



Date: 10/15/15

**HISTORIC PRESERVATION
APPLICATION FOR CERTIFICATE OF APPROPRIATENESS**

Pursuant to review under the City of Portland's Historic Preservation Ordinance (Chapter 14, Article IX of the Portland City Code), application is hereby made for a Certificate of Appropriateness for the following work on the specified historic property:

PROJECT ADDRESS:

528 Cumberland Ave, Portland ME 04101

CHART/BLOCK/LOT: 47-A-12 (for staff use only)

PROJECT DESCRIPTION: Describe below each major component of your project. Describe how the proposed work will impact existing architectural features and/or building materials. If more space is needed, continue on a separate page. Attach drawings, photographs and/or specifications as necessary to fully illustrate your project—see following page for suggested attachments.

I need to replace the two windows on the upper story of the building. These windows are currently wood windows that have rotted out and are leaking water as well as air. There are existing storm windows that have become defective with age. They are not keeping wind and water out, which is probably why the inner windows and sills are having problems. Additionally the windows have long since lost their balance and do not open or close safely. The storm windows also do not stay open well and often slam shut if not wedged open. I have investigated the cost of repairing the sill area and restoring the windows and this cost is prohibitive. ^{more than double the cost of replacement replica windows} I cannot afford this option. I also can not leave these windows as they are through the winter, the unit is occupied by tenants. The only option I can reasonably afford ~~is~~ is vinyl replacement windows. I've ordered the vinyl windows from Home Depot that replicate the wood look with the structured, dimensional grid →

*Last winter snow came through the windows... and filled the sill area between the storm and inner.

CONTACT INFORMATION:

APPLICANT

Name: Nova Tower
Address: 528 Cumberland Ave
Portland ME
Zip Code: 04101
Work #: 917-653-2989
Cell #: 917-653-2989
Fax #: _____
Home: _____
E-mail: nova-kaelan@gmail.com

PROPERTY OWNER

Name: _____
Address: Same
Zip Code: _____
Work #: _____
Cell #: _____
Fax #: _____
Home: _____
E-mail: _____

BILLING ADDRESS

Name: _____
Address: _____
Zip: _____
Work #: Same
Cell #: _____
Fax #: _____
Home: _____
E-mail: _____

ARCHITECT

Name: _____
Address: _____
Zip: N/A
Work #: _____
Cell #: _____
Fax #: _____
Home: _____
E-mail: _____

CONTRACTOR

Name: Home Depot
Address: _____
Zip Code: _____
Work #: _____
Cell #: _____
Fax #: _____
Home: _____
E-mail: _____

Applicant's Signature

Owner's Signature (if different)

Keep in mind that the information you provide the Historic Preservation Board and staff is the only description they will have of your project or design. Therefore, it should precisely illustrate the proposed alteration(s).

- Exterior photographs (required for all applications.) Include general streetscape view, view of entire building & close-ups of affected area.
- ~~N/A~~ Sketches or elevation drawings at a minimum 1/4" scale. Please label relevant dimensions. All plans shall be submitted in 11" x 17" format except for major projects, where 22" x 34" plans are requested. Applicants for major projects should submit one (1) 11" x 17" copy for scanning purposes.
- ~~N/A~~ Details or wall sections, where applicable.
- ~~N/A~~ Floor plans, where applicable.
- ~~N/A~~ Site plan showing relative location of adjoining structures.
- ~~N/A~~ Catalog cuts or product information (e.g. proposed windows, doors, lighting fixtures, fencing)
- ~~N/A~~ Materials - list all visible exterior materials. Samples are helpful.
- ~~N/A~~ Other(explain) _____

If you have any questions or need assistance in completing this form, please contact Historic Preservation staff: Deb Andrews (874-8726, dga@portlandmaine.gov) or Rob Wiener (756-8023), rwiener@portlandmaine.gov)

Please return this form, application fee (see attached fee schedule), and related materials to:

Historic Preservation Program
Department of Planning and Urban Development
Portland City Hall, 4th Floor
389 Congress Street
Portland, ME 04101