Reviewed for Code Compliance
Inspections Division
Approved with Conditions
Date: 01/30/17

SUBMIT WITH CONDOMINIUM CONVERSION PERMIT APPLICATION

PROJECT DATA:

ADDRESS: 11 Mellen Street

Chart/Block/Lot(CBL): 047 C024001

Number of legal dwelling unit in building: 4

	Tenant Name	Tenant Telephone #	Occupancy Length	Date of Notice	Eligible for $?
Unit 1:	Rachel Robinov	207-233-7194	PO Box 89, Cliff Island ME 04019		
Unit 2:	Kirsten Teel	240-461-2936	58 Sunset Ave, Apt 2, S. Portland ME 04106		
Unit 3:	Andrea Blunt	207-356-0304	87 Pine St. Unit 1 04102, S. Portland ME 04106		
Unit 4:	John Jason Heinze & Mariah Holder (owners)				

** So that they would have plenty of time to find other housing, I (John Jason Heinze) notified all tenants by August 2015 of our intention to convert the building to condominiums at some point in summer 2016. All tenants lived in the building for fewer than 3 years.

If more than 10 units, submit same information on all units on a separate piece of paper (or back of this one)

Length of time building owned by applicant: 37 months

Are any building improvements, renovations, or modifications being made associated with this conversion that requires a building, plumbing, electrical or HVAC permit? YES ✓ NO____ (check ONE)

Type and cost of building improvements, associated with this conversion, that do NOT require permits:

$ 20,000+/- Exterior walls, windows, doors, roof — restore damaged architectural features

$ _____ Insulation

$ 20,000+/- Interior Cosmetics (walls/floors/hallways/refinishing, etc.)

$ _____ OTHER (specify)