Administrative Authorization Decision

Reviewed for Code Compliance
Inspections Division
Approved with Conditions
Date: 05/09/16

Appliation #: 2016-100 **CBL** 047 C029001

Name: Office to residential apt. conversion

Address: 707 CONGRESS ST

Description: Convert the existing office to a residential apartment.

Criteria for an Administrative Authorization: **(See Section 14-523 (4) on page 2 of this application)**	**Applicant's Assessment Yes, No, N/A**	**Planning Division Use Only**
a) Is the proposal within existing structures?	Yes	Yes
b) Are there any new buildings, additions, or demolitions?	No	No
c) Is the footprint increase less than 500 sq. ft.?	N/A	N/A
d) Are there any new curb cuts, driveways or parking areas?	No	No
e) Are the curbs and sidewalks in sound condition?	N/A	N/A
f) Do the curbs and sidewalks comply with ADA?	N/A	N/A
g) Is there any additional parking?	Yes	Yes - 3 space behind the buildng and not blocking the Deering Lane.
h) Is there an increase in traffic?	No	No
i) Are there any known stormwater problems?	No	No
j) Does sufficient property screening exist?	N/A	N/A
k) Are there adequate utilities?	Yes	Yes
l) Are there any zoning violations?	No	No
m)Is an emergency generator located to minimize noise?	N/A	N/A
n) Are there any noise, vibration, glare, fumes or other impacts?	No	No

The Administrative Authorization for the Office to residential apt. conversion was approved by Barbara Barhydt, Development Review Services Manager on May 6, 2016 with the following condition of approval listed below:

1) The 3 additional spaces are behind the building and shall be located so as not to block the Deerings Lane accessway.
2) subject to obtaining all required building and change of use permits from the Permitting and Inspections Department.

Barbara Barhydt
Development Review Services Manager
Approval Date: May 9, 2016