

DISPLAY THIS CARD ON PRINCIPAL FRONTAGE OF WORK



CITY OF PORTLAND BUILDING PERMIT



This is to certify that
773 CONGRESS LLC

Located at
773 CONGRESS ST

PERMIT ID: 2016-02732 **ISSUE DATE:** 02/09/2017 **CBL:** 047 A016001

has permission to **Condominium Conversion with cosmetic upgrades and complete electrical re-wiring**

provided that the person or persons, firm or corporation accepting this permit shall comply with all of the provisions of the Statues of Maine and of the Ordinances of the City of Portland regulating the construction, maintenance and use of the buildings and structures, and of the application on file in the department.

Notification of inspection and written permission procured before this building or part thereof is lathed or otherwise closed-in. 48 hour notice is required.

A final inspection must be completed before this building or part thereof is occupied. If a certificate of occupancy is required, it must be procured prior to occupancy.

/s/ Jeanie Bourke

/s/ Jeanie Bourke

Fire Official

Building Official

**THIS CARD MUST BE POSTED ON THE STREET SIDE OF THE PROPERTY
THERE IS A PENALTY FOR REMOVING THIS CARD**

Approved Property Use - Zoning

One commercial (office) condominium and four residential condominiums

Building Inspections

Use Group: R-2 & B **Type:** 5B
Residential Apartments (4 condominiums)
Business - 1st floor - (front left side),
Occupant Load = 20
Nonsprinkled
ENTIRE
MUBEC/Housing Code

Fire Department

Classification:
Apartment Building
ENTIRE
NFPA 101

BUILDING PERMIT INSPECTION PROCEDURES
Please call 874-8703
or email: buildinginspections@portlandmaine.gov

**Check the Status of Permit or Schedule an Inspection at
<http://www.portlandmaine.gov/planning/permitstatus.asp>**

With the issuance of this permit, the owner, builder or their designee is required to provide adequate notice to the City of Portland Inspections Division for the inspections listed below. Appointments must be requested 48 to 72 hours in advance. The inspection date will need to be confirmed by this office.

- **Please read the conditions of approval that are attached to this permit.**
- **Permits expire in 6 months if the project is not started or ceases for 6 months.**
- **If the inspection requirements below are not followed, then additional fees may be incurred due to the issuance of a "Stop Work Order" and subsequent release to continue.**
- **Per Section 107.3.1 of the Maine Uniform Building and Energy Code (MUBEC), one set of printed approved stamped construction documents will be kept at the site of work and open to inspection by building officials.**

REQUIRED INSPECTIONS:

Certificate of Occupancy/Final Inspection

Final - Fire

The project cannot move to the next phase prior to the required inspection and approval to continue.

If the permit requires a certificate of occupancy, it must be paid and issued to the owner or designee before the space may be occupied.

City of Portland, Maine - Building or Use Permit		Permit No: 2016-02732	Date Applied For: 10/19/2016	CBL: 047 A016001
389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716				
Proposed Use: One commercial office condominium and four residential dwelling unit condominiums		Proposed Project Description: Condominium Conversion with cosmetic upgrades and complete electrical re-wiring		
Dept: Historic		Status: Approved w/Conditions	Reviewer: Robert Wiener	Approval Date: 01/23/2017
Note:		Ok to Issue: <input checked="" type="checkbox"/>		
Conditions:				
1) No exterior alterations are approved with this permit. Any exterior work, including but not limited to windows, doors, siding, trim, porches, stairs, roofing, masonry, lighting, venting, HVAC, mechanicals, sitework, etc. must be reviewed and approved prior to start of the work.				
Dept: Zoning		Status: Approved w/Conditions	Reviewer: Ann Machado	Approval Date: 02/02/2017
Note:		Ok to Issue: <input checked="" type="checkbox"/>		
Conditions:				
1) PLEASE NOTE: Under the City's Condominium conversion regulations, A) BEFORE a developer offers to convey a converted unit, a conversion permit shall be obtained. B) Rent may not be altered during the official noticing period unless expressly provided in a preexisting written lease. C) For a sixty (60) day period following the notice of intent to convert, the tenant has an exclusive and irrevocable option to purchase during which time the developer may not convey or offer to convey the unit to any other person. D) The developer shall post a copy of the permit in a conspicuous place in each unit, and shall make copies available to prospective purchasers upon request. E) If a tenant is eligible for tenant relocation payments, they SHALL be paid a CASH PAYMENT BEFORE the tenant is required to vacate.				
2) With the issuance of this permit and the certificates of occupancy, the use of this property shall remain as one commercial condominium and four residential condominiums. Any change of use shall require a separate permit application for review and approval.				
3) PLEASE NOTE: Under the City's Condominium Conversion regulations, if a tenant makes a decision not to purchase their unit and also decides not to remain in the building after their notification, that tenant has the right to move without penalty. If that protected tenant is under the 80% low/moderated income limit guidelines, there is still a requirement on the owner/developer to pay that tenant relocation payments as stated in the ordinance prior to vacating the unit. That tenant has not lost any rights under this ordinance by making a choice to move and vacate their unit after notification.				
4) ANY exterior work requires a separate review and approval thru Historic Preservation. This property is located within an Historic District.				
Dept: Building Inspecti		Status: Approved w/Conditions	Reviewer: Jeanie Bourke	Approval Date: 02/09/2017
Note:		Ok to Issue: <input checked="" type="checkbox"/>		
Conditions:				
1) This permit recognizes a pre-existing use and does not require or certify compliance with the City's current building code. The inspection performed will be done pursuant to the City's Minimum Standards for Housing, The Housing Code. All violations shall be corrected prior to the final inspection and the issuance of the Certificate of Occupancy.				
2) Hardwired photoelectric interconnected battery backup smoke detectors shall be installed in all sleeping rooms, protecting outside these rooms, and on every level.				
The same is required for existing buildings, where permanent wiring is feasible; or at the very least battery operated smoke detectors are required. Verification of this will be upon inspection.				
3) Carbon Monoxide (CO) alarms shall be installed in each area within or giving access to sleeping rooms. That detection must be powered by the electrical service (plug-in or hardwired) in the building and battery.				
4) This permit authorizes a change in ownership ONLY. Construction activity was not applied for or reviewed as a part of this permit.				

Dept: Fire **Status:** Approved w/Conditions **Reviewer:** Jeanie Bourke **Approval Date:** 02/09/2017

Note: **Ok to Issue:**

Conditions:

- 1) Carbon Monoxide detection required in accordance with NFPA 720, Standard for Installation of Carbon Monoxide (CO) Detection and Warning Equipment, 2009 edition.
- 2) This permit is for change of use only; any construction shall require additional permits. The occupancy shall comply with City Code Chapter 10 and NFPA 101 Ch. 31 for Existing Apartment Buildings upon inspection.
- 3) All outstanding code violations shall be corrected prior to final inspection.