

Department of Planning & Development
Lee D. Urban, Director



CITY OF PORTLAND

Division Directors
Mark B. Adelson
Housing & Neighborhood Services

Alexander Q. Jaegerman, AICP
Planning

John N. Lufkin
Economic Development

May 4, 2004

Ms. Betsy Sawyer-Manter
Director of Housing Development
PROP
510 Cumberland Avenue
Portland, ME 04101

RE: PROP Multi-Use Building and Residential Building Revision, Grant and Mellen Streets
ID #2003-0144, CBL #048-B-011

Dear Ms. Sawyer-Manter:

This letter is to confirm the revision to the approved plan of the project located at Grant and Mellen Street. The approved revision shows that the applicant does not need an easement from Burnham Properties for the construction and maintenance of the retaining wall. The revised plan has been reviewed and approved by the project review staff including representatives of the Planning, Public Works, Building Inspections, Fire and Parks Departments, with the following condition:

1. The applicant must submit a letter from the surveyor, verifying that the surveyor laid out the retaining wall and that the retaining wall is 6' from the boundary and is accurately located.

If you have any questions regarding the revision please contact Kandice Talbot at 874-8901.

Sincerely,

A handwritten signature in black ink, appearing to read 'Alexander Jaegerman', with a long horizontal line extending to the right.

Alexander Jaegerman
Planning Division Director

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cc: Lee D. Urban, Planning and Development Department Director
Sarah Hopkins, Development Review Services Manager
Kandice Talbot, Planner
Jay Reynolds, Development Review Coordinator
Marge Schmućkal, Zoning Administrator
Karen Dunfey, Inspections
Michael Bobinsky, Public Works Director
Traffic Division
Tony Lombardo, Project Engineer
Eric Labelle, City Engineer
Jeff Tarling, City Arborist
Penny Littell, Associate Corporation Counsel
Lt. Gaylen McDougall, Fire Prevention
Don Hall, Appraiser, Assessor's Office
Approval Letter File