



# General Building Permit Application

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

Location/Address of Construction: <u>55 SHERMAN ST Portland, ME</u>		
Total Square Footage of Proposed Structure/Area <u>1,175</u>	Square Footage of Lot <u>11,400</u>	
Tax Assessor's Chart, Block & Lot Chart# <u>11400</u> <u>120</u> Block# <u>D</u> Lot# <u>22</u>	Applicant * <u>must be owner, Lessee or Buyer</u> * Name <u>Michelle Dunham</u> Address <u>55 Sherman St</u> City, State & Zip <u>Portland, Me 04101</u>	Telephone: <u>207-400-7075</u>
Lessee/DBA (If Applicable) <u>n/a</u>	Owner (if different from Applicant) Name <u>Same</u> Address City, State & Zip	Cost Of Work: \$ <u>15,500.00</u> C of O Fee: \$ _____ Total Fee: \$ <u>15,500.00</u>
Current legal use (i.e. single family) <u>multi-family</u>		
If vacant, what was the previous use? _____		
Proposed Specific use: <u>Living facility</u>		
Is property part of a subdivision? _____ If yes, please name _____		
Project description: <u>Construct Retaining wall</u>		
Contractor's name: <u>Tom Williams</u>		
Address: <u>29 Ocean Ave</u>		
City, State & Zip: <u>Portland, ME 04103</u>		Telephone: <u>207 838 4360</u>
Who should we contact when the permit is ready: <u>Tom Williams</u>		Telephone: <u>207 838 4360</u>
Mailing address: <u>Same</u>		

Please submit all of the information outlined on the applicable Checklist. Failure to do so will result in the automatic denial of your permit.

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information or to download copies of this form and other applications visit the Inspections Division on-line at [www.portlandmaine.gov](http://www.portlandmaine.gov), or stop by the Inspections Division office, room 315 City Hall or call 874-8703.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature: Michelle Dunham Date: 4-1-13

This is not a permit; you may not commence ANY work until the permit is issue

DISPLAY THIS CARD ON PRINCIPAL FRONTAGE OF WORK



# CITY OF PORTLAND BUILDING PERMIT



**This is to certify that**

GRASSHOPPER APARTMENTS LLC /Williams  
Construction - Tom Williams

**Located at**

55 SHERMAN ST

**PERMIT ID:** 2013-00626    **ISSUE DATE:** 04/26/2013    **CBL:** 048 D022001

has permission to **construct retaining wall in rear & side yard & level off the area - approx. 70' long** provided that the person or persons, firm or corporation accepting this permit shall comply with all of the provisions of the Statues of Maine and of the Ordinances of the City of Portland regulating the construction, maintenance and use of the buildings and structures, and of the application on file in the department.

Notification of inspection and written permission procured before this building or part thereof is lathed or otherwise cloed-in. 48 HOUR NOTICE IS REQUIRED.

A final inspection must be completed by owner before this building or part thereof is occupied. If a certificate of occupancy is required, it must be procured prior to occupancy.

\_\_\_\_\_  
**Fire Prevention Officer**

  
\_\_\_\_\_  
**Code Enforcement Officer / Plan Reviewer**

**THIS CARD MUST BE POSTED ON THE STREET SIDE OF THE PROPERTY  
THERE IS A PENALTY FOR REMOVING THIS CARD**

**BUILDING PERMIT INSPECTION PROCEDURES**  
Please call 874-8703 (ONLY)  
or email: [buildinginspections@portlandmaine.gov](mailto:buildinginspections@portlandmaine.gov)

With the issuance of this permit, the owner, builder or their designee is required to provide adequate notice to the city of Portland Inspections Services for the following inspections. Appointments must be requested 48 to 72 hours in advance of the required inspection. The inspection date will need to be confirmed by this office.

- **Please read the conditions of approval that is attached to this permit!! Contact this office if you have any questions.**
- **Permits expire in 6 months. If the project is not started or ceases for 6 months.**
- **If the inspection requirements are not followed as stated below additional fees may be incurred due to the issuance of a "Stop Work Order" and subsequent release to continue.**

**REQUIRED INSPECTIONS:**

Footings/Setbacks

Final Inspection

The project cannot move to the next phase prior to the required inspection and approval to continue, REGARDLESS OF THE NOTICE OF CIRCUMSTANCES.

IF THE PERMIT REQUIRES A CERTIFICATE OF OCCUPANCY, IT MUST BE PAID FOR AND ISSUED TO THE OWNER OR DESIGNEE BEFORE THE SPACE MAY BE OCCUPIED.

**City of Portland, Maine - Building or Use Permit**

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

<b>Permit No:</b> 2013-00626	<b>Date Applied For:</b> 04/01/2013	<b>CBL:</b> 048 D022001
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<b>Location of Construction:</b> 55 SHERMAN ST	<b>Owner Name:</b> GRASSHOPPER APARTMENTS	<b>Owner Address:</b> 55 SHERMAN ST	<b>Phone:</b> (207) 400-7075
<b>Business Name:</b>	<b>Contractor Name:</b> Williams Construction - Tom Willia	<b>Contractor Address:</b> 29 Ocean Ave Portland	<b>Phone:</b> (207) 838-4360
<b>Lessee/Buyer's Name</b>	<b>Phone:</b>	<b>Permit Type:</b> Site Alteration	

<b>Proposed Use:</b> seven dwelling units	<b>Proposed Project Description:</b> construct retaining wall in rear & side yard & level off the area - approx. 70' long
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<b>Dept:</b> Zoning	<b>Status:</b> Approved	<b>Reviewer:</b> Ann Machado	<b>Approval Date:</b> 04/24/2013
<b>Note:</b>			<b>Ok to Issue:</b> <input checked="" type="checkbox"/>
<b>Dept:</b> Building	<b>Status:</b> Approved w/Conditions	<b>Reviewer:</b> Tammy Munson	<b>Approval Date:</b> 04/26/2013
<b>Note:</b>			<b>Ok to Issue:</b> <input checked="" type="checkbox"/>
1) A final sign off by the designing engineer is required upon completion of work.			
2) Permit approved based upon information provided by the applicant or design professional. Any deviation from approved plans requires separate review and approval prior to work.			