

Fire Prevention Bureau & Community Outreach Branch

John Brennan
Fire Captain

Keith N. Gautreau
Assistant Fire Chief

David Petruccelli
Fire Captain

REQUEST FOR INSPECTION

May10, 2017

523 CUMBERLAND AVE LLC
17 CHAPEL ST
SOUTH PORTLAND ME 04106

RE: **523 CUMBERLAND AVE**
CBL: **048 E026001**

Dear Owner or Manager,

The City of Portland Fire Department requires routine inspections of multi-unit residential and commercial properties to ensure compliance with the fire and life safety codes. The above-referenced property is due for a routine fire inspection within the next two months.

You, as owner or agent for the above property, must contact the Fire Prevention Bureau at **207-874-8400** no later than **May 31, 2017** to schedule an inspection.

Inspection appointments are available Monday through Friday between **9:00 a.m.** and **4:30 p.m.** and will be conducted by a fire inspector.

- You or your agent must be present for the inspection and must allow the inspector access to all living or business units, as well as any common areas, basements, and/or attic space.
- Please ensure that all of your tenants receive appropriate advance notice.
- If fail to keep your requested appointment, cancel your appointment with less than 24-hours notice, or do not allow the inspector access to all areas of the building, you may be charged a civil penalty of \$150.00.

If I do not hear from you by **May 31, 2017**, I will consider it a refusal to allow an inspection, which is a violation of the City of Portland Code of Ordinances and state law, and is subject to civil penalties, potential legal action, and other remedies.

I appreciate your cooperation and your efforts to keep Portland residents and businesses safe.

Sincerely,

Captain David Petruccelli