

DISPLAY THIS CARD ON PRINCIPAL FRONTAGE OF WORK



CITY OF PORTLAND

BUILDING PERMIT

This is to certify that GEOFFREY TRUSTEE RICE - CRYPTOZOOLOGY MUSEUM

Located At 655 CONGRESS ST

Job ID: 2011-10-2539-ALTCOMM

CBL: 046-D-021-001

has permission to Change the Use to a Cryptozoology Museum provided that the person or persons, firm or corporation accepting this permit shall comply with all of the provisions of the Statues of Maine and of the Ordinances of the City of Portland regulating the construction, maintenance and use of the buildings and structures, and of the application on file in the department.

Notification of inspection and written permission procured before this building or part thereof is lathed or otherwise closed-in. 48 HOUR NOTICE IS REQUIRED.

A final inspection must be completed by owner before this building or part thereof is occupied. If a certificate of occupancy is required, it must be

Fire Prevention Officer

[Signature] 12/8/11

Code Enforcement Officer / Plan Reviewer

**THIS CARD MUST BE POSTED ON THE STREET SIDE OF THE PROPERTY
PENALTY FOR REMOVING THIS CARD**

12/8/11
See
Jeanie
before inspection!
G. Rice building & work was
done w/o permit
bldg & Elec.
TX

City of Portland, Maine - Building or Use Permit Application

389 Congress Street, 04101 Tel: (207) 874-8703, FAX: (207) 8716

Job No: 2011-10-2539-ALTCOMM	Date Applied: 10/17/2011	CBL: 046- D-021-001	
Location of Construction: 655 CONGRESS ST (657R)	Owner Name: GEOFFREY TRUSTEE RICE	Owner Address: 658 CONGRESS ST 1ST FLOOR PORTLAND, ME 04101	Phone:
Business Name: International Cryptozoology Museum	Contractor Name:	Contractor Address:	Phone:
Lessee/Buyer's Name: Loren Coleman	Phone: 207-523-0703	Permit Type: BLDG - Building	Zone: B-3
Past Use: Office	Proposed Use: Museum – change of use from office to International Cryptozoology Museum	Cost of Work: 1000.000000	CEO District:
		Fire Dept: <input checked="" type="checkbox"/> Approved w/conditions <input type="checkbox"/> Denied <input type="checkbox"/> N/A	Inspection: Use Group: A-3 Type: 3B
		Signature: <i>Capt. Pitone 11/4/11</i>	Signature: <i>JMB 12/8/11</i>
Proposed Project Description: Office Space to museum		Pedestrian Activities District (P.A.D.)	
Permit Taken By:		Zoning Approval	

<p>1. This permit application does not preclude the Applicant(s) from meeting applicable State and Federal Rules.</p> <p>2. Building Permits do not include plumbing, septic or electrical work.</p> <p>3. Building permits are void if work is not started within six (6) months of the date of issuance. False informatin may invalidate a building permit and stop all work.</p>	Special Zone or Reviews <input type="checkbox"/> Shoreland <input type="checkbox"/> Wetlands <input type="checkbox"/> Flood Zone <input type="checkbox"/> Subdivision <input type="checkbox"/> Site Plan <input type="checkbox"/> Maj <input type="checkbox"/> Min <input type="checkbox"/> MM Date: <i>Ok w/ condition 11/21/11</i>	Zoning Appeal <input type="checkbox"/> Variance <input type="checkbox"/> Miscellaneous <input type="checkbox"/> Conditional Use <input type="checkbox"/> Interpretation <input type="checkbox"/> Approved <input type="checkbox"/> Denied Date:	Historic Preservation <input type="checkbox"/> Not in Dist or Landmark <input type="checkbox"/> Does not Require Review <input type="checkbox"/> Requires Review <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied Date: <i>Any exterior work requires a separate review</i> <i>! approval thru historic preservation</i>
	CERTIFICATION		

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the appication is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provision of the code(s) applicable to such permit.

SIGNATURE OF APPLICANT	ADDRESS	DATE	PHONE
RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE		DATE	PHONE

BUILDING PERMIT INSPECTION PROCEDURES

Please call 874-8703 or 874-8693 (ONLY)

or email: buildinginspections@portlandmaine.gov

With the issuance of this permit, the owner, builder or their designee is required to provide adequate notice to the city of Portland Inspections Services for the following inspections. Appointments must be requested 48 to 72 hours in advance of the required inspection. The inspection date will need to be confirmed by this office.

- **Please read the conditions of approval that is attached to this permit!! Contact this office if you have any questions.**
- **Permits expire in 6 months. If the project is not started or ceases for 6 months.**
- **If the inspection requirements are not followed as stated below additional fees may be incurred due to the issuance of a "Stop Work Order" and subsequent release to continue.**

Certificate of Occupancy Inspection

The project cannot move to the next phase prior to the required inspection and approval to continue, REGARDLESS OF THE NOTICE OF CIRCUMSTANCES.

IF THE PERMIT REQUIRES A CERTIFICATE OF OCCUPANCY, IT MUST BE PAID FOR AND ISSUED TO THE OWNER OR DESIGNEE BEFORE THE SPACE MAY BE OCCUPIED.



PORTLAND MAINE

Strengthening a Remarkable City, Building a Community for Life • www.portlandmaine.gov

Director of Planning and Urban Development
Penny St. Louis

Job ID: 2011-10-2539-ALTCOMM

Located At: 655 CONGRESS ST

CBL: 046- D-021-001

Conditions of Approval:

Zoning

1. ANY exterior work requires a separate review and approval thru Historic Preservation. This property is located within an Historic District.
2. Separate permits shall be required for any new signage.

Building

1. Application approval based upon information provided by applicant. Any deviation from approved plans requires separate review and approval prior to work.
2. Permit approved based on the plans submitted and reviewed w/Lessee, with additional information as agreed on and as noted on plans. This includes the removal or permanently fixed stop to prohibit the in-swinging doors from operating.
3. This is a Change of Use ONLY permit. It does NOT authorize any construction activities.
4. Separate permits are required for any electrical, plumbing, sprinkler, fire alarm, HVAC systems, heating appliances, including pellet/wood stoves, commercial hood exhaust systems and fuel tanks. Separate plans may need to be submitted for approval as a part of this process.

Fire

1. All construction shall comply with City Code Chapter 10.
2. Emergency lights and exit signs are required. Emergency lights and exit signs are required to be labeled in relation to the panel and circuit and on the same circuit as the lighting for the area they serve.
3. Fire extinguishers are required. Installation per NFPA 10.
4. The Fire alarm and Sprinkler systems shall be reviewed by a licensed contractor[s] for code compliance. Compliance letters
5. are required
6. A separate Fire Alarm Permit is required for new systems; or for work effecting more than 5 fire alarm devices; or replacement of a fire alarm panel with a different model.
7. Any cutting and welding done will require a Hot Work Permit from Fire Department.

B-3 history



General Building Permit Application

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

Location/Address of Construction: ⁶⁵⁵ (657R CONGRESS ST.) NEW ENTRANCE/ADDRESS INTERNATIONAL CRYPTOZOOLOGY MUSEUM, 11 AVON ST. PORTLAND 04101		
Total Square Footage of Proposed Structure/Area 1744.56 SF	Square Footage of Lot Trelawny Bld	Number of Stories First story
Tax Assessor's Chart, Block & Lot Chart# 46 Block# D Lot# 21	Applicant *must be owner, Lessee or Buyer* Name LOREN COLEMAN home Address 126 MASSACHUSETTS AVE City, State & Zip PORTLAND, ME	Telephone: use first cell: 207-523-0703 Museum: 207-518-9496
Lessee/DBA (If Applicable) International Cryptozoology Museum State of ME Nonprofit Corp # 211271160022	Owner (if different from Applicant) Name Rice Trelawny Realty Trust Address 658 Congress St, 1st City, State & Zip Portland ME 04101 772-6788 (KAY)	Cost Of Lease Work: \$ none C of O Fee: \$ Total Fee: \$
Current legal use (i.e. single family) office → museum Number of Residential Units N/A If vacant, what was the previous use? 2-3 yrs ago Proposed Specific use: office (State of Maine Probation Dept) Is property part of a subdivision? N/A If yes, please name Project description: Empty office floor space → museum		
Contractor's name: N/A Address: City, State & Zip Telephone: Who should we contact when the permit is ready: Loren Coleman Telephone: 207-523-0703 Mailing address: PO Box 4311 Portland ME 04101		

11.27.01

Please submit all of the information outlined on the applicable Checklist. Failure to do so will result in the automatic denial of your permit.

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information or to download copies of this form and other applications visit the Inspections Division on-line at www.portlandmaine.gov, or stop by the Inspections Division office, room 315 City Hall or call 874-8703.

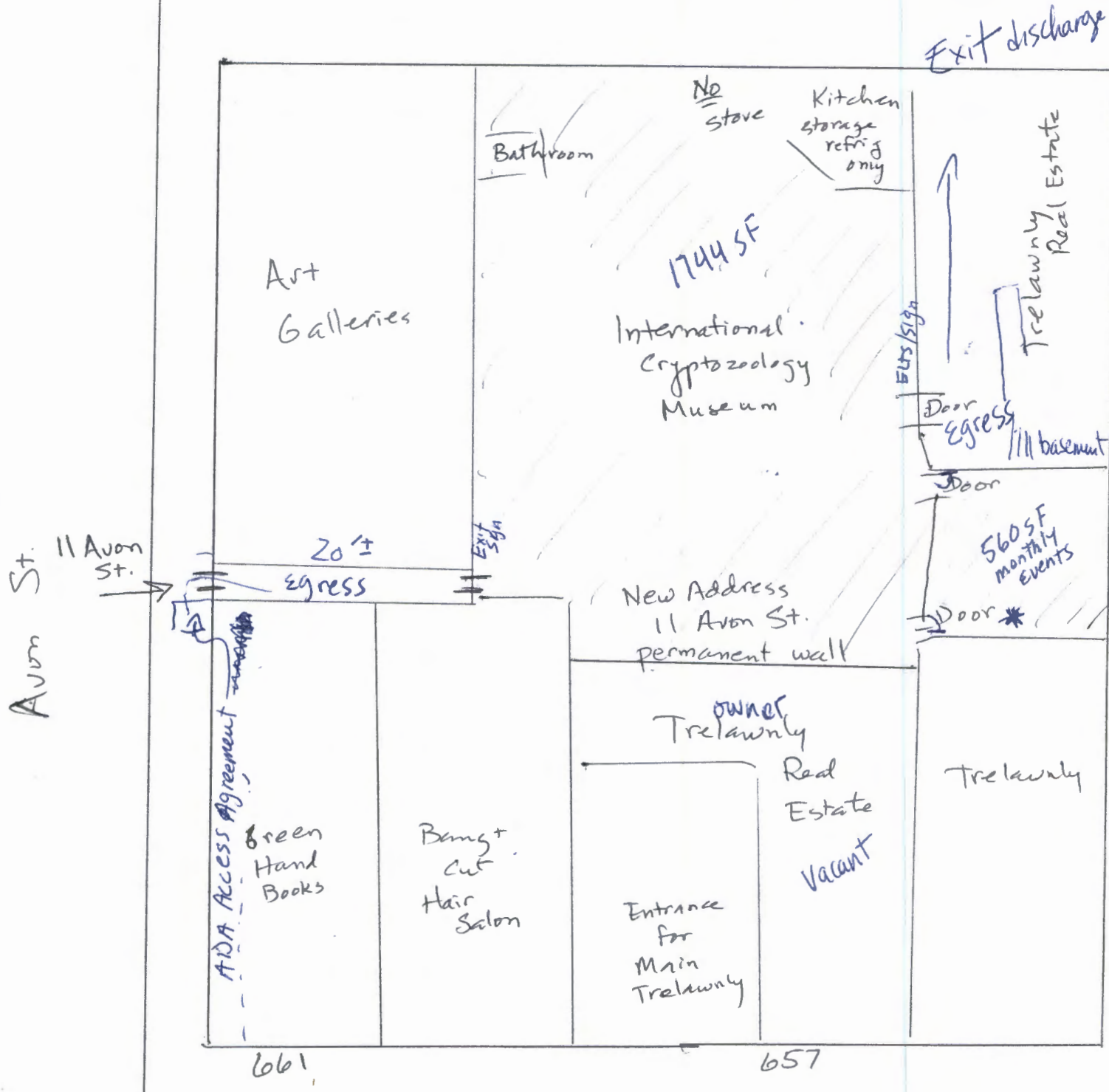
I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature:

Date: 17 Oct 2011

This is not a permit; you may not commence ANY work until the permit is issue

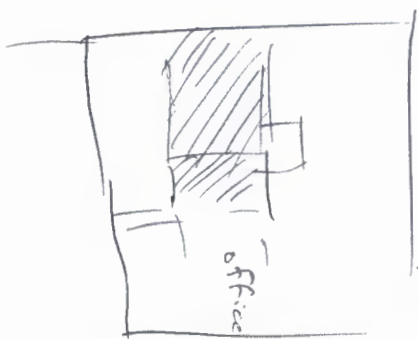
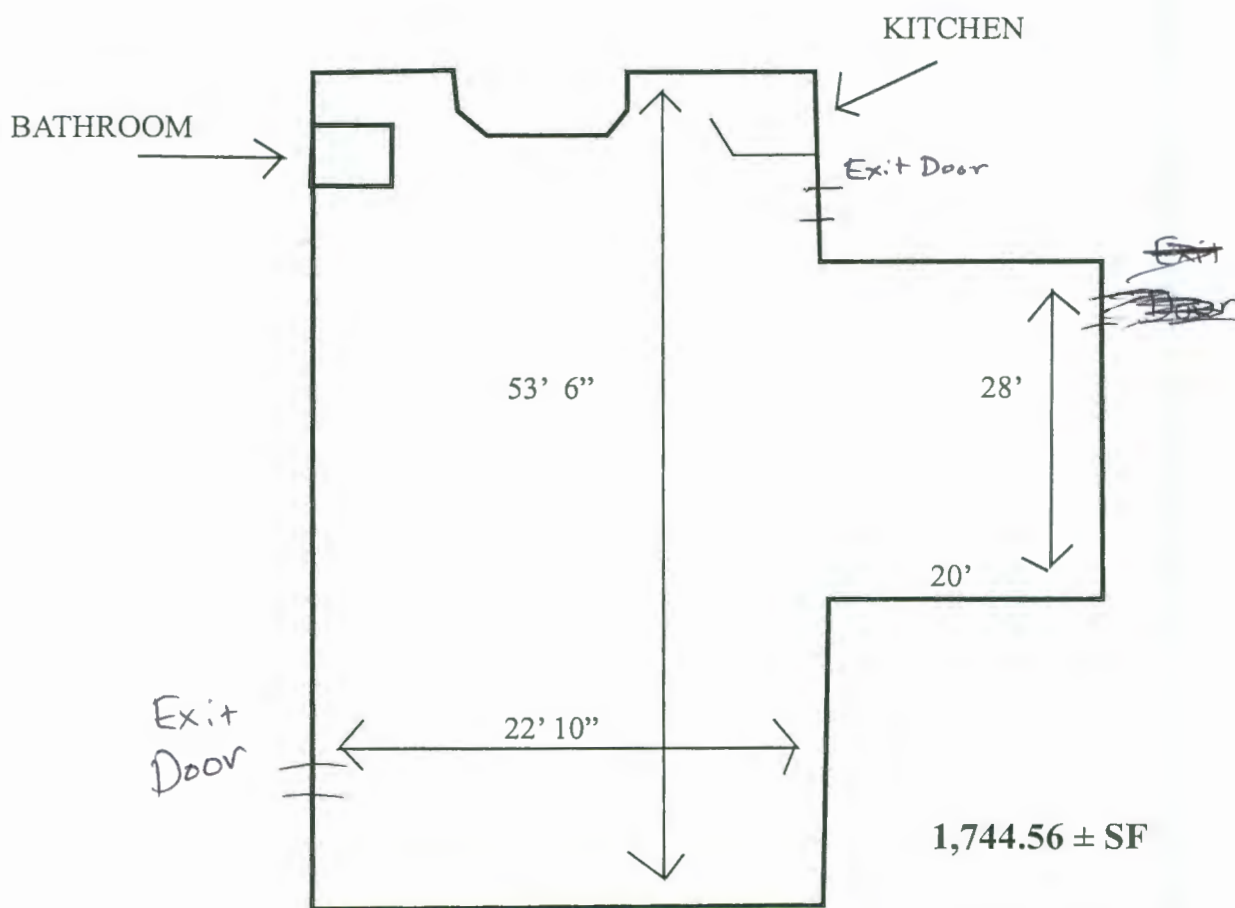
RECEIVED
OCT 17 2011
Dept. of Building Inspection
City of Portland Maine



* Doors to be removed OR permanent stop installed to prevent closure



**THE INTERNATIONAL CRYPTOZOOLOGY MUSEUM; LOREN COLEMAN
657 CONGRESS ST, FIRST FLOOR REAR, PORTLAND, MAINE**



Trelawny Bld
657

gpc



Descriptor/Area	Area
A: 086	13475 sqft
B: 083	13275 sqft
C: 011	13395 sqft
D: BASEMENT TOP	308 sqft
E: UTILITY BLDG-BRK/STN	616 sqft
F: BANK VAULT DR REC ST	sqft
G: OPEN AREA APT. HOTEL	228 sqft
H: ELEVATOR ELECTRIC PASNGR	84000 sqft
I: ELEVATOR ELECTRIC PASNGR	487500 sqft
J: ELEVATOR ELECTRIC FREIGHT	360000 sqft
K: BANK VAULT REC ST/ND	1122 sqft