

DISPLAY THIS CARD ON PRINCIPAL FRONTAGE OF WORK



# CITY OF PORTLAND BUILDING PERMIT

This is to certify that BAYSIDE MAINE, LLC

Located At 645 CONGRESS ST

Job ID: 2012-03-3453-SIGN

CBL: 046- D-022-001

has permission to Install a 2.5'x4' hanging sign for Bomb DiggityArts on existing brackett  
provided that the person or persons, firm or corporation accepting this permit shall comply with all of the provisions of  
the Statues of Maine and of the Ordinances of the City of Portland regulating the construction, maintenance and use of  
the buildings and structures, and of the application on file in the department.

Notification of inspection and written permission procured  
before this building or part thereof is lathed or otherwise  
closed-in. 48 HOUR NOTICE IS REQUIRED.

A final inspection must be completed by owner  
before this building or part thereof is occupied. If a  
certificate of occupancy is required, it must be

\_\_\_\_\_  
**Fire Prevention Officer**

*[Signature]* 4/13/12  
\_\_\_\_\_  
**Code Enforcement Officer / Plan Reviewer**

THIS CARD MUST BE POSTED ON THE STREET SIDE OF THE PROPERTY  
PENALTY FOR REMOVING THIS CARD

**City of Portland, Maine - Building or Use Permit Application**

389 Congress Street, 04101 Tel: (207) 874-8703, FAX: (207) 8716

Job No: 2012-03-3453-SIGN	Date Applied: 3/6/2012	CBL: 046- D-022-001	
Location of Construction: 645 CONGRESS ST (643)	Owner Name: BAYSIDE MAINE, LLC - GREG SHINBERG	Owner Address: 477 CONGRESS ST STE 1012 PORTLAND, ME 04101	Phone: 207-653-7510
Business Name: Bomb Diggity Arts	Contractor Name:	Contractor Address:	Phone:
Lessee/Buyer's Name: Lindsay de Csipkes	Phone: 207-632-3508	Permit Type: SIGN - PERM - Signage - Permanent	Zone: B-3
Past Use: Vacant – Tenant fit up permit #2012-03-3651 to establish space as artist gallery & artist studio for developmentally disabled adults	Proposed Use: Community Arts Program – install a 2.5' x 4' hanging sign	Cost of Work:	CEO District:
Proposed Project Description: Signage for bomb diggity arts		Fire Dept: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input checked="" type="checkbox"/> N/A Signature: <i>[Signature]</i>	Inspection: Use Group: <i>B</i> Type: <i>Sign</i> <i>DPX-2009</i> Signature: <i>[Signature]</i> 4/13/12
Permit Taken By:		Pedestrian Activities District (P.A.D.)	

<p>1. This permit application does not preclude the Applicant(s) from meeting applicable State and Federal Rules.</p> <p>2. Building Permits do not include plumbing, septic or electrical work.</p> <p>3. Building permits are void if work is not started within six (6) months of the date of issuance. False informatin may invalidate a building permit and stop all work.</p>	Zoning Approval		
	Special Zone or Reviews	Zoning Appeal	Historic Preservation
	<input type="checkbox"/> Shoreland <input type="checkbox"/> Wetlands <input type="checkbox"/> Flood Zone <input type="checkbox"/> Subdivision <input type="checkbox"/> Site Plan  <input type="checkbox"/> Maj <input type="checkbox"/> Min <input type="checkbox"/> MM Date: <i>OK w/ condition 4/13/12 ARM</i>	<input type="checkbox"/> Variance <input type="checkbox"/> Miscellaneous <input type="checkbox"/> Conditional Use <input type="checkbox"/> Interpretation <input type="checkbox"/> Approved <input type="checkbox"/> Denied Date:	<input type="checkbox"/> Not in Dist or Landmark <input type="checkbox"/> Does not Require Review <input type="checkbox"/> Requires Review <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied Date: <i>4/10/12</i> <i>D. Andrews</i>

**CERTIFICATION**

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the appication is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provision of the code(s) applicable to such permit.

SIGNATURE OF APPLICANT	ADDRESS	DATE	PHONE
RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE		DATE	PHONE

## BUILDING PERMIT INSPECTION PROCEDURES

Please call 874-8703 or 874-8693 (ONLY)

or email: [buildinginspections@portlandmaine.gov](mailto:buildinginspections@portlandmaine.gov)

With the issuance of this permit, the owner, builder or their designee is required to provide adequate notice to the city of Portland Inspections Services for the following inspections. Appointments must be requested 48 to 72 hours in advance of the required inspection. The inspection date will need to be confirmed by this office.

- **Please read the conditions of approval that is attached to this permit!! Contact this office if you have any questions.**
- **Permits expire in 6 months. If the project is not started or ceases for 6 months.**
- **If the inspection requirements are not followed as stated below additional fees may be incurred due to the issuance of a "Stop Work Order" and subsequent release to continue.**

1. Final inspection when installed

The project cannot move to the next phase prior to the required inspection and approval to continue, REGARDLESS OF THE NOTICE OF CIRCUMSTANCES.

IF THE PERMIT REQUIRES A CERTIFICATE OF OCCUPANCY, IT MUST BE PAID FOR AND ISSUED TO THE OWNER OR DESIGNEE BEFORE THE SPACE MAY BE OCCUPIED.



# PORTLAND MAINE

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Acting Director of Planning and Urban Development  
Gregory Mitchell

Job ID: 2012-03-3453-SIGN

Located At: 645 CONGRESS ST

CBL: 046- D-022-001

## **Conditions of Approval:**

### **Zoning**

1. ANY exterior work requires a separate review and approval thru Historic Preservation. This property is located within an Historic District.

### **Building**

1. Encroachments into public ways must be a minimum of 8' above grade for signs and 7' for awnings per section 3202 of IBC 2009.
2. Signage and Awning Installation to comply with Chapters 16 (Structural Loads), 31 (Materials) & 32 (ROW Height & Encroachments) of the IBC 2009 building code.
3. Separate permits are required for any electrical, plumbing, sprinkler, fire alarm, HVAC systems, heating appliances, including pellet/wood stoves, commercial hood exhaust systems and fuel tanks. Separate plans may need to be submitted for approval as a part of this process.



B-3  
Historic

Entered 3/6 (B)

# Signage/Awning Permit Application

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

RECEIVED

Location/Address of Construction: <u>643 (645) Congress St.</u>			MAR - 6 2012	
Tax Assessor's Chart, Block & Lot Chart# <u>046</u> Block# <u>D022</u> Lot# <u>001</u>	Owner: <u>Justin Alford</u>	Telephone: <u>477 Congress St. Dept. of Building Inspections City of Portland Maine</u>		
Lessee/Buyer's Name (If Applicable) <u>Renter: Momentum Inc. Dennis Strout</u>	Contractor name, address & telephone: <u>Greg Shinberg</u>	Total s.f. of signage x \$2.00 Per s.f. plus \$30.00 For H.D. signage \$75.00 Fee: <u>\$ 95.00</u> <u>75.00</u> Awning Fee= cost of work _____ Total Fee: \$ _____		

2/3/12/10/12  
+20  
+75  
+75

Who should we contact when the permit is ready: Lindsay deSipkes phone: ~~484 947 8172~~ 207 632 3508

Tenant/allocated building space frontage (feet): Length: 28' Height: \_\_\_\_\_  
 Lot Frontage (feet): \_\_\_\_\_ Single Tenant or Multi Tenant Lot: multi

Current Specific use: new location  
 If vacant, what was prior use: demolished established  
 Proposed Use: Community ART PROGRAM - at 645 Congress St. 2012-03-31

mail to:  
649 Congress St  
Portland, ME 04101  
Attn: Lindsay deSipkes

**Information on proposed sign(s):**

Freestanding (e.g., pole) sign? Yes \_\_\_ No \_\_\_ Dimensions proposed: \_\_\_\_\_ Height from grade: \_\_\_\_\_  
 Bldg. wall sign? (attached to bldg) Yes  No \_\_\_ Dimensions proposed: 2.5 ft. x 4 ft.

**Proposed awning?** Yes \_\_\_ No  Is awning backlit? Yes \_\_\_ No \_\_\_  
 Height of awning: \_\_\_\_\_ Length of awning: \_\_\_\_\_ Depth: \_\_\_\_\_  
 Is there any communication, message, trademark or symbol on it? Yes \_\_\_ No \_\_\_  
 If yes, total s.f. of panels w/communications, message, trademark or symbol: \_\_\_\_\_ s.f.

**Information on existing and previously permitted sign(s):** N.A.

Freestanding (e.g., pole) sign? Yes \_\_\_ No  Dimensions: \_\_\_\_\_  
 Bldg. wall sign? (attached to bldg) Yes  No \_\_\_ Dimensions: \_\_\_\_\_  
 Awning? Yes \_\_\_ No  Sq. ft. area of awning w/communication: \_\_\_\_\_

10' x 2 = 20.00  
+ 30 30.00  
50.00  
+ 75 historic

A site sketch and building sketch showing exactly where existing and new signage is located must be provided. Sketches and/or pictures of proposed signage and existing building are also required.

Please submit all of the information outlined in the Sign/Awning Application Checklist. Failure to do so may result in the automatic denial of your permit.

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information visit us on-line at [www.portlandmaine.gov](http://www.portlandmaine.gov), stop by the Building Inspections office, room 315 City Hall or call 874-8703.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

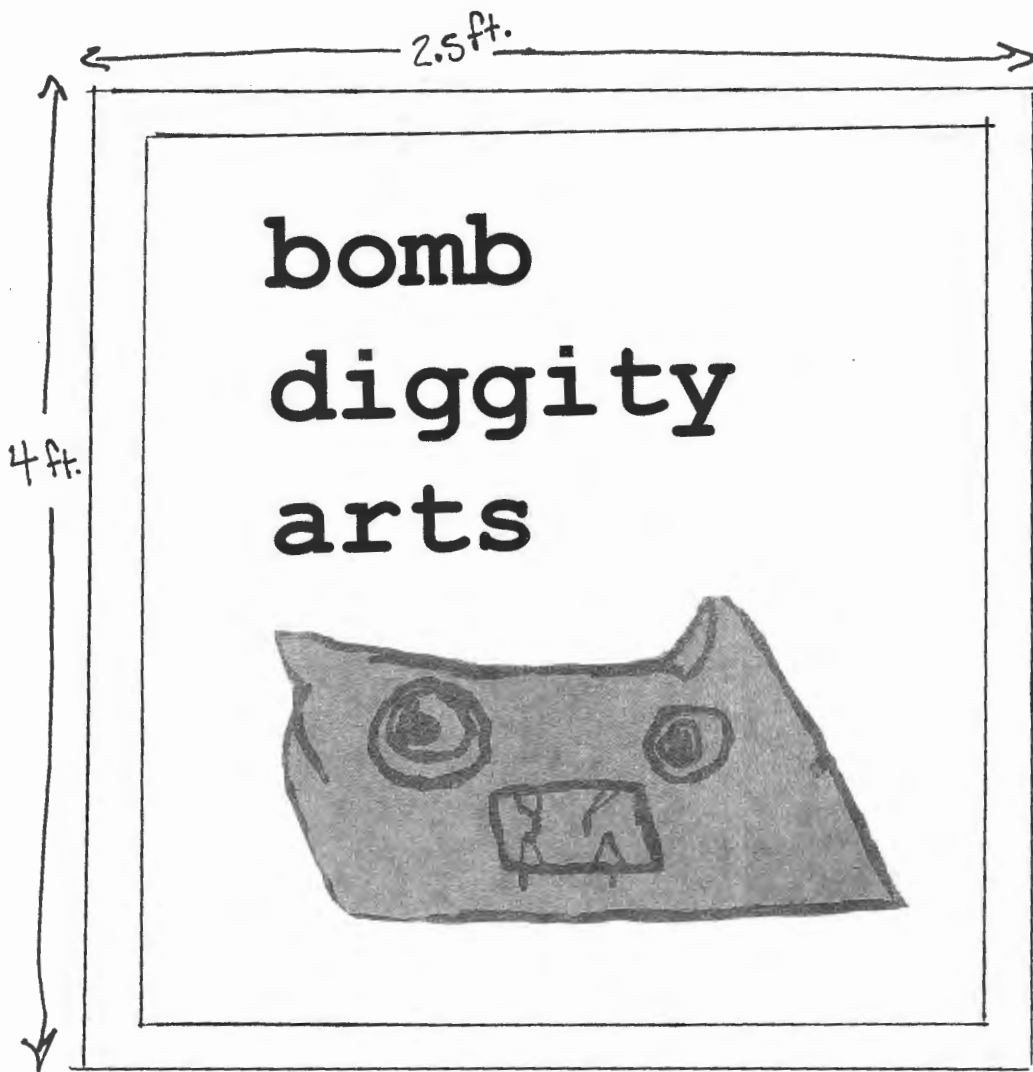
Signature of applicant: <u>Lindsay deSipkes</u>	Date: <u>2/27/12</u>
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This is not a permit; you may not commence ANY work until the permit is issued.

28x22 564 2.5x4 10' x 2'



# SIGN DESIGN (2 Sided)



- 3/4" plywood (birch) backing (HIGH GRADE) w/ finished surface
- frame mitered in corner (border)
- 3/4" plywood lettering + design glued + screwed to backing
- painted
- Current brackett already exists on building
- blade sign

**BAYSIDE MAINE, LLC**

477 Congress Street, Suite 1012

Portland, Maine 04101

207 772 7070 Office

207 772 7080 Fax

RECEIVED

MAR 22 2012

Dept. of Building Inspections  
City of Portland Maine

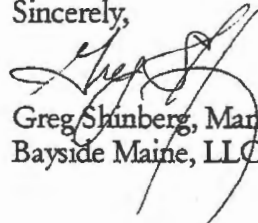
City of Portland, Maine  
Inspections Department  
389 Congress Street  
Portland, ME 04101

March 21, 2012

To Whom This Concerns:

I hereby give permission to Momentum and their agent, Katy Park to install one exterior sign that says, "bomb diggity arts" at our retail store located at 643 Congress Street in Portland, Maine.

Sincerely,

  
Greg Shinberg, Manager  
Bayside Maine, LLC





# CERTIFICATE OF LIABILITY INSURANCE

MOMENTU-01

TSTROUT

DATE (MM/DD/YYYY)  
3/27/2012

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Champoux Insurance Agency 416 Sabattus St PO Box 220 Lewiston, ME 04243-0220	<b>CONTACT NAME:</b> PHONE (A/C, No, Ext): <b>(207) 783-2246</b>		FAX (A/C, No): <b>(207) 782-7881</b>
	<b>E-MAIL ADDRESS:</b>		
<b>INSURED</b>  <b>Momentum</b> 1059 Meadow Rd Casco, ME 04015	<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
	<b>INSURER A : Philadelphia Ins. Co.</b>		
	<b>INSURER B : Maine Employers' Mutual Ins Co</b>		<b>11149</b>
	<b>INSURER C :</b>		
	<b>INSURER D :</b>		
	<b>INSURER E :</b>		

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR   WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY	X	PHPK827482	2/9/2012	2/9/2013	EACH OCCURRENCE	\$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY					DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR					MED EXP (Any one person)	\$ 5,000
						PERSONAL & ADV INJURY	\$ 1,000,000
	GENERAL AGGREGATE		\$ 3,000,000				
	PRODUCTS - COMP/OP AGG		\$ 3,000,000				
	GEN'L AGGREGATE LIMIT APPLIES PER:						
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						
A	AUTOMOBILE LIABILITY		PHPK827482	2/9/2012	2/9/2013	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
	<input type="checkbox"/> ANY AUTO					BODILY INJURY (Per person)	\$
	<input type="checkbox"/> ALL OWNED AUTOS					BODILY INJURY (Per accident)	\$
	<input checked="" type="checkbox"/> HIRED AUTOS					PROPERTY DAMAGE (Per accident)	\$
			\$				
A	<input checked="" type="checkbox"/> UMBRELLA LIAB		PHUB373462	2/9/2012	2/9/2013	EACH OCCURRENCE	\$ 1,000,000
	<input type="checkbox"/> EXCESS LIAB					AGGREGATE	\$
	DED <input checked="" type="checkbox"/> RETENTION \$ 10,000						\$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	N/A	1810072309	2/9/2012	2/9/2013	WC STATUTORY LIMITS	OTHER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						
	If yes, describe under DESCRIPTION OF OPERATIONS below						
						E.L. EACH ACCIDENT	\$ 500,000
	E.L. DISEASE - EA EMPLOYEE	\$ 500,000					
	E.L. DISEASE - POLICY LIMIT	\$ 500,000					

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MAR 27 2012

Dept. of Building Inspections  
City of Portland Maine

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

**CERTIFICATE HOLDER****CANCELLATION**

City of Portland  
389 Congress St  
Portland, ME 04101

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE  
*[Signature]*

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# PORTLAND MAINE

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Receipts Details:

**Tender Information:** Check , Check Number: 18230

**Tender Amount:** 75.00

Receipt Header:

**Cashier Id:** bsaucier

**Receipt Date:** 3/6/2012

**Receipt Number:** 41503

Receipt Details:

Referance ID:	5490	Fee Type:	BP-SignsHist
Receipt Number:	0	Payment Date:	
Transaction Amount:	75.00	Charge Amount:	75.00
Job ID: Job ID: 2012-03-3453-SIGN - Signage for bomb diggity arts			
Additional Comments: 645 Congress			

Thank You for your Payment!



# PORTLAND MAINE

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## Receipts Details:

**Tender Information:** Check , Check Number: 6697

**Tender Amount:** 50.00

## Receipt Header:

**Cashier Id:** bsaucier

**Receipt Date:** 3/6/2012

**Receipt Number:** 41504

## Receipt Details:

Referance ID:	5488	Fee Type:	BP-Signs
Receipt Number:	0	Payment Date:	
Transaction Amount:	50.00	Charge Amount:	50.00
Job ID: Job ID: 2012-03-3453-SIGN - Signage for bomb diggity arts			
Additional Comments: 645 Congress			

**Thank You for your Payment!**