

DISPLAY THIS CARD ON PRINCIPAL FRONTAGE OF WORK CITY OF PORTLAND

BUILDING INSPECTION

PERMIT

Permit Number: 081493

Please Read
Application And
Notes, If Any,
Attached

This is to certify that KOUTSIVITIS DOROTHY B. RUSTEN Restoration
has permission to Repair Damaged brick at the Front Left Corner of the building caused by Collision.
AT 707 CONGRESS ST City of Portland 047 C0290010

provided that the person or persons, firm or corporation accepting this permit shall comply with all of the provisions of the Statutes of Maine and of the Ordinances of the City of Portland regulating the construction, maintenance and use of buildings and structures, and of the application on file in this department.

Apply to Public Works for street line and grade if nature of work requires such information.

Notification of inspection must be given and written permission procured before this building or part thereof is lath or other work is used-in. 24 HOUR NOTICE IS REQUIRED.

A certificate of occupancy must be procured by owner before this building or part thereof is occupied.

OTHER REQUIRED APPROVALS

Fire Dept. _____
Health Dept. _____
Appeal Board _____
Other _____
Department Name

12/3/08 Chp 8/16
Director - Building & Inspection Services

PENALTY FOR REMOVING THIS CARD

City of Portland, Maine - Building or Use Permit Application

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

Permit No: 08-1493	Issue Date: 12/3/08	CBL: 047 C029001
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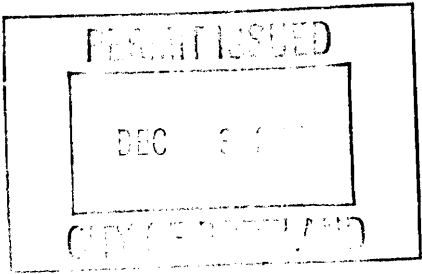
Location of Construction: 707 CONGRESS ST	Owner Name: KOUTSIVITIS DOROTHY B TRU	Owner Address: 148 SUMMIT PARK AVE	Phone: 207-797-9328
Business Name:	Contractor Name: Viking Restoration	Contractor Address: 1809 Congress St Portland	Phone: 2078282900
Lessee/Buyer's Name	Phone:	Permit Type: Alterations - Commercial	Zone: B-2b

Past Use: Multi Unit Offices/Residential 4 dwelling units	Proposed Use: Multi Unit Offices/Residential - 4 dwelling units- Repair Damaged brick at the Rear Left Corner of the Building caused by Collision.	Permit Fee: \$120.00	Cost of Work: \$9,800.00	CEO District: 2
		FIRE DEPT: <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied	INSPECTION: Use Group: B/R-2 Type: Unknown IBC-2003	

Proposed Project Description: Repair Damaged brick at the Rear Left Corner of the Building caused by Collision.	Signature: <i>Gregory Cross</i>	Signature: <i>12/3/08 CL</i>
PEDESTRIAN ACTIVITIES DISTRICT (P.A.D.)		
Action: <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied		
Signature:		Date:

Permit Taken By: Imd	Date Applied For: 11/24/2008	Zoning Approval
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<ol style="list-style-type: none"> This permit application does not preclude the Applicant(s) from meeting applicable State and Federal Rules. Building permits do not include plumbing, septic or electrical work. Building permits are void if work is not started within six (6) months of the date of issuance. False information may invalidate a building permit and stop all work.. 	Special Zone or Reviews <input type="checkbox"/> Shoreland <input type="checkbox"/> Wetland <input type="checkbox"/> Flood Zone <input type="checkbox"/> Subdivision <input type="checkbox"/> Site Plan Maj <input type="checkbox"/> Minor <input type="checkbox"/> MM <input type="checkbox"/>	Zoning Appeal <input type="checkbox"/> Variance <input type="checkbox"/> Miscellaneous <input type="checkbox"/> Conditional Use <input type="checkbox"/> Interpretation <input type="checkbox"/> Approved <input type="checkbox"/> Denied	Historic Preservation <input checked="" type="checkbox"/> Not in District or Landmark <input type="checkbox"/> Does Not Require Review <input type="checkbox"/> Requires Review <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied
	Date: <i>9/11/26/08</i>	Date: <i>9/11/26/08</i>	Date: <i>9/11/26/08</i>



CERTIFICATION

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provision of the code(s) applicable to such permit.

SIGNATURE OF APPLICANT	ADDRESS	DATE	PHONE
RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE		DATE	PHONE

City of Portland, Maine - Building or Use Permit

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

Permit No: 08-1493	Date Applied For: 11/24/2008	CBL: 047 C029001
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Location of Construction: 707 CONGRESS ST	Owner Name: KOUTSIVITIS DOROTHY B TRU	Owner Address: 148 SUMMIT PARK AVE	Phone: 207-797-9328
Business Name:	Contractor Name: Viking Restoration	Contractor Address: 1809 Congress St Portland	Phone: (207) 828-2900
Lessee/Buyer's Name	Phone:	Permit Type: Alterations - Commercial	

Proposed Use: Multi Unit Offices/Residential - 4 dwelling units- Repair Damaged brick at the Rear Left Corner of the Building caused by Collision.	Proposed Project Description: Repair Damaged brick at the Rear Left Corner of the Building caused by Collision.
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Dept: Zoning	Status: Approved with Conditions	Reviewer: Marge Schmuckal	Approval Date: 11/26/2008
Note:			Ok to Issue: <input checked="" type="checkbox"/>
1) This permit is being approved on the basis of plans submitted. Any deviations shall require a separate approval before starting that work. It is understood that there will be no increase in the existing footprint of this building.			
2) Separate permits shall be required for future decks, sheds, pools, and/or garages.			
3) This is NOT an approval for an additional dwelling unit. You SHALL NOT add any additional kitchen equipment including, but not limited to items such as stoves, microwaves, refrigerators, or kitchen sinks, etc. Without special approvals.			
4) This property shall remain offices with four residential dwelling units. Any change of use shall require a separate permit application for review and approval. If this use determination is inaccurate, it is essential that the owner contact this office immediately.			
Dept: Building	Status: Approved with Conditions	Reviewer: Chris Hanson	Approval Date: 12/03/2008
Note:			Ok to Issue: <input checked="" type="checkbox"/>
1) Application approval based upon information provided by applicant. Any deviation from approved plans requires separate review and approval prior to work.			
Dept: Fire	Status: Approved	Reviewer: Capt Greg Cass	Approval Date: 11/26/2008
Note:			Ok to Issue: <input type="checkbox"/>



General Building Permit Application

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

Location/Address of Construction: <u>707 Congress Street</u>		
Total Square Footage of Proposed Structure/Area		Square Footage of Lot
Tax Assessor's Chart, Block & Lot Chart# <u>47</u> Block# <u>C</u> Lot# <u>29</u>	Applicant * must be owner, Lessee or Buyer * Name <u>Nicholas Koutsivitis</u> Address <u>148 Summit Park Ave</u> City, State & Zip <u>Portland ME 04103</u>	Telephone: <u>797-9328</u>
Lessee/DBA (If Applicable) <u>NOV 24 2003</u>	Owner (if different from Applicant) Name Address City, State & Zip	Cost Of Work: \$ <u>9900.00</u> C of O Fee: \$ _____ Total Fee: \$ _____
Current legal use (i.e. single family) <u>Multi-unit - residential & office</u> If vacant, what was the previous use? _____ Proposed Specific use: _____ Is property part of a subdivision? _____ If yes, please name _____ Project description: <u>Repair brick sections of rear left + corner affected by collision.</u>		
Contractor's name: <u>Viking Restoration</u> Address: <u>1817 Congress Street</u> City, State & Zip <u>Portland ME 04102</u> Telephone: <u>828-2900</u> Who should we contact when the permit is ready: <u>Tony Christensen</u> Telephone: <u>749-3349</u> Mailing address: <u>same</u>		

Please submit all of the information outlined on the applicable Checklist. Failure to do so will result in the automatic denial of your permit.

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information or to download copies of this form and other applications visit the Inspections Division on-line at www.portlandmaine.gov, or stop by the Inspections Division office, room 315 City Hall or call 874-8703.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature: <u>[Signature]</u>	Date: <u>11-20-08</u>
-------------------------------	-----------------------

This is not a permit; you may not commence ANY work until the permit is issue



ALSO SEA FOODS, VEGETABLES, SPECIALTIES

**BURNHAM & MORRILL
COMPANY**

**FOOD PACKERS
45 WATER ST. Tel. 2-8341**

1955—FRED. L. TOWER COMPANIES'

780

Left Right
Congress Street—Cont.

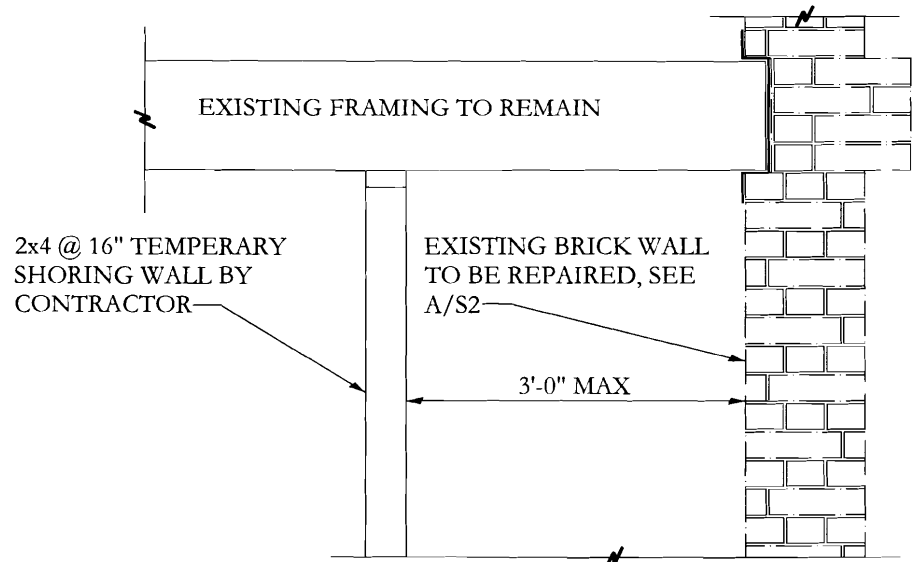
- 675 Eliason Dental Laboratory
Δ3-4221
- 677 Patrinelis restr Δ3-9214
STATE STREET crosses
- 681 Mercy Hospital Nurses' Home
Δ2-9194
- 684 United Tailoring Co tailor
Δ2-5712
- 684a Mrs Gladys M Stapleford lodgh
Δ3-9333
- Oxford Wrecking Co Δ3-9333
- William P Stapleford Δ3-9333
- 685 First National Stores Inc Δ2-9446
- New England Stamp Co Inc
premium goods
- 688 Color Center (The) paints &
wallpaper Δ3-5911
- 690 Oxford (The) apts
G Herman Derry jr phys rm 1
Δ5-0501
- I Irving Levine dentist rm 2
Δ3-9702
- Albion H Little phys rm 3
Δ2-2312
- Ralph A Getchell phys rm 4
Δ5-1141
- Owen M Smith ins broker rm 5
Δ5-1731
- Julia L Clark rm 6
Vacant rm 8
- Arthur Karr rm 21
- Mrs Mildred M Ferguson rm 22
- Morris Fireman optometrist and
h rm 23 Δ4-4682
- Mrs Agnes L Jordan rm 24
- Wallace P Worth rm 25
- Michael H Kearney rm 26
Δ4-4623
- Mrs Leila G Milliken rm 27
Δ2-5924
- Avis J Nightingale rm 28
Δ4-7472
- E Isabelle Emmons rm 31
- Mrs Elizabeth DeRocher rm 32
- Ethel F Towle rm 33
- Clara E Glynn rm 34
- Mrs Hester S Vaughn rm 35
Δ4-9713
- Russell C Harrington rm 36
- Thomas B Smith rm 37
- Mrs Augusta Padgett rm 38
- Charles R Geer phys Δ5-0951
- George I Geer jr phys Δ4-9371
- 20th Century Market Δ5-1331
- 693 Cushman Baking Co
- 695 Kent Stores of Maine Inc clnrs
- 696 Franklin O Cobb jr ins and real
est Δ2-7370
- William D McCloskey
William T Bean Δ2-5397
- Carlton G Poole real est
- 698 Mrs Louis M Kamber Δ3-0997
- Edward M O'Brien Δ3-5438
- Herbert S Place
- Mrs Mary Peters Δ4-1357
- Arthur M Sellers
- Rev Daniel W Oliver Δ4-9095
- Raymond E Welchoff
- Frederick H Elings
- 699 Mrs Clara Dickinson lodgh and
h Δ4-3118
- 700 Guy W Maxwell apt 1
- Mrs Angela D Biase apt 2
- Alfred M Kierstead apt 3
- Mary Burns apt 5
- William McPhail apt 6
- Charles M Ellis apt 7 Δ4-9407
- Dwight H Storer apt 8
- 701 George A Cloutier dentist and h
Δ3-8949
- Mildred Varney Δ5-1039
- Mrs Helen Harrison
- 704 Philip P Thompson jr phys
Δ2-3313
- John H Honan dentist Δ4-1258
- B James Cohen dentist Δ4-1334
- Fred S Woods dentist Δ4-1161
- William B Jordan dentist
Δ4-4485
- Richard J Goduti phys Δ4-3223
- Bart J Sullivan
- James O Flaherty Δ4-7192
- 705 Homer C Smith apt 1
- Edgar H McPhail apt 2
- Robert Rowland apt 3
- Gloria Andrews apt 4
- 705a Kameias Market Δ3-9361
- Patrick Rando barber
- 707 Ronald J Tolford optometrist
Δ3-0424

Left Right

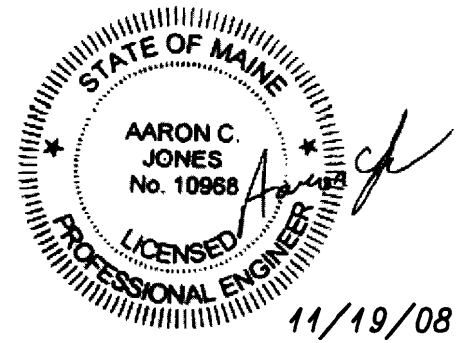
- Deborah E Atwood
- Rex Kelly
- Mrs Zita Young
- Nancy Hall
- Mrs Blanche Burke
- Mrs Vyra Dame
- 709 Seevey's Texaco Station Δ2-9284
- Ray W Stetson lawyer and h
Δ4-6742
- 710 The Peoples Alliance Δ4-6742
- Cumberland Credit Service
Δ4-6742
- Liberal Republican Council
Δ4-6742
- Portland Cooperative Housing
Assn
- Ella B Macomber
- Joseph Gregory
- 712 Mrs Winnie M Keene lodgh and
h Δ3-5980
- Mrs Grace Gustin
- Mrs Ethel Silver Δ5-1156
- Mrs Marion Kimball
- Mrs Olive Bishop
- DOW STREET begins
- 713 Great Atlantic & Pacific Tea Co
STO
- 714 Mrs Marion Dow Eaton Δ
Δ3-5906
- 723 Harold V Bickmore phys Δ3-5564
- John Hayden dentist Δ3-8306
- Alton H Swett dentist Δ2-6461
- Hubert H Barker dentist Δ2-6461
- Alvin F Littlefield jr dentist
Δ4-9235
- Adrien A Noble dental labora-
tory Δ3-6182
- William R McAdams phys (eyes)
Δ5-0051
- Paul Maier phys Δ5-0321
- 724 Vacant
- Sample's Sunoco Station Δ3-9304
Δ3-9304
- 726 WALKER STREET begins
- 727 Mrs Mary J MacNeill Δ2-2279
- MacNeill Real Estate Δ2-2279
- Elin's Beauty Shop Δ4-9578
- Mrs Cleora E Johnson Δ2-0853
- John A York
- Edward R Halpin Δ3-5272
- Gertrude H Warren Δ3-1215
- 729 MELLEN STREET begins
- 735 Galluba Apothecary Shop (The)
Inc Δ4-1361
- 737 Val's Jewelry Shop Δ2-2674
- 739 Mrs Mabel I Mayo apt 1
- Walter S Green apt 2 Δ2-6333
- Margaret J Thompson apt 3
Δ3-7222
- Mrs Josephine R Chisholm apt 4
- Michael J Harrigan
- 739a Johnson Service Co heating sup-
plies & equip
- 740 Edes Service Station
- CARLETON STREET ends
- 741 Francis A Cameron gro
- 741½ O'Grady's Restaurant
- 742 New Era Gas Station
- 743 The Whittier lodgh
- 744 Vacant gas sta
- 745 Clarke's Bakery Δ2-3912
- Peter Gormley apt 1
- Mary E Dyer apt 2 Δ3-4864
- Mrs Ellen Coates apt 3 Δ3-9603
- Mrs Annie Stevenson apt 4
- 749 Hay & Peabody funeral directors
Δ2-5464
- 750 Seven Fifty Beauty Salon
Δ3-4995
- Mrs Obelyn L Welch Δ3-4995
- Owen C Billingslea
- Bertrend E Lemieux Δ3-4995
- John J Lee
- Mrs Louise E Bishop
- 754 Mrs Winnie M Anderson lodgh
and h Δ3-2128
- Susan Finley
- George L Curtis
- Ralph W Sholes
- Augustus M Wing
- Mrs Louise G Dunbar
- 757 The Aberdeen lodgh Δ4-0979
- Clifford Strange dentist Δ4-4307
- Edwin E Morse osteo phys
Δ2-1057
- Arthur F Galli dentist Δ5-2072
- 758 NEAL STREET ends
- The Nealon apts Δ4-2723
- William H Wilson Δ apt 1
- Phillip A Roy apt 2
- 760 Thelma Huggins apt 4

Left Right

- Elizabeth L Mulhall apt 5
- Weston Gamage jr apt 6
- 762 Mrs Anna C Ayer lodgh and h
Δ2-0634
- 762a Longfellow Flower Shop Δ4-0992
- Fred H Harrington Δ4-0992
- 763 Samuel M Cope dentist Δ5-0001
- Otis J Doupnnett phys (eyes)
Δ5-2121
- Ann B Varisco
- 764-766 Bellevue Apartments
- Leo J Cyr apt 1
- Mrs Nellie Downing apt 2
- Mrs Bernice E Mullen apt 3
- Manderville G Ludden apt 4
- Shirley Thompson apt 5
- Wendell H Boyd apt 6 Δ4-4672
- Vacant apt 7
- Vacant apt 8
- John Baert apt 9
- Ernest M Sanborn apt 10
Δ4-0995
- 769 Roma Cafe Δ2-9191
- 770 Hospital Pharmacy Inc Δ3-6476
- 773 Vacant
- 775 William Olson lodgh and h Δ
Δ2-1618
- Almer K Heal
- 776 Kimball apts
- Mrs Gladys E Savage Δ
- John Ferguson apt 2
- George P Seybolt apt 3
- Mrs Jennie Boynton apt 4
- Floyd Savage apt 5
- 778 Beecher H Crabtree apt 6
- Mrs Musha Levine lodgh
- Mrs Florence Hodgkins apt 1
- Mrs Carmen Robbins apt 2
- Asa A O'Brien apt 3
- William Serunian apt 4
- Earnest E Turner apt 5
- Robert J Stebbins apt 6
- Phillip L Savage apt 7
- Mrs Mary A Rogers apt 8
- Roscoe C Mace apt 9
- 779 Fred L Newcomb lodgh and h
Δ3-8540
- 780 Ideal Cleaners and Launderers
Inc
- 781a John B Pellerin barber
- 782 Clements Music Shop Δ2-9701
- Albert C Kanrich
- Norma L Charles
- Albert M Tripp
- Bernard E Giggey
- Mrs Miria Blake
- Mrs Ruth Peterson
- 783 Central Market Δ2-9471
- 784 Dexter W Clements Δ2-9701
- Dean R Charles
- Ruth E Daniels Δ2-5172
- Mrs Geneva O'Leary Δ2-5805
- 785 Donald O Dow
- Katherine Carlisle
- Donald Langley
- Phillip R Leach
- 787 Vacant
- 787a Bramhall Tailor Shop
- 788 MONROE PLACE begins
- 789 Bramhall Spa
- 790-792 Maine Eye & Ear Infirmary nur-
ses home
- 793 Bramhall Cafeteria Δ3-9247
- 794-800 Maine Eye & Ear Infirmary
- 795 DEERING AVENUE begins
- 802 BRAMHALL STREET begins
- 803-805 Pratt Abbott Inc clnrs Δ3-3854
- 804 Maine Eye & Ear Infirmary nur-
ses' home Δ2-7181
- 807 Consolidated Constructors Inc
Δ4-2626
- 807½ Sammy's Laundry (chinese)
- 808 Irving C Rice Δ2-3363
- 809 Edgar J Nickerson Δ3-1841
- 810 Paul C Ashley Δ3-1249
- 811 Mrs Lillian Whittemore lodgh
and h
- 812 Bernard B Tibbetts Δ2-8536
- Mrs Dorothy M Anderson
- Doris A Pooler
- Ralph C Bryant
- James Rolf
- Ernest Severance
- 813 Mrs Iris Sawyer lodgh and h
- Clarence H Waterman jr Δ
Δ3-8968
- Clarence H Waterman
- 818 Lysandro Porello lodgh
- Clarence Pendleton
- Frank Crosby
- Patrick Phee



SECTION B
S2 3/4"=1'-0"



Title: Brick Wall Repair

Structural Integrity
Consulting Engineers, Inc.

77 Oak Street
Portland, ME, 04101
p. 207-774-4614
f. 866-793-7835
www.structuralintec.com

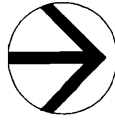
BUILD WITH CONFIDENCE
© 2007 Structural Integrity Consulting Engineers, Inc.
SI JOB# 08-0073

707
Congress, St
Portland, ME

Scale: 3/4"=1'-0"
Date: 11/19/08

S3

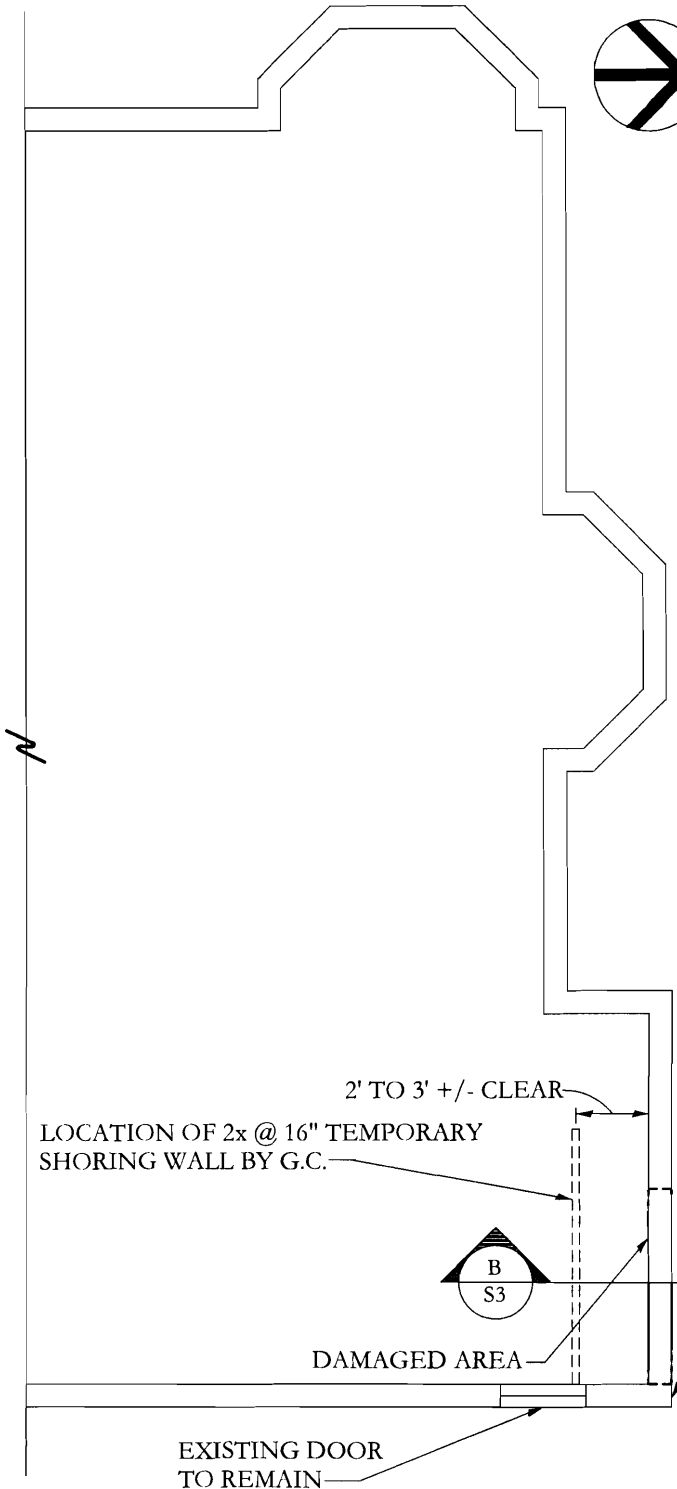
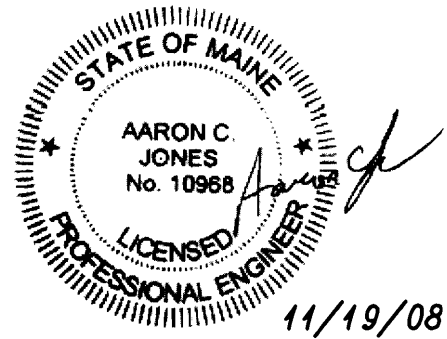
FOUNDATION PLAN



NOTES:

SCALE 1/8"=1'-0"

1. ALL TEMPORARY SHORING AND BRACING IS RESPONSIBILITY OF CONTRACTOR
2. MASONRY REPAIRS TO BE DONE BY QUALIFIED MASON SKILLED IN HISTORIC RESTORATION AND REPAIR
3. MATCH NEW MASONRY TO EXISTING MASONRY
4. REBUILD 33" x 44" WINDOW TO MATCH EXISTING



Title: Brick Wall Repair

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SI JOB# 08-0073

707
Congress St.
Portland, ME

Scale: 1/8"=1'-0"

Date: 11/19/08

S1

GENERAL STRUCTURAL NOTES

SI Job # 08-0073
707 Congress St. repairs

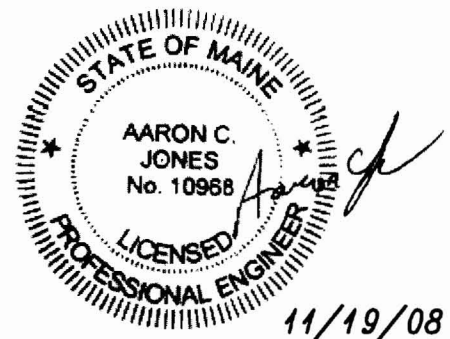
DESIGN LIVE LOADS: 2003 IBC, U.O.N.
* Snow 30 psf
* Wind 100 mph, exp B, 3 second gust
* Floor 40 psf

STRUCTURAL ERECTION AND BRACING REQUIREMENTS

The structural drawings illustrate the completed structure with all elements in their final positions, properly supported and braced. The contractor, in the proper sequence, shall provide proper shoring and bracing as may be required to achieve the final completed structure.
These plans have been engineered for construction at one specific building site. Builder assumes ALL responsibility for use of these plans at Any Other building site. Plans shall not be used for construction at any other building site without specific review by the engineer.
Observations of foundation reinforcing or framing required by the owner, lender, insurer, building department or any other party will be accomplished by the engineer at the owner's expense. At least 24 hours advance notice is requested.
All slabs on grade shall be separated from adjacent structural and finish elements to allow free movement of the slab, unless specifically shown and noted otherwise.
The foundation design shown assumes that the owner/builder is aware of the presence of expansive soils, and that he has read the previously referenced soils report. Use of these plans is indication that the owner/builder accepts the risks associated with building on this site, especially those related to slab on grade construction in finished areas. S.I. will not be held liable for damages caused by slab movement.

STRUCTURAL MASONRY:

Design is based on Unit Strength Method
MSJC 2002, Section SC-1.4 B.2.
Building brick shall conform to ASTM C62 Grade SW. and accepted by city of Portland Maine
Mortar shall be Type S conforming to ASTM C270.
Masonry cement shall not be used.
Provide full shovd mortar in all head and bed joints.
Admixtures shall not be added for any reason unless approved by the Architect.



Title: Brick Wall Repair

707
Congress St.
Portland, ME

Scale: 1/8"=1'-0"

Date: 11/19/08

S0



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BUILD WITH CONFIDENCE
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SI JOB# 08-0073

TUCK POINT ANY CRACKING OR LOOSE MATERIAL ADJACENT TO DAMAGED AREA, AND AROUND CORNER

EXISTING BRICK ARCH TO REMAIN

DAMAGED AREA

REPLACE 33" x 44" WINDOW WITH GLASS BLOCK

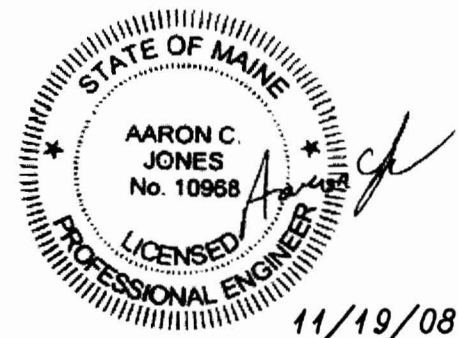
REMOVE AND REPLACE BRICK TO MATCH EXISTING ORIGINAL CONSTRUCTION

REMOVE AND REPLACE BRICK AT JAMB FIRST FOR STABILITY, OTHER DAMAGED BRICK TO REMAIN UNTIL JAMB REPAIR IS COMPLETE, ONE FULL BRICK WIDTH MIN.

SECTION



3/4"=1'-0"



Title: Brick Wall Repair

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Portland, ME, 04101
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SI JOB# 08-0073

707
Congress, St
Portland, ME

Scale: 3/4"=1'-0"

Date: 11/19/08

S2

BUILDING PERMIT INSPECTION PROCEDURES

Please call 874-8703 or 874-8693 (ONLY)

to schedule your inspections as agreed upon

Permits expire in 6 months, if the project is not started or ceases for 6 months.

The Owner or their designee is required to notify the inspections office for the following inspections and provide adequate notice. Notice must be called in 48-72 hours in advance in order to schedule an inspection:

By initializing at each inspection time, you are agreeing that you understand the inspection procedure and additional fees from a "Stop Work Order" and "Stop Work Order Release" will be incurred if the procedure is not followed as stated below.


A Pre-construction Meeting will take place upon receipt of your building permit.

 X **Final inspection required at completion of work.**

Certificate of Occupancy is not required for certain projects. Your inspector can advise you if your project requires a Certificate of Occupancy. All projects DO require a final inspection.

If any of the inspections do not occur, the project cannot go on to the next phase, REGARDLESS OF THE NOTICE OR CIRCUMSTANCES.

CERIFICATE OF OCCUPANICES MUST BE ISSUED AND PAID FOR, BEFORE THE SPACE MAY BE OCCUPIED.



Signature of Applicant/Designee

 12-4-08

Date

Signature of Inspections Official

Date