

Wayne Douglas
142 Park Avenue. Apartment 8
Portland, Maine 04101

Zoning Administrator
Department of Urban Development
City of Portland
389 Congress Street
Portland, Maine 04101

Dear Zoning Administrator:

I am requesting a permit to allow me the use of my residence at 142 Park Avenue. Apartment 8 for a home occupation. I intend to serve as an online reseller utilizing preexisting online marketplaces such as Amazon.com to conduct my sales of electronics and sporting goods. In effect my work will be a "Sales persons provided that no retail or wholesale transactions are made on the premises", an acceptable home occupation listed under item (24) of Section 14-410 of the Portland Zoning Ordinance. The following is an explanation of how my home occupation meets the criteria listed under item (1) of the same.

- a. My home occupation will occupy approximately 100 square feet (15%) of floor area of the residence
- b. No goods will be stored displayed or be visible from outside the residence
- c. Storage of the material necessary to perform my occupation are minimal and included in the 100 square feet of floor space mentioned above
- d. There will be no external signage related to my home occupation
- e. No exterior alterations to the residence are necessary
- f. Since I will not be meeting clients at my residence, no additional parking is necessary
- g. No objectionable effects will result from my home occupation
- h. I will not require the services of any employees
- i. Since I will not be meeting clients at my residence, no additional traffic will be generated by my home occupation
- j. No vehicles even nearing a gross vehicle weight of 6,000 pounds are necessary for my home occupation

As you can see, my home occupation is a secondary and incidental use of my residence. The external activity level and impact is negligible and in keeping with the residential character of the neighborhood. Attached you will find a copy of a floor plans showing my entire dwelling and area of the home occupation space, as well as a letter from the owner of the building granting permission to conduct a home occupation on the premises. Thank you for your assistance in this matter.