon Sign

Hi Arthur,

Since this Nov. 6th e-mail, we have reduced the overall size of the proposed sign two times. The square footage of the sign now proposed is just a few square feet more than the existing sign. Our site survey found approximately a 5' x 5' concrete base with a 12" steal pole that we would re-use. I am told by our experts that we have adequate base and support in place for the proposed sign. Thank you. David

David Froisland Sign Concepts office 207-699-2920 fax 207-878-7790 inbox@signconceptsmaine.com

----- Original Message -----From: Sign Concepts To: Arthur Stephenson Cc: jonpjennings@gmail.com ; Chris Farwell Sent: Thursday, November 06, 2008 4:42 PM Subject: Re: Pylon Sign

Hi Arthur,

We are planning on reusing the current 12" square steel pole as well as the current concrete foundation. We are planning on adding approximately 4 yards total of concrete on the wind load sides. This will be done by excavating $4' \times 4' \times 4'$ on the wind load sides from the current concrete. We will then pressure wash the sides of the current concrete, drill holes in each side approximately 2 feet in depth, secure re-bar into the holes and pour the new concrete. The re-bar will tie the concrete together.

This will be done after the existing sign cabinet has been taken down. The new sign will be attached to the existing 12" square steel pole. I hope this answers code enforcements questions adequately. Thanks,

David

----- Original Message -----From: Arthur Stephenson To: inbox@signconceptsmaine.com Cc: jonpjennings@gmail.com ; Chris Farwell Sent: Thursday, November 06, 2008 4:07 PM Subject: Re: Pylon Sign

Code enforcement is requesting "plans explaining how this sign is to be erected on site - foundation depth? supports?" Thank you.

>>> "Sign Concepts" <inbox@signconceptsmaine.com> 10/31 4:12 PM >>>

Hi Arthur,

Have you heard anything from the City yet? David

David Froisland Sign Concepts office 207-699-2920 fax 207-878-7790 inbox@signconceptsmaine.com



Page 1 of 1 ROS Zone

stad Signation 152-C-S +94 14-0.70 a summeril Sign - APPAOX. 30 high -

has A 5'h , 10'W mers is comin Nonfmitime And A Shr will fixed sign per As han Strukenson 5×10=50# 5 × 0 = 5 0 4 iso # zo'high

here l'homen and land and and and line and al strenge 107661501 in.



From:	Mary Costigan
To:	Marge Schmuckal
Date:	10/3/2008 3:41:57 PM
Subject:	Fwd: Expo Exterior Sign Final

Here is an update sketch of the new expo sign. I did verify that it will completely replace the existing sign in the same location.

From:	Arthur Stephenson
To:	Mary Costigan
Date:	10/6/2008 4:46:15 PM
Subject:	Re: Fwd: Emailing: Pylon Sign with Radiused Corners.pdf

The current sign is approximately 20'h and includes both an approximately 5'h x 10'w non-functioning message center and an approximately 5'h x 10'w fixed sign.

>>> Mary Costigan 10/06 12:25 PM >>>

Thanks. Marge is gathering info now, such as the original sign application. She asked me what the dimensions are of the current sign. Do you know?

I don't think it will take very long to get approval, but I will ask Marge.

>>> Arthur Stephenson 10/6/2008 12:23:16 PM >>>

The "radiused corner version" with the correct graphics is included in the attached. Disregard the menu board materials. Do we have any time frame as a potential approval? Anita has agreed to waive permit and application fees. Thank you.

940179 Permit City of Portland BUILDING PERMIT APP	LICATION Fee_51.25 ZoneMap #Lot#
Please fill out any part which applies to job. Proper plans must accompany form.	PERMIT ISSUED
Owner: City of Portland Phone #	For Official Use Only
Address: Exposition Luilding	21 Vint 100/ Sublivier
LOCATION OF CONSTRUCTION 239 Park Ave	Dote Name Note No
Contractor_Bailey Sign Sub.; 9 Thomas Drive Westbrook, ME 04092 774-2843	Blåg Cede
9 Thomas Drive Westbrook, ME_ 04092 774-2842	Time Limit
Phone # //4-2045	
Est. Construction Cost: Proposed Use:_EXPO w/sign	Zoning:
UL# AV-718428 Post Use: Exposition Building	Street Frontage Provided:BackSideSide
e of Existing Res. Units # of New Res. Units	Review Required:
Building Disconsions LW Total Sq. PL	Zouing Board Approval: YesNoDate: Planning Board Approval: YesNoDate:
f Stories: f Bedrooms Lot Size:	Conditional Las: Variance Site Plan Subdivision
le Proposed Use: Sessonal Condominium Conversion	Shoreland Zoning Yes No Floodplain Yes No
Explain Seversion Erect Sign (lighted) as per plans	Special Exception
Exclain Seversion Diece orga (righted) 45 per pruns	Officer Wetplain 3-22-94
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4. Foundation Size:	5. Ceiling Height:
5. Other	Roof: 1. Trues or Rafter Size Span Actica: Approved, 2. Sheathing Type Size Size
There	2. Sheething Type Size Size
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7. Insulation Type Size	2. Pool Size : x Square Footage 3. Must conform to National Electrical Code and State Law.
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N. 1.

From:Gregg CarvilleTo:Costigan, Mary; Stephenson, ArthurDate:10/22/2008 12:20:37 PMSubject:Re: sign

Attached is a site sketch of the Expo Sign location. I included a couple of photos of the current sign.

Please let me know if there is any more information needed on this sketch for the permitting process.

Thank you,

Gregg

Gregg Carville Technical Director Merrill Auditorium (207) 756-8433

>>> Arthur Stephenson 10/21/2008 12:07:15 PM >>>

As to the attached application:

building height ranges from 23'4" to 34', immediately at the sidewalk it is 23'4"two (2) dimensions are included for the new sign, one for the fixed portion of the sign (20'1"x9') and one for the video portion of the sign (7'10"x3'8")while the basketball on the new sign is 9'h, the actual fixed portion of the sign is 6'1"hthe height from grade of the current 10'x9'3" sign is 21'3"the fixed portion of the new sign would be in excess of 15' from Park Avenue and in excess of 15' from the buildingWe are working on a "site sketch." Our assumption is Anita would sign the application. Thank you.

>>> Mary Costigan 10/15 9:13 AM >>> Hi Arthur -

I talked to Marge yesterday and didn't realize she was waiting for an application. The link below should bring up the application. Since you have most of the info, can you take a first crack at it? I have a meeting this morning, but will be back in the afternoon and we can finalize it.

thanks -

Mary

http://www.portlandmaine.gov/planning/signageawning.pdf

From:Arthur StephensonTo:Mary CostiganDate:10/21/2008 12:07:15 PMSubject:Re: sign

As to the attached application:

building height ranges from 23'4" to 34', immediately at the sidewalk it is 23'4"two (2) dimensions are included for the new sign, one for the fixed portion of the sign (20'1"x9') and one for the video portion of the sign (7'10"x3'8")while the basketball on the new sign is 9'h, the actual fixed portion of the sign is 6'1"hthe height from grade of the current 10'x9'3" sign is 21'3"the fixed portion of the new sign would be in excess of 15' from Park Avenue and in excess of 15' from the buildingWe are working on a "site sketch." Our assumption is Anita would sign the application. Thank you.

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thanks -

Mary

http://www.portlandmaine.gov/planning/signageawning.pdf

CC: Gregg Carville

From:	Arthur Stephenson
То:	Mary Costigan
Date:	11/5/2008 6:00:50 PM
Subject:	Re: Fwd: Pylon Sign

The elevation of the sign has been reduced to approximately 21' from grade and the sign width has been reduced to approximately 18'. The second illustration attached includes the revisions. Thank you.

>>> Mary Costigan 11/03 1:15 PM >>> I will get an update from Marge.

>>> Arthur Stephenson 11/3/2008 1:14:10 PM >>>

CC: Anita LaChance

Table 2.4ROS & RPZ Open Space Zones and Signs in all Municipal Parks

These regulations shall not apply to municipal stadiums with a seating capacity of greater than 6000 seats.

See also Sec. 14-370.7 "Special Sign Types", for regulation of signs associated with seasonal sales/markets, special events, fairs/festivals, etc. Signs in designated historic landscape districts shall also be subject to the provisions of article IX of this chapter.

Freestanding Signs (a)	General Park Identification Sign	Concession/Facility Signs (b)
Area	20 sq. ft.	16 sq. ft.
Height	5 ft.	8 ft.
Setback	5 ft.	5 ft.
# Freestanding signs per lot	1 per major vehicular entry	1 per concession or facility (c)

- (a) All signs shall be integrated with existing landscape features or shall be visually related to existing architecture in terms of materials, color, scale, etc., as determined by the planning authority.
- (b) Product trademarks shall be limited to not more than 5% of the total sign area.
- (c) Concession stands or other facilities located within an RPZ or ROS zone shall be allowed one freestanding sign or building sign, not both.

Building Signs (a)

	Concession/Facility Signs
Maximum permitted sign area	20 sq. ft.
Sq. ft. per linear ft. of bldg. facade on which sign will be placed	1 sq. ft.
# bldg. signs permitted per lot	1 per concession or facility (b)

- (a) Building signs shall be visually related to the building on which they are located in terms of materials, color, scale, etc., as determined by the planning authority. Product trademarks shall be limited to not more than 5% of the total sign area.
- (.) Concession stands or other facilities located within an RPZ or ROS zone shall be allowed one freestanding sign or building sign, not both.

continued ->