

APPLICATION FOR PERMIT

PERMIT ISSUED

B.O.C.A. USE GROUP .....

B.O.C.A. TYPE OF CONSTRUCTION .....

JUL 17 1964

ZONING LOCATION ..... PORTLAND, MAINE .. July 10, 1964

CITY OF PORTLAND

To the CHIEF OF BUILDING & INSPECTION SERVICES, PORTLAND, MAINE

The undersigned hereby applies for a permit to erect, alter, repair, demolish, move or install the following building, structure, equipment or change use in accordance with the Laws of the State of Maine, the Portland B.O.C.A. Building Code and Zoning Ordinance of the City of Portland with plans and specifications, if any, submitted herewith and the following specifications:

LOCATION ..... 30 Hollis Street ..... Fire District #1  #2

1. Owner's name and address ..... Security House W. 4th ..... Telephone ..... 774-2722

2. Lessee's name and address .....

3. Contractor's name and address ..... Herbert Osgood - 10 Hollis St. .... Telephone ..... 773-7123

Proposed use of building ..... alcohol rehab facility ..... No. families .....

Material ..... No. stories ..... Heat ..... Style of roof ..... Roofing .....

Estimated contractual cost \$ ..... 12,500 ..... Appeal Fees \$ .....

FIELD INSPECTOR: Mr. .... @ 775-5451 ..... Imas Fee ..... 75.00

..... Late Fee .....

..... TOTAL \$ ..... 75.00

To make renovations and alterations to existing building as per plans, bedrooms on 2nd & 3rd floors are being expanded to meet the State Fire Code requirements as per plans, 8 sheets of plans.

Stamp of Special Conditions

Send permit to # 1 04101

NOTE TO APPLICANT: Separate permits are required by the installers and subcontractors of heating, plumbing, electrical and mechanicals.

DETAILS OF NEW WORK

Is any plumbing involved in this work? ..... Is any electrical work involved in this work? ..... yes

Is connection to be made to public sewer? ..... If not, what is proposed for sewage? .....

Has septic tank notice been sent? ..... Form notice sent? .....

Height average grade to top of plate ..... Height average grade to highest point of roof .....

Size, front ..... depth ..... No. stories ..... solid or filled land? ..... earth or rock? .....

Material of foundation ..... Thickness, top ..... bottom ..... cellar .....

Kind of roof ..... Rise per foot ..... Roof covering .....

No. of chimneys ..... Material of chimneys ..... of lining ..... Kind of heat ..... fuel .....

Framing Lumber--Kind ..... Dressed or full size? ..... Corner posts ..... Sills .....

Size Order ..... Columns under girders ..... Size ..... Max. on centers .....

Studs (outside walls and carrying partitions) 2x4-16" O. C. Bridging in every floor and flat roof span over 8 feet.

Joists and rafters: 1st floor ..... 2nd ..... 3rd ..... roof .....

On centers: 1st floor ..... 2nd ..... 3rd ..... roof .....

Maximum span: 1st floor ..... 2nd ..... 3rd ..... roof .....

If one story building with masonry walls, thickness of walls? ..... height? .....

IF A GARAGE

No. cars now accommodated on same lot ..... to be accommodated ..... number commercial cars to be accommodated .....

Will automobile repairing be done other than minor repairs to cars habitually stored in the proposed building? .....

APPROVALS BY:

DATE

MISCELLANEOUS

BUILDING INSPECTION PLAN EXAMINEE ..... Will work require disturbing of any tree on public street? .....

ZONING: .....

BUILDING CODE: ..... Will there be in charge of the above work a person competent

Fire Dept.: ..... to see that the State and City requirements pertaining thereto

Health Dept.: ..... are observed? .....

Others: .....

Signature of Applicant

David Fann for Security House

Phone #

Type Name of applicant ..... 1  2  3  4



CITY OF PORTLAND, MAINE  
Department of Building Inspection

# Certificate of Occupancy

LOCATION 30 Mellen Street

Date of Issue February 7, 1985

Issued to Serenity House

This is to certify that the building, premises, or part thereof, at the above location, built—altered—changed as to use under Building Permit No. 84-880, has had final inspection, has been found to conform substantially to requirements of Zoning Ordinance and Building Code of the City, and is hereby approved for occupancy or use, limited or otherwise, as indicated below.

PORTION OF BUILDING OR PREMISES

APPROVED OCCUPANCY

Entire

Alcoholic rehab facility

Limiting Conditions:

This certificate supersedes certificate issued

Approved:

2-7-85  
(Date)

*B. MacIsaac*  
Inspector

*Richard J. [Signature]*  
Inspector of Buildings

Notice: This certificate identifies lawful use of building or premises, and ought to be transferred from owner to owner when property changes hands. Copy will be furnished to owner or lessee for one dollar.

PROJECT DESCRIPTION.  
January 20, 1986

RECEIVED

JAN 21 1986

Serenity House  
Carriage House Renovations

DEPT. OF BUILDING INSPECTIONS  
CITY OF PORTLAND

Prepared by  
Oak Point Associate.

#### SUMMARY

The proposed project involves renovation of the existing unoccupied carriage house at 30 Hellen Street into living quarters for a maximum of 13 to 14 clients of Serenity House, a residential substance-abuse treatment facility.

#### PROGRAM AND FACILITIES

Serenity House presently occupies the Victorian-style house at 30 Hellen Street, designed by John Calvin Stevens. The program provides a number of counseling and support services to its (31) residents during their three- to six-month stay at the house, directed towards helping them establish themselves in the community, as well as continued contact and support as necessary once they leave. Please refer to the attached excerpt from the Serenity House brochure for a more complete description of the program.

Because the transition from the relatively controlled environment of the Serenity House program to the "outside world" is difficult for some individuals, the Board of Directors of Serenity House have decided to augment the program by providing a transitional living situation for those who need it. By renovating the existing carriage house into several small apartments, space for 13 to 14 beds can be provided. The individuals living in the carriage house "apartments" would be those who have "graduated" from the Serenity House program but who are not quite ready to move into living quarters of their own. Space in the carriage house would be available to those who need it for periods up to a year. Residents of the carriage house would participate only in the counseling services of Serenity House; otherwise, for all intents and purposes, the carriage house living quarters will function independently of the main program.

#### PROPOSED RENOVATIONS

The proposed renovations to the carriage house will consist, in general, of dividing up the open space which now exists on two floors of the building into approximately seven apartment units, each housing one or two residents. Changes to the exterior of the building will be minimal, primarily repair of some deteriorated roofing and trim, closing in the existing carriage-size doors, and providing several new windows to provide necessary light and ventilation to the units. The intention is to alter the character of the building exterior as little as possible, and to make any necessary alterations sympathetic to the architectural character of the original Stevens design.

Site renovations are to be similarly minimal, limited to increasing the existing paved area to provide the necessary parking, and adding some planting to help screen the parking area from the street.

The parking requirements were reached in conversation with Mr. Richard Knowland of the Planning Department and Mr. William Bray, City Traffic Engineer, and were based on the following estimates by Mr. Clifton Leavin of actual parking demand:

Use:	Number	# Cars: Weekday	# Cars: Evening/weekend
Staff: weekday	5	5	
Staff: eve/weekend	2		2
Residents: current	31	1	2
Residents: additional	14		1
Visitors: current		1	2
Visitors: additional			1
Totals		7	6

These numbers are based on observations of current demand and projections of future demand, and reflect the following facts: 1) few of the residents of Serenity House, or their visitors, have cars; 2) most of those residents who do have cars use them to get to work during the day, when the staff parking demand is greater, and 3) many residents go out to visit family or friends on the weekend, rather than spend weekends at the house.

The parking requirement listed in the Zoning Standards which seemed closest to the existing and proposed use was for one space for each eight beds, which would lead to six required spaces. The site plan shows four spaces, which figure was arrived at in consultation with Mr. Bray. The intention is to provide sufficient parking to meet the projected demand, while retaining, if possible, the residential character of the property, as well as the two large blue spruces on the site.

Construction time for the proposed renovations is estimated at six months.

#### GENERAL SITE CONSIDERATIONS

The total land area of the site is 22,661 square feet. Total ground floor area of the existing main house is 3025 ± square feet gross, while total ground floor area of the existing carriage house is 1815 ± square feet gross.

Solid waste disposal is currently handled by private contract with a disposal company, and similar arrangements will be made for dealing with the additional demand from the carriage house.

Serenity House  
Page 3

Preliminary discussions with each of the respective utility companies have revealed no difficulty in providing utility services to the carriage house from the existing street mains.

Drainage from the existing paved drive runs down the drive and into the street. Drainage from the proposed parking area is planned to sheet across onto the adjacent grass area, while the existing driveway drainage will continue to run down into the street as it does presently. Aside from the driveway drainage, no other problems due to topography are anticipated.

## Serenity House Appendix

SERENITY HOUSE is a 11 bed House for alcoholic men who wish to rebuild their lives (aged by alcohol). The house is located on Allen Street in Portland, in a classic three story Victorian building designed by John Calvin Stevens, just two blocks from Longfellow Square.

SERENITY HOUSE works with men 18 and older from all areas of the State of Maine. Many of our residents are without a family, a home, a job, or financial resources. Clients generally come to SERENITY HOUSE from other treatment programs such as detox centers and short term rehabilitation programs.

### PURPOSE AND PROGRAM

SERENITY HOUSE recognizes the multifaceted needs of the recovering alcoholic and helps each man rebuild his life and support systems so that he can live soberly and successfully in the community. This is accomplished through:

1. Individual counseling
2. Group therapy
3. Participation in Alcoholics Anonymous
4. Family counseling
5. Close medical supervision
6. Vocational Rehabilitation Services
7. Spiritual counseling
8. Psychological evaluation, if needed.

When a man is ready to leave SERENITY HOUSE in a 3 to 6 month period, the program has helped him establish himself in the community with a place to live, a means of support, contact with after-care therapy in outpatient counseling, AA, and continuing contact with SERENITY HOUSE as needed. Perhaps most importantly SERENITY HOUSE helps each man establish a network of friends that care.

### REFERRALS-ADMISSIONS SCREENING

Referrals must be drug and alcohol free for a minimum of five days. All prospective clients must be screened by our Admissions Committee which meets weekly. An appointment can be arranged by calling the SERENITY HOUSE office. Telephone: 207-774-2722

### FEES

Fees for services are based on the ability to pay. All clients contribute their work efforts to maintain the house, and all working clients contribute a portion of their income toward their rehabilitation expenses. Expenses not covered by the above are reimbursed by clients, State Alcoholism Premium Funds, Bureau of Rehabilitation, Veterans Administration, and some insurance carriers. No one is refused services for inability to pay.

### STAFF

SERENITY HOUSE staff is composed of highly skilled registered and non-registered Substance Abuse Counselors that are supervised by a Director of Counseling, a Medical Director, a Registered Dietician, and Administrative Staff.

### LICENSING/CERTIFICATION

SERENITY HOUSE is licensed as a Residential Substance Abuse Treatment Facility by the Maine Department of Human Services.



CITY OF PORTLAND, MAINE

SITE PLAN REVIEW

Processing Form

Applicant Serenity House, c/o Mr. (Name)

Date JANUARY 21, 1986

Mailing Address 30 Mallen St., Portland, ME 04101

Address of Proposed Site 30 Mallen Street

Proposed Use of Site 22 Living Units

Site Identifier(s) from Assessors Maps 47

Acres of Site 1.815 ac., ft.

Zoning of Proposed Site R-6

Ground Floor Coverage

Site Location Review (DEP) Required: ( ) Yes ( ) No

Proposed Number of Floors 4.550m

Board of Appeals Action Required: ( ) Yes ( ) No

Total Floor Area 14,715 sq. ft., 3,630

Planning Board Action Required: ( ) Yes ( ) No

Other Comments:

Date Dept. Review Due:

PLANNING DEPARTMENT REVIEW

(Date Received)

Major Development --- Requires Planning Board Approval; Review Initiated

Minor Development --- Staff Review Below

APPROVED

APPROVED CONDITIONALLY

DISAPPROVED

LOADING AREA	PARKING	CIRCULATION PATTERNS	ACCESS	PEDESTRIAN WALKWAYS	SCREENING	LANDSCAPING	SPACE & BULK OF STRUCTURES	LIGHTING	CONFLICT WITH CITY PROJECTS	FINANCIAL CAPACITY	CHANGE IN SITE PLAN
X	X	X	X	X	X	X	X	X			

CONDITIONS SPECIFIED BELOW

REASONS SPECIFIED BELOW

REASONS: APPROVED BY PLANNING BOARD 1-23-86

(Attach Separate Sheet if Necessary)

*Richard K. ...*

SIGNATURE OF REVIEWING STAFF/DATE

PLANNING DEPARTMENT COPY

**CITY OF PORTLAND, MAINE  
ZONING PLAN REVIEW  
Processing Form**

Applicant: \_\_\_\_\_ Date: \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_ Address of Proposed Site: \_\_\_\_\_  
 Proposed Use of Site: \_\_\_\_\_ Site Identifier(s) from Assessors Maps: \_\_\_\_\_  
 Acreage of Site / Ground Floor Coverage: \_\_\_\_\_ Zoning of Proposed Site: \_\_\_\_\_  
 Site Location Review (DEP) Required: ( ) Yes (  ) No  
 Board of Appeals Action Required: ( ) Yes (  ) No  
 Planning Board Action Required: (  ) Yes ( ) No  
 Other Comments: \_\_\_\_\_  
 Date Dept. Review Due: \_\_\_\_\_

Proposed Number of Floors: 2 & 1 1/2  
 Total Floor Area: 1,838 sq. ft. (1,031)

**PUBLIC WORKS DEPARTMENT REVIEW**

(Date Received)

	TRAFFIC CIRCULATION	ACCESS	CROSS CUTS	ROAD WIDTH	PARKING	SEGREGATION	TURNING MOVEMENTS	LIGHTING	CONFLICT WITH CITY CONSTRUCTION PROJECT	DRAINAGE	SOIL TYPES	SEWERS	CURBING	STORMWATER	OTHER	REASONS SPECIFIED BELOW
APPROVED	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	REASONS SPECIFIED BELOW
APPROVED CONDITIONALLY									<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>					
DISAPPROVED																

REASONS: 1) The proposed parking lot shall be graded such that surface runoff drains toward the existing driveway and not toward the abutting property.  
 2) A revised plan must be submitted indicating the proposed regrading of the parking area.  
 3) The location and method of connecting into the city sewer must be approved by the Sewer Division of Public Works.

*Robert J. Roy* Jan 29 1986  
 SIGNATURE OF REVIEWING STAFF/DATE



# APPLICATION FOR PERMIT

B.O.C.A. USE GROUP .....

B.O.C.A. TYPE OF CONSTRUCTION .....

ZONING LOCATION .....

PORTLAND, MAINE Jan. 21, 1966.

To the CHIEF OF BUILDING & INSPECTION SERVICES, PORTLAND, MAINE

The undersigned hereby applies for a permit to erect, alter, repair, demolish, move or install the following building, structure, equipment or change use in accordance with the Laws of the State of Maine, the Portland B.O.C.A. Building Code and Zoning Ordinance of the City of Portland with plans and specifications, if any, submitted herewith and the following specifications:

LOCATION ..... 30 Nellen Street ..... 04101 ..... Fire District #1  #2

1. Owner's name and address: Serenity House, c/o Pathou McAlwain - r. same Telephone 774-2722

2. Lessee's name and address .....

3. Contractor's name and address .....

Proposed use of building: 8 living units Rehabilitation of substance abusers, extended care No. of sheets

Latitude: vacant No. families

Materials: No. stories: Heat: Style of roof: Roofing:

Other buildings on same lot .....

Estimated contractual cost \$ .....

FIELD INSPECTOR - Mr. Appeal Fees \$ 50.00

@ 775-5451 Base Fee 300.00 Site P.

Late Fee 25.00 Change of Use

Minor Site Plan Review and Conditional Use Appeal through Planning Board TOTAL \$

Removal of the existing unoccupied carriage house into living quarters for a maximum of 13 to 14 clients of Serenity House, a residential substance abuse treatment facility. Also Change of Use from vacant to 8 living units.

Stamp of Special Conditions

**NOTE TO APPLICANT:** Separate permits are required by the installers and subcontractors of heating, plumbing, electrical and mechanicals.

### DETAILS OF NEW WORK

Is any plumbing involved in this work? Is any electrical work involved in this work?

Is connection to be made to public sewer? If not, what is proposed for sewage?

Has copy tank notice been sent? Form notice sent?

Height average grade to top of plate Height average grade to highest point of roof

Size front depth No. stories / fill or filled land? earth or rock?

Material of foundation Thickness, top bottom collar

Kind of roof Rise per foot Roof covering

No. of chimneys Material of chimneys of lining Kind of heat

Framing Lumber - Kind Dressed or full size? Corner posts Sills

Size Chimney Columns under girders Size Max. on centers

Studs (outside walls and carrying partitions) 2x4-16' O. C. Bridging in every floor and flat roof span over 8 feet

Joist and rafters: 1st floor 2nd 3rd roof

On rafters: 1st floor 2nd 3rd roof

Max. span: 1st floor 2nd 3rd roof

If one story building with masonry walls, thickness of walls? height?

### IF A GARAGE

No. cars not accommodated on same lot to be accommodated number commercial cars to be accommodated

Will automobile repairing be done other than minor repairs to cars habitually stored in the proposed building?

APPROVED BY: DATE MISCELLANEOUS

BUILDING INSPECTION - PLAN EXAMINER Will work require disturbing of any tree on a public street?

ZONING

BUILDING CODE Will there be in charge of the above work a person competent

Fire Dept. to see that the State and City requirements pertaining thereto

Health Dept. are observed?

Others:

Signature of Applicant: *[Handwritten Signature]* Phone # *[Handwritten Number]*

APPLICATION FOR PERMIT

PERMIT ISSUED

B.O.C.A. USE GROUP 2-1 0-1-1-3 AUG 28 1966
B.O.C.A. TYPE OF CONSTRUCTION 4-B

ZONING LOCATION PORTLAND, MAINE Aug. 25, 1966 City Of Portland

To: the CHIEF OF BUILDING & INSPECTION SERVICES, PORTLAND, MAINE

The undersigned hereby applies for a permit to erect, alter, repair, demolish, move or install the following building, structure, equipment or change use in accordance with the Law of the State of Maine, the Portland B.O.C.A. Building Code and Zoning Ordinance of the City of Portland with plans and specifications, if any, submitted herewith and the following specifications:

LOCATION 30 Mellon Street Fire District #11 #2
1. Owner's name and address SANITY HOUSE, 7, BARD Telephone 774-2722
2. Lessee's name and address Telephone 242-0110
3. Contractor's name and address Portland Builders, Inc., Box 4902, Telephone 242-0110
DTS 04112, No. of sheets
Proposed use of building GARAGE HOUSE No. families
Last use none No. families
Material No. stories Heat Style of roof Roofing
Other buildings on same lot
Estimated contractual cost \$100,000

FIELD INSPECTOR - Mr.

@ 775-5431

Appeal Fees \$
Base Fee 920.00
Late Fee
TOTAL \$

To make interior renovation of existing carriage house as per plans. 7 sheets of plans, structural changes also included

PERMIT ISSUED WITH LETTER

send permit to # 3 04112

ASD SPRINKLER SYS. INSTALLED

NOTE TO APPLICANT: Separate permits are required by the installers and subcontractors of heating, plumbing, electrical and mechanicals.

DETAILS OF NEW WORK

Is any plumbing involved in this work? yes Is any electrical work involved in this work? yes
Is connection to be made to public sewer? yes If not, what is proposed for sewage?
Has septic tank notice been sent? Form notice sent?
Height average grade to top of plate Height average grade to highest point of roof
Size, front depth No. stories solid or filled land? earth or rock?
Material of foundation Thickness, top bottom cellar
Kind of roof Rise per foot Roof covering
Material of chimneys Material of chimneys of lining Kind of heat fuel
Flooring Lumber--Kind Dressed or surfaced? Corner posts Sills
Size Girders Columns under girders Size Max. off centers
Studs (outside walls and carrying partitions) 2x4-16" O. C. Bridging in every floor and flat roof span over 8 feet.
Joists and rafters 1st floor 2nd 3rd roof
Oil centers 1st floor 2nd 3rd roof
Maximum span: 1st floor 2nd 3rd roof
If one story building with masonry walls, thickness of walls? height?

IF A GARAGE

No. cars now accommodated on same lot In be accommodated, number commercial cars to be accommodated
Will auto, mobiles repairing be done other than minor repairs to cars habitually stored in the proposed building?

APPROVALS BY: BUILDING INSPECTOR, PLAN EXAMINER, ZONING, BUILDING CODE, Fire Dept., Health Dept.

DATE

MISCELLANEOUS

Will work require disturbing of any trees on a public street?
Will there be in charge of the above work a person competent to see that the State and City requirements pertaining thereto are observed?





CITY OF PORTLAND, MAINE  
Department of Building Inspection

# Certificate of Occupancy

LOCATION: 30 Helen Street

(Use) to Serenity House

Date of Issue: 12/22/86

This is to certify that the building, premises, or part thereof at the above location built, altered, or changed as to use under Building Permit No. 86-1115 has had final inspection, has been found to conform substantially to requirements of Zoning Ordinance and Building Code of the City, and is hereby approved for occupancy or use, limited or otherwise, as indicated below.

PORTION OF BUILDING OR PREMISES

APPROVED OCCUPANCY

Entire

4 Units

Limiting Conditions:

None - Limiting until January 15, 1987

This certificate supersedes  
Certificate Issued

Approved:

12/22/86  
Date

*Arthur*  
Inspector

*Ken*  
Inspector

*Chris*  
*100 P.F.A.*

This certificate shall be void if the building or premises are altered or changed in any way without the approval of the Department of Building Inspection. This certificate shall be void if the building or premises are altered or changed in any way without the approval of the Department of Building Inspection.

City of Portland, Maine - Building or Use Permit Application  
 389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

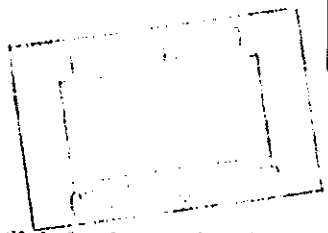
Permit No: 09-0290 Issue Date: 5/5/09 CBL: 047 A026001

Location of Construction: 30 MELLEEN ST	Owner Name: COMMUNITY ALCOHOLISM OR	Owner Address: 30 MELLEEN ST	Phone: 207-774-2722
Business Name:	Contractor Name: Mark S Dwyer	Contractor Address: 30 Mellen Street Portland	Phone: 2078316275
Lessee/Buyer's Name:	Phone:	Permit Type: Change of Use - Commercial	Zone: R-6

Past Use: Serenity House/Alcohol rehab facility - four residential units in old carriage house	Proposed Use: Serenity House - Change of Use/One Apartment unit changing to office for outpatient counselling for former residents (old carriage house)	Permit Fees: \$105.00	Cost of Work: \$0.00	CEO District: 2
Proposed Project Description: Change of Use/One Apartment unit changing to office for outpatient counselling for former residents		FIRE DEPT: w/conditions 4/27/09	INSPECTION: Use Group: B/I-1 Type: 5B IBC-2003	Signature: [Signature] 5/1/09
		Action: <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied		

Permit Taken By: lmd Date Applied For: 04/08/2009

Zoning Approval		
1. This permit application does not preclude the Applicant(s) from meeting applicable State and Federal Rules.  2. Building permits do not include plumbing, septic or electrical work.  3. Building permits are void if work is not started within six (6) months of the date of issuance. False information may invalidate a building permit and stop all work.	<b>Special Zone or Reviews</b> <input type="checkbox"/> Shoreland <input type="checkbox"/> Wetland <input type="checkbox"/> Flood Zone <input type="checkbox"/> Subdivision <input type="checkbox"/> Site Plan <input type="checkbox"/> Major <input type="checkbox"/> Minor <input type="checkbox"/> MM <input type="checkbox"/>	<b>Zoning Appeal</b> <input type="checkbox"/> Variance <input type="checkbox"/> Miscellaneous <input type="checkbox"/> Conditional Use <input type="checkbox"/> Interpretation <input type="checkbox"/> Approved <input type="checkbox"/> Denied
	<b>Historic Preservation</b> <input type="checkbox"/> Not in District or Landmark <input type="checkbox"/> Does Not Require Review <input type="checkbox"/> Requires Review <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied	
	Date: 4/22/09 Date: [blank] Any exterior work requires separate review & approval from historic preservation	



**CERTIFICATION**

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provision of the code(s) applicable to such permit.

SIGNATURE OF APPLICANT	ADDRESS	DATE	PHONE
RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE		DATE	PHONE