

615 A Congress.  
Nine Hands Gallery

**ACORD** **CERTIFICATE OF LIABILITY INSURANCE** DATE (MM/DD/YYYY)  
3/14/2007

PRODUCER (207) 774-6257 FAX: (207) 774-2994  
**Clark Associates**  
 2385 Congress Street  
 P O Box 3543  
 Portland ME 04104

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSURED  
**9 HANDS GALLERY**  
**C/O THOMAS J MCDERMOTT**  
 66 DESERT RD  
 FREEPORT ME 04032-6224

INSURERS AFFORDING COVERAGE	NAIC #
INSURER A <b>MMG Insurance Company</b>	<b>15997</b>
INSURER B	
INSURER C	
INSURER D	
INSURER E	

**COVERAGES**

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR	ADD'L	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
A	X	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> OBJECT <input type="checkbox"/> LOC	BP 0427656	12/15/2006	12/15/2007	EACH OCCURRENCE \$ 1,000,000
		DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 250,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADJ INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000				
		<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS				COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
		<b>GARAGE LIABILITY</b> <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT \$ OTHER THAN AUTO ONLY EA ACC \$ AGG \$
		<b>EXCESS/UMBRELLA LIABILITY</b> <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE DEDUCTIBLE RETENTION \$				EACH OCCURRENCE \$ AGGREGATE \$ \$ \$
		<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below.				<input type="checkbox"/> USE STATE TOY LIMITS <input type="checkbox"/> OTHER E L EACH ACCIDENT \$ E L DISEASE - EA EMPLOYEE \$ E L DISEASE - POLICY LIMIT \$
		<b>OTHER</b>				

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS  
 Certificate holder is named as additional insured with regards to the general liability.

CERTIFICATE HOLDER	CANCELLATION
<b>City of Portland</b> 389 Congress St Portland, ME 04101	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL <b>10</b> DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES. AUTHORIZED REPRESENTATIVE Johanna Kerry/BLRO <i>Johanna C. Kerry</i>



## Signage/Awning Permit Application Checklist

All of the following information is required and must be submitted. Checking off each item as you prepare your application package will ensure your package is complete and will help to expedite the permitting process.

- on file w/ StoneCoast Properties - nothing hanging*
- Certificate of Liability listing the City as additional insured if any portion of the sign abuts or encroaches on any public right of way, or can fall into any public right of way.
  - Letter of permission from the owner indicating the permissions granted and the tenant/space building frontage.
  - A sketch plan of lot indicating location of buildings, driveways and any abutting streets or rights of way, lengths of building frontages, street frontages and all existing setbacks. Please indicate on the plan all existing and proposed signs with their dimensions and specific locations. Be sure to include distance from the ground and building façade dimensions for any signage attached to the building.
  - A sketch or photo of any proposed sign(s) indicating content, dimensions, materials, source of illumination, construction method as well as specifics of installation/attachment.
  - Certificate of flammability required for awning or canopy.
  - A UL# is required for lighted signs at the time of final inspection. *- NO lights*
  - Pre-application questionnaire completed and attached.
  - Photos of existing signage *- None*
  - Details for sign fastening, attachment or mounting in the ground. *-> screws & nuts*

Permit fee for signage or awning-with-signage: \$30.00 plus \$2.00 per square foot of sign.

Permit fee for awning-without-signage is based on cost of work:  
\$30.00 for the first \$1,000.00, \$10.00 per additional \$1,000.00 of cost.

Base application fee for any Historic District signage is \$65.00.

# 9 HANDS GALLERY

# NINE HANDS GALLERY

*to be mounted  
above door  
of window  
bisa  
Congress st.*

**9 HANDS  
GALLERY**

**T.J. McDERMOTT** FINE WOODCARVING  
ONE-OF-A-KIND  
TJMCDERMOTT.COM  
207.865.1300

**CHRIS BECKSVOORT** FURNITUREMAKER  
CHBECKSVOORT.COM  
207.926.4608

**ELIZABETH PRIOR**  
EPRIORJEWELRY.COM  
207.799.3737

OPEN FRIDAYS 12:00-8:00  
OR  
CALL FOR APPOINTMENT

---

*Window  
to window*

**NINE HANDS  
GALLERY**

**T.J. McDERMOTT** FINE WOODCARVING  
ONE-OF-A-KIND  
TJMCDERMOTT.COM  
207.865.1300

**CHRIS BECKSVOORT** FURNITUREMAKER  
CHBECKSVOORT.COM  
207.926.4608

**ELIZABETH PRIOR**  
EPRIORJEWELRY.COM  
207.799.3737

OPEN FRIDAYS 12:00-8:00  
OR  
CALL FOR APPOINTMENT

---



PO BOX 346  
Yarmouth, Me. 04096  
207.846.0473  
Copyright 2006

DATE:

CUSTOMER:

APPROVED:

DRAWING n °

**1.**

Nine Hours Callen  
605 A Congress St



# Stone Coast Properties, LLC

January 31, 2007

Nine Hands Gallery  
615A Congress Street  
Portland, Maine 04101

RE: Signage and awning

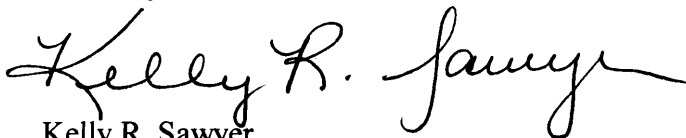
To Whom it may Concern,

This letter is to confirm that Nine Hands Gallery, Stone Coast Properties tenant at 615A Congress Street, has the building owner's permission to attach signage to the building over their storefront after the Stone Coast management office has received dimension/attachment plans from the tenant. Any signage must adhere to all state and local ordinances, laws and rules.

Any awnings must match the existing awnings currently over the Aucocisco Gallery to maintain a uniform appearance along the street. Awnings, like the signage must follow all guidelines state and locally. The Landlord must have a copy of the proposed awning plan on file for approval before it can be put up. Any awnings attached to the building become a permanent fixture and would stay when the tenant moves out.

Please do not hesitate to contact our office directly with any questions at 772-1540.

Sincerely,



Kelly R. Sawyer  
Property Manager  
Stone Coast Properties, LLC

**142 High Street, Suite 320 Portland, Maine 04101**  
**(207)772-1540 FAX(207)347-7382**