

PERMIT ISSUED

City of Portland, Maine - Building or Use Permit Application

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

Permit No: 01-1337	Issue Date: NOV - 6 2001	GBL: 046 D031001
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Location of Construction: 603 Congress St	Owner Name: Congress Property Llc	Owner Address: 44 Elm St	Phone: 207-772-1540
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CITY OF PORTLAND

Business Name: n/a	Contractor Name: no contractor/self	Contractor Address: n/a n/a	Phone:
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Lessee/Buyer's Name n/a	Phone: n/a	Permit Type: Signs - Permanent	Zone: B-3
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Past Use: Commercial/ Gallery	Proposed Use: Studio & Gallery / one 16'x 8" sign & 10'x 8" sign.	Permit Fee:	Cost of Work: \$0.00	CEO District: 2
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FIRE DEPT: <input type="checkbox"/> Approved <input checked="" type="checkbox"/> Denied N/A	INSPECTION: Use Group: B Type: 3A BOCA 1999 Signature: T. Munson
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Reface One 16'x 8" sign & One 10'x 8" sign

PEDESTRIAN ACTIVITIES DISTRICT (P.A.D.)		
Action: <input type="checkbox"/> Approved	<input type="checkbox"/> Approved w/Conditions	<input type="checkbox"/> Denied
Signature:	Date:	

Permit Taken By: gg	Date Applied For: 10/23/2001	Zoning Approval	
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Special Zone or Reviews	Zoning Appeal	Historic Preservation
<input type="checkbox"/> Shoreland <input type="checkbox"/> Wetland <input type="checkbox"/> Flood Zone <input type="checkbox"/> Subdivision <input type="checkbox"/> Site Plan Maj <input type="checkbox"/> Minor <input type="checkbox"/> MM <input checked="" type="checkbox"/>	<input type="checkbox"/> Variance <input type="checkbox"/> Miscellaneous <input type="checkbox"/> Conditional Use <input type="checkbox"/> Interpretation <input type="checkbox"/> Approved <input type="checkbox"/> Denied	<input type="checkbox"/> Not in District or Landmarl <input type="checkbox"/> Does Not Require Review <input checked="" type="checkbox"/> Requires Review <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied
Date: 10/29/01	Date: N/A	Date: 10/29/01

IDA 11/5/07

CERTIFICATION

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provision of the code(s) applicable to such permit.

SIGNATURE OF APPLICANT	ADDRESS	DATE	PHONE
RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE		DATE	PHONE

12/30/03

Completed.

AM

THIS IS NOT A PERMIT/CONSTRUCTION MAY NOT COMMENCE UNTIL THE PERMIT IS ISSUED

SIGNAGE APPLICATION

THIS IS NOT A PERMIT
CONSTRUCTION CANNOT NOT COMMENCE UNTIL THE PERMIT IS ISSUED

In the interest of processing your application in the quickest possible manner, please complete the Information below for a Building or Use Permit.

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

603 Congress St

Location/Address of Construction: 148 High St. Portland Me 04101		
Total Square Footage of Proposed Structure 1100 SF	Square Footage of Lot 29,333 SF	
Tax Assessor's Chart, Block & Lot Number Chart# 0460 Block# 31 Lot# 34	Owner: Congress Properties LLC	Telephone #: 772 1540
Lessee/Buyer's Name (If Applicable)	Owner's/Purchaser/Lessee Address: 142 High St. Portland Me 04101	Total s.f of signs - 27.4 .20 \$5.52, plus \$30.00 TOTAL \$35.52
Current use: Gallery	Proposed use: studio + gallery	
Project description: a working art studio and gallery		

Applicants Name, Address & Telephone: Charlotte Asen Jennifer Pothoff	Terrazzo Studio and Gallery 148 High Street Portland, Me 04101 871-0075	XX
Contractor's Name, Address & Telephone:		
Who shall we contact when the permit is ready: either		
Telephone:		
If you would like it mailed, what mailing address should we use: above		
		OCT 2 5 2001 10/23/01
		Rec'd By: Conf

THIS IS NOT A PERMIT. CONSTRUCTION MAY NOT COMMENCE UNTIL THE PERMIT IS ISSUED

If the property is located in a HISTORIC DISTRICT, a separate sketch is required indicating the design, dimensions, construction materials and source of illumination if any. A photograph of the building façade should be submitted, showing where each sign is to be installed.

Certification

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Signature of applicant: <i>Emelotte Casen</i>	Date: <i>10-22-01</i>
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Sign Permit Fee: \$30.00 plus \$0.20 per square foot.

A building permit is also required for any awning based on cost of work-\$30.00 for the first \$1,000.00 and \$6.00 for each additional \$1,000.00

BY FILLING OUT THIS APPLICATION IS DOES NOT MEET THAT YOU WILL BE APPROVED FOR THE AMOUNT OF SIGNAGE YOU ARE APPLYING FOR

IT IS SUGGESTED THAT YOU DO NOT ORDER ANY SIGNAGE UNTIL YOU HAVE RECEIVED YOUR SIGN PERMIT THAT HAS BEEN SIGNED BY THE BUILDING, ZONING AND POSSIBLE HISTORICAL OFFICIALS OF THIS OFFICE

SIGNAGE PRE-APPLICATION

PLEASE ANSWER ALL QUESTIONS

ADDRESS: 148 High St ZONE: B-3

OWNER: Congress Properties LLC

APPLICANT: Charlotte Asen / Jennifer Potthoff

ASSESSOR NO. _____

PLEASE CIRCLE APPROPRIATE ANSWER

SINGLE TENANT LOT? YES NO

MULTI-TENANT LOT? YES NO

FREESTANDING SIGN? (ex. Pole Sign) YES

0"

DIMENSIONS _____ HEIGHT _____

MORE THAN ONE SIGN? YES

DIMENSIONS _____ HEIGHT _____

SIGN ATTACHED TO BLDG.? YES NO

DIMENSIONS 26' X 8" $26' \times 0.666 = 17.316'$

MORE THAN ONE SIGN? YES NO

DIMENSIONS _____ $10' \times 0.666 = 6.66'$

AWNING: YES NO IS AWNING BACKLIT? YES NO IS THERE ANY MESSAGE, TRADEMARK OR SYMBOL ON IT?

total 23.976

LIST ALL EXISTING SIGNAGE AND THEIR DIMENSIONS:

*** TENANT BLDG. FRONTAGE (IN FEET): 26' + 52"

*** REQUIRED INFORMATION

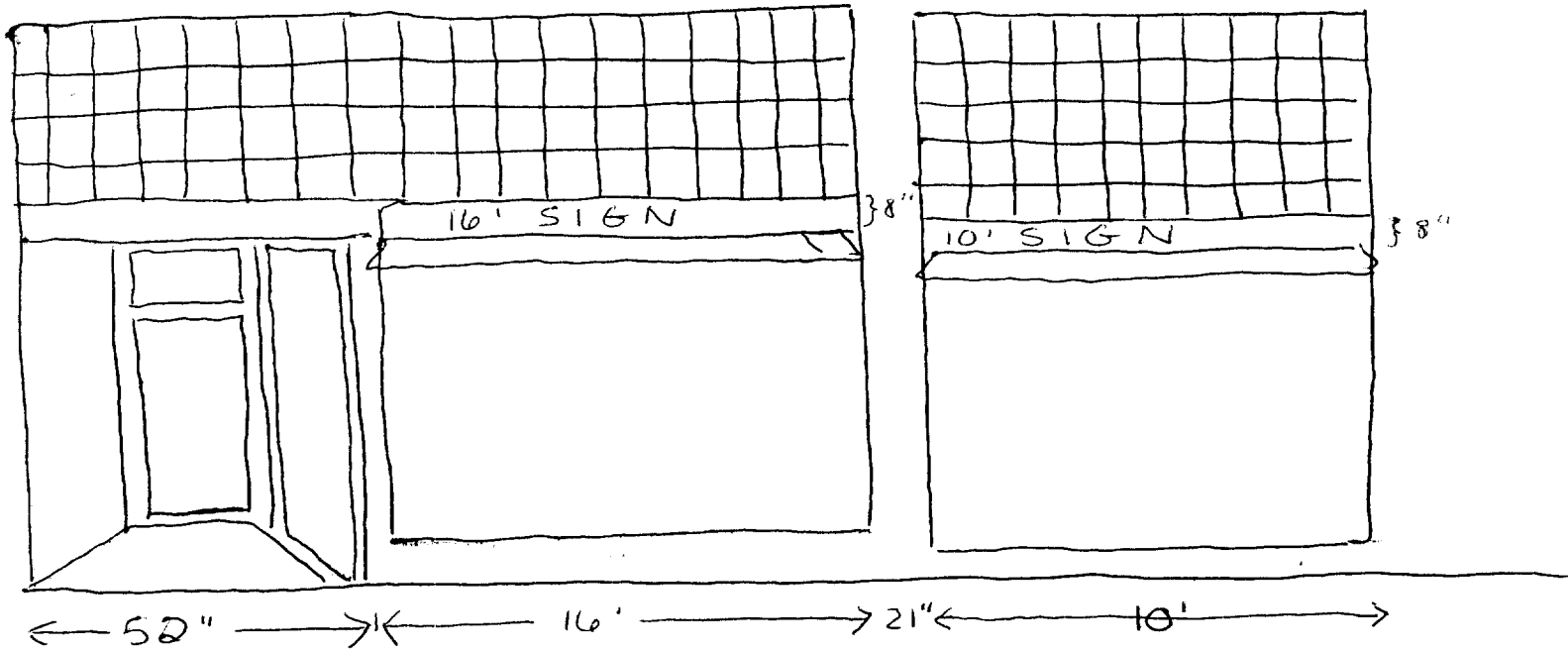
$26' + 4.33 = 30.33 \times 2 = 60.66 \text{ \# MAX}$

AREA FOR COMPUTATION

YOU SHALL PROVIDE:

A SITE SKETCH AND BUILDING SKETCH SHOWING EXACTLY WHERE EXISTING AND NEW SIGNAGE IS LOCATED MUST BE PROVIDED. SKETCHES AND/OR PICTURES OF PROPOSED ARE ALSO REQUIRED.

SIGNATURE OF APPLICANT: Charlotte Asen DATE: 10.22.01



148
HIGH ST

TERRAZZO

studio and gallery

ACORD™ CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YY)
10/01/2001

PRODUCER (207)774-2617 FAX (207) 774-2869

DANIEL T. HALEY AGENCY
21 1/2 Eastern Promenade
Portland, ME 04101

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSURERS AFFORDING COVERAGE

INSURED **Terrazzo Studio and Gallery**
148 High Street
Portland, ME 04101

INSURER A **Peerless Ins. Co.**

INSURER B

INSURER C

INSURER D:

INSURER E

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSURER	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS	
A	GENERAL LIABILITY	TBA	10/08/2001	10/08/2002	EACH OCCURRENCE	\$
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY				FIRE DAMAGE (Any one fire)	\$
	<input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> OCCUR				MED EXP (Any one person)	\$
					PERSONAL & ADV INJURY	\$
					GENERAL AGGREGATE	\$
					PRODUCTS - COMP/OP AGG	\$
				COMBINED SINGLE LIMIT (Ea accident)	\$	
				BODILY INJURY (Per person)	\$	
				BODILY INJURY (Per accident)	\$	
				PROPERTY DAMAGE (Per accident)	\$	
	GARAGE LIABILITY					
	<input type="checkbox"/> ANY AUTO					
				AUTO ONLY - EA ACCIDENT	\$	
				ACC		
				AUTO ONLY AGG	\$	
	EXCESS LIABILITY					
	<input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE			EACH OCCURRENCE	\$	
	<input type="checkbox"/> DEDUCTIBLE			AGGREGATE	\$	
	<input type="checkbox"/> RETENTION \$					
	WORKERS COMPENSATION AND EMPLOYERS LIABILITY					
				WC STATUTORY LIMITS		
				OTHER		
				E L EACH ACCIDENT	\$	
				E L DISEASE - EA EMPLOYEE	\$	
				E L DISEASE - POLICY LIMIT	\$	
	OTHER					

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS: **his certificate is issued showing limits at policy inception date. The City of Portland, Maine is named as an additional insured**

CERTIFICATE HOLDER

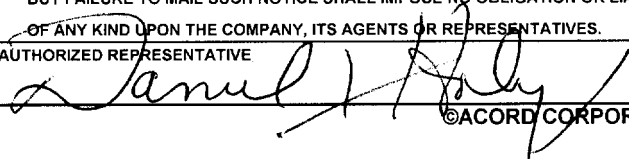
ADDITIONAL INSURED; INSURER LETTER:

CANCELLATION

City of Portland, Maine
389 Congress Street
Portland, ME 04101

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL _____ DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE COMPANY, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE



HIGH STREET PROPERTY MANAGEMENT
CONGRESS PROPERTIES, LLC

October 22,2001

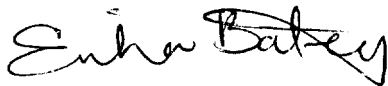
City Hall
Building Inspections, Room **315**
389 Congress Street
Portland, ME **04101**

RE: Signage Permission for new tenant at **148** High Street

Code Enforcement Officer:

As the owner of Congress Properties, LLC, landlord for **148** High Street, I give permission to Terrazzo Studio and Gallery to utilize the existing signboard outside the retail space located at **148** High Street. In addition, the tenant may put lettering on the window and door. If you require any additional information please call me at **772-1540**. Thank you.

Sincerely,



Erika Batey
Business Manager
for Matthew W. Orne

