

DISPLAY THIS CARD ON PRINCIPAL FRONTAGE OF WORK  
**CITY OF PORTLAND**

Please Read  
 Application And  
 Notes, If Any,  
 Attached

This is to certify that HUNT SUZANNE M

has permission to 13'6 x 14' Three Unit Seasonal heated in Port

AT 36 WINTER ST

provided that the person or persons firm or corporation accepting this permit shall comply with all of the provisions of the Statutes of Maine and of the Ordinances of the City of Portland regulating the construction, maintenance and use of buildings and structures, and of the application on file in this department.

Apply to Public Works for street line and grade if nature of work requires such information.

Identification of interior work must be shown and when permission is procured for this building or part thereof is closed or otherwise closed-in.

A certificate of occupancy must be procured by owner before this building or part thereof is occupied.

OTHER REQUIRED APPROVALS

Fire Dept. Creech 7/16/08

Health Dept. \_\_\_\_\_

Appeal Board \_\_\_\_\_

Other \_\_\_\_\_

Department Name

PENALTY FOR REMOVING THIS CARD

BUILDING INSPECTION

PERMIT

PERMIT ISSUED

Permit Number: 080542

JUL 17 2008

045 008000  
 CITY OF PORTLAND

Janet Bank 7/16/08  
 Director - Building & Inspection Services

**City of Portland, Maine - Building or Use Permit Application**  
 389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

Permit No: 08-0542	Issue Date:	CBL: 045 F008001
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Location of Construction: 36 WINTER ST	Owner Name: HUNT SUZANNE M	Owner Address: 36 WINTER ST	Phone: 207-772-6695
Business Name:	Contractor Name:	Contractor Address:	Phone:
Lessee/Buyer's Name	Phone:	Permit Type: Additions - Multi Family	Zone: R-6

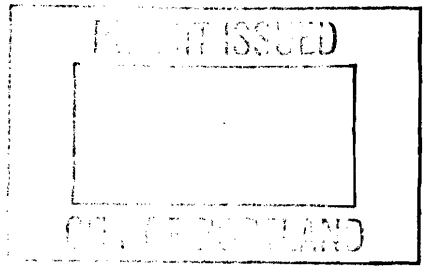
Past Use: Residential - Three Unit	Proposed Use: Residential / Three Unit- 13'6 x 14' Three Season, Unheated Sun Porch.	Permit Fee: \$170.00	Cost of Work: \$15,000.00	CEO District: 2
FIRE DEPT: <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied		INSPECTION: Use Group: R2 Type: SB IB-2003 JMB 7/16/08		

Proposed Project Description: 13'6 x 14' Three Unit Season Unheated Sun Porch.	Signature: <i>[Signature]</i> Signature: <i>[Signature]</i> PEDESTRIAN ACTIVITIES DISTRICT (P.A.D.) Action: <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied Signature: _____ Date: _____
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**EXPIRED**

Permit Taken By: lmd	Date Applied For: 05/22/2008	<b>Zoning Approval</b>	
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1. This permit application does not preclude the Applicant(s) from meeting applicable State and Federal Rules. 2. Building permits do not include plumbing, septic or electrical work. 3. Building permits are void if work is not started within six (6) months of the date of issuance. False information may invalidate a building permit and stop all work..	Special Zone or Reviews <input type="checkbox"/> Shoreland <input type="checkbox"/> Wetland <i>using section 14-433</i> <input type="checkbox"/> Flood Zone <input type="checkbox"/> Subdivision <input checked="" type="checkbox"/> Site Plan <i>exemption 208-008F</i> Maj <input type="checkbox"/> Minor <input type="checkbox"/> MM <input type="checkbox"/> Date: <i>5/23/08</i> <i>ABM</i>	Zoning Appeal <input type="checkbox"/> Variance <input type="checkbox"/> Miscellaneous <input type="checkbox"/> Conditional Use <input type="checkbox"/> Interpretation <input type="checkbox"/> Approved <input type="checkbox"/> Denied Date: _____	Historic Preservation YES <input type="checkbox"/> Not in District or Landmark <input type="checkbox"/> Does Not Require Review <input type="checkbox"/> Requires Review <input type="checkbox"/> Approved <input checked="" type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied Date: <i>6/23/08</i> <i>Dr. Andrew JS</i>
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**CERTIFICATION**

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provision of the code(s) applicable to such permit.

SIGNATURE OF APPLICANT	ADDRESS	DATE	PHONE
RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE		DATE	PHONE

**City of Portland, Maine - Building or Use Permit**

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

Permit No: 08-0542	Date Applied For: 05/22/2008	CBL: 045 F008001
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Business Name:	Contractor Name:	Contractor Address:	Phone:
Lessee/Buyer's Name	Phone:	Permit Type: Additions - Multi Family	

Proposed Use: Residential / Three Unit- 13'6 x 14' Three Season, Unheated Sun Porch.	Proposed Project Description: 13'6 x 14' Three Unit Season Unheated Sun Porch.
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**Dept:** Historic      **Status:** Approved with Conditions      **Reviewer:** Deborah Andrews      **Approval Date:** 06/23/2008

**Note:**      **Ok to Issue:**

- 1) \* Roof material to be gray or black asphalt shingles, rather than galvanized as originally proposed.

**Dept:** Zoning      **Status:** Approved with Conditions      **Reviewer:** Ann Machado      **Approval Date:** 05/30/2008

**Note:**      **Ok to Issue:**

- 1) As discussed during the review process, the property must be clearly identified prior to pouring concrete and compliance with the required setbacks must be established. Due to the proximity of the setbacks of the proposed addition, it may be required to be located by a surveyor.
- 2) This property shall remain a three family dwelling. Any change of use shall require a separate permit application for review and approval.
- 3) This permit is being approved on the basis of plans submitted. Any deviations shall require a separate approval before starting that work.

**Dept:** Building      **Status:** Approved with Conditions      **Reviewer:** Jeanine Bourke      **Approval Date:** 07/16/2008

**Note:**      **Ok to Issue:**

- 1) All penetrations through rated assemblies must be protected by an approved firestop system installed in accordance with ASTM 814 or UL 1479, per IBC 2003 Section 712.
- 2) Permit approved based on the plans submitted and reviewed w/owner/contractor, with additional information as agreed on and as noted on plans.
- 3) Separate permits are required for any electrical, plumbing, or HVAC systems. Separate plans may need to be submitted for approval as a part of this process.

**Dept:** Fire      **Status:** Approved with Conditions      **Reviewer:** Capt Greg Cass      **Approval Date:** 06/24/2008

**Note:**      **Ok to Issue:**

- 1) The existing exit door serving as a means of egress should swing in the direction of egress travel. Change door swing.

**Comments:**

5/30/2008-amachado: Gave siteplan exemption to planning.

6/23/2008-gg: received granted site plan exemption. /gg with permit Capt. Cass

7/16/2008-jmb: Left note for Suzanne H. To discuss items: Are existing exterior wall finishes remaining, confirm floor joists 2x10, rafters partial cathedral at 2x10 - 24"oc, what are interior finishes. Met with Suzanne and details confirmed on plans, ok to issue

<b>Location of Construction:</b> 36 WINTER ST	<b>Owner Name:</b> HUNT SUZANNE M	<b>Owner Address:</b> 36 WINTER ST	<b>Phone:</b> 207-772-6695
<b>Business Name:</b>	<b>Contractor Name:</b>	<b>Contractor Address:</b>	<b>Phone:</b>
<b>Lessee/Buyer's Name</b>	<b>Phone:</b>	<b>Permit Type:</b> Additions - Multi Family	

5/27/2009-amachado: Section 105.5 of the 2003 IBC code states that "every permit issued shall become invalid unless the work on the site authorized by such permit is commenced within 180 days after its issuance...". Permit was issued July 17, 2008. No work has been done. New applicaton (109-0506) to build addition.

**EXPIRED**

## BUILDING PERMIT INSPECTION PROCEDURES

Please call 874-8703 or 874-8693 (ONLY )

to schedule your inspections as agreed upon

Permits expire in 6 months, if the project is not started or ceases for 6 months.

The Owner or their designee is required to notify the inspections office for the following inspections and provide adequate notice. Notice must be called in 48-72 hours in advance in order to schedule an inspection:

**By initializing at each inspection time, you are agreeing that you understand the inspection procedure and additional fees from a "Stop Work Order" and "Stop Work Order Release" will be incurred if the procedure is not followed as stated below.**

**A Pre-construction Meeting will take place upon receipt of your building permit.**

**Footing/Building Location Inspection: Prior to pouring concrete or setting precast piers**

**Framing/Rough Plumbing/Electrical: Prior to Any Insulating or drywalling**

**Final inspection required at completion of work.**

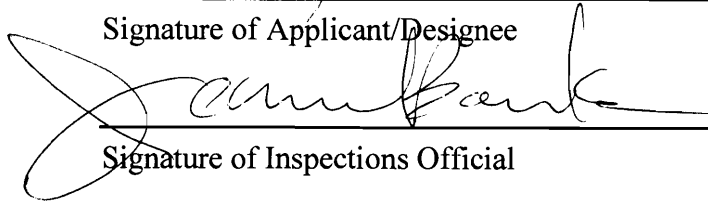
Certificate of Occupancy is not required for certain projects. Your inspector can advise you if your project requires a Certificate of Occupancy. All projects DO require a final inspection.

**If any of the inspections do not occur, the project cannot go on to the next phase, REGARDLESS OF THE NOTICE OR CIRCUMSTANCES.**

**CERIFICATE OF OCCUPANICES MUST BE ISSUED AND PAID FOR, BEFORE THE SPACE MAY BE OCCUPIED.**

  
\_\_\_\_\_  
Signature of Applicant/Designee

7/16/84  
Date

  
\_\_\_\_\_  
Signature of Inspections Official

7/16/08  
Date



# General Building Permit Application

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

Location/Address of Construction: <u>36 Winter St.</u>		
Total Square Footage of Proposed Structure/Area <u>189 SQ FT</u>		Square Footage of Lot <u>4445</u> <del>187</del> <u>50 FT.</u>
Tax Assessor's Chart, Block & Lot Chart#      Block#      Lot#  <u>045      F 008 001</u>	Applicant * <b>must</b> be owner, Lessee or Buyer* Name <u>Suzanne Hunt</u> Address <u>36 Winter St.</u> City, State & Zip <u>Portland, ME 04102</u>	Telephone: <u>207 - 772 6695</u>
Lessee/DBA (If Applicable)	Owner (if different from Applicant) Name Address City, State & Zip	Cost Of Work: \$ <u>15,000</u> C of O Fee: \$ Tot. Fee: \$
Current legal use (i.e. single family) <u>3 FAMILY</u> If vacant, what was the previous use? Proposed Specific use <u>SAME</u> Is property part of a subdivision? <u>NO</u> If yes, please name Project description: <u>1 floor <del>POOR</del> 3 SEASON UNHEATED PORCH</u> <u>13.6" x 14'</u>	<b>EXPIRED</b>	
Contractor's name: <u>Suzanne Hunt</u> Address: <u>36 Winter St.</u> City, State & Zip: <u>Portland, ME 04102</u> Telephone: Who should we contact when the permit is ready: <u>Suzanne Hunt</u> Telephone: <u>772 6695</u> Mailing address:		

**Please submit all of the information outlined on the applicable Checklist. Failure to do so will result in the automatic denial of your permit.**

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information or to download copies of this form and other applications visit the Inspections Division on-line at [www.portlandmaine.gov](http://www.portlandmaine.gov), or stop by the Inspections Division office, room 315 City Hall or call 874-8703.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature: Suzanne M. Hunt Date: 5.22.08

This is not a permit; you may not commence ANY work until the permit is issued

Re 36 Winter St. Addition - 045 F008

May 22, 2008

Dear Zoning:

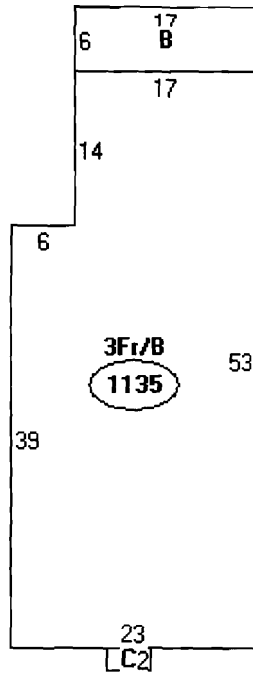
I AM REQUESTING A REDUCTION IN  
THE SETBACK REQUIREMENT FROM ~~7~~<sup>7</sup> TO  
~~5~~ 5' ON THE MENCY PARK LOT SIDE  
OF MY PROPOSED ADDITION

I CANNOT EXTEND THE ADDITION OUT  
THE OTHER DIRECTION WITHOUT LOSING  
PARKING + DRIVEWAY ACCESS.

IN ORDER TO USE MY LAND TO BUILD  
AN ADDITION THAT IS SUFFICIENT  
TO MY PURPOSE I NEED TO BUILD  
THE ADDITION AT 6' 6" FROM  
PROPERTY LINE AS MARKED BY IRON  
RODS.

Thank you for your consideration

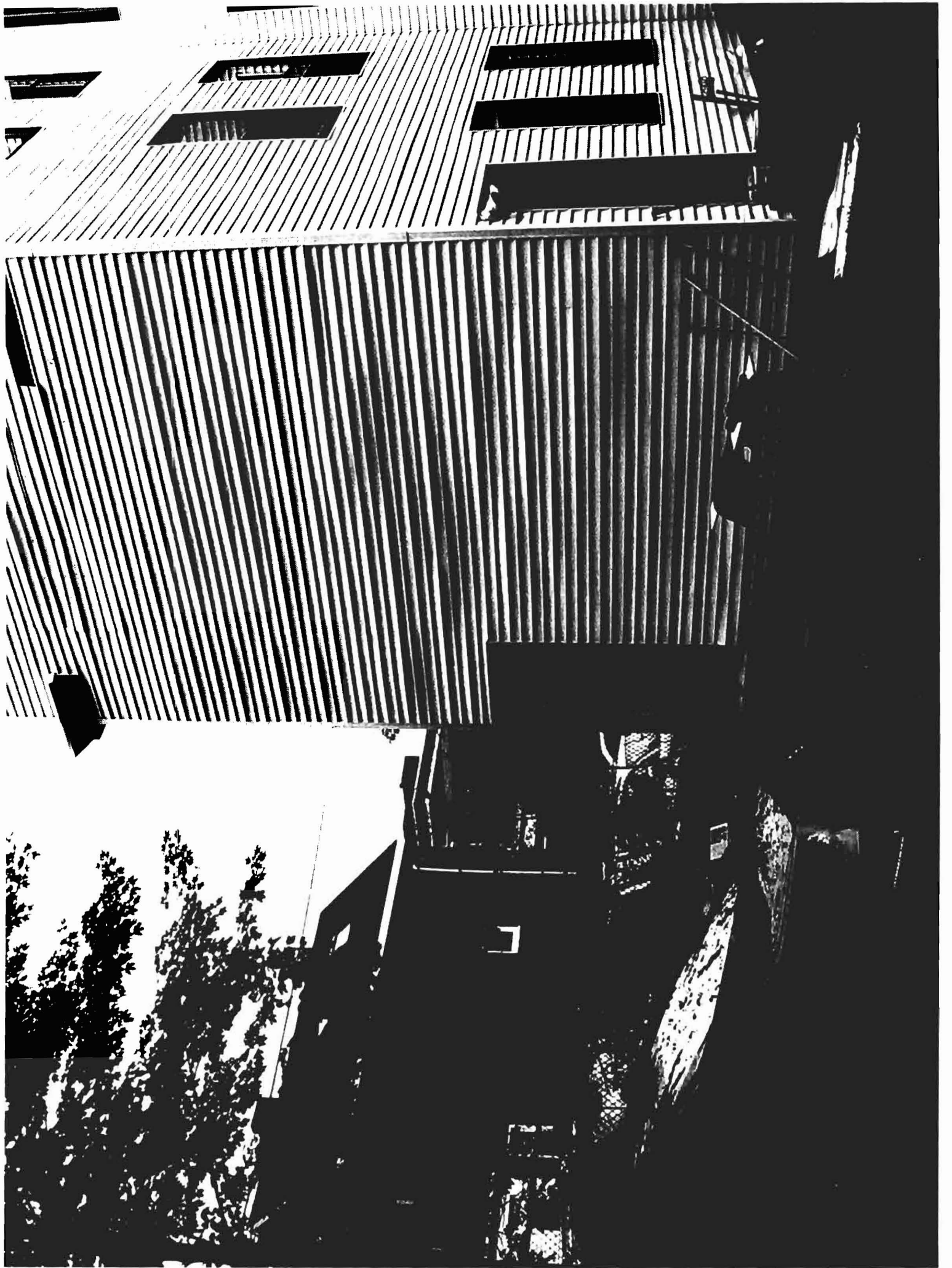
Suzanne Hunt



Descriptor/Area

A: 3Fr/B  
1135 sqft  
B: EP  
102 sqft  
C: 2FBAY/B  
8 sqft















APPLICATION FOR EXEMPTION FROM SITE PLAN REVIEW

# 080542

2008-0088

Applicant Suzanne Hunt

Application Date \_\_\_\_\_

Applicant's Mailing Address 30 W. Main St. Portland, ME 04101

Project Name/Description \_\_\_\_\_

Consultant/Agent/Phone Number 754-0000

Address of Proposed Site 30 W. Main St

CBL: 00000000

Description of Proposed Development:

Interior renovation of existing building

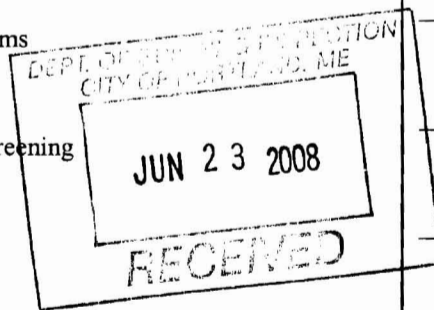
Please Attach Sketch/Plan of Proposal/Development

Criteria for Exemptions:  
See Section 14-523 (4) on back side of form

- a) Within Existing Structures; No New Buildings, Demolitions or Additions
- b) Footprint Increase Less Than 500 Sq. Ft.
- c) No New Curb Cuts, Driveways, Parking Areas
- d) Curbs and Sidewalks in Sound Condition/Comply with ADA
- e) No Additional Parking/ No Traffic Increase
- f) No Stormwater Problems
- g) Sufficient Property Screening
- h) Adequate Utilities

Applicant's Assessment (Yes, No, N/A)

Planning Office Use Only



Planning Division Use Only

Exemption Granted X Partial Exemption \_\_\_\_\_ Exemption Denied \_\_\_\_\_

Subject to the conditions of the Historic Preservation Board

Planner's Signature Barbara Doherty

Date June 19, 2008

**From:** Deb Andrews  
**To:** Suzanne Hunt  
**Date:** 7/7/2008 9:36:11 AM  
**Subject:** Re: 36 winter st addtion

No, but you might j add a note to the file saying the change is per HP staff recommendation.

>>> Suzanne Hunt 7/7/2008 9:19:43 AM >>>

I am planning on going with double hung windows on my addition instead of sliders. I decided they would really look a lot better. Do I need any paper work from you? Suzanne..... thanks,

Suzanne Hunt Code Enforcement, 874-8707

# Site Plan

10/16

34 Winter Street

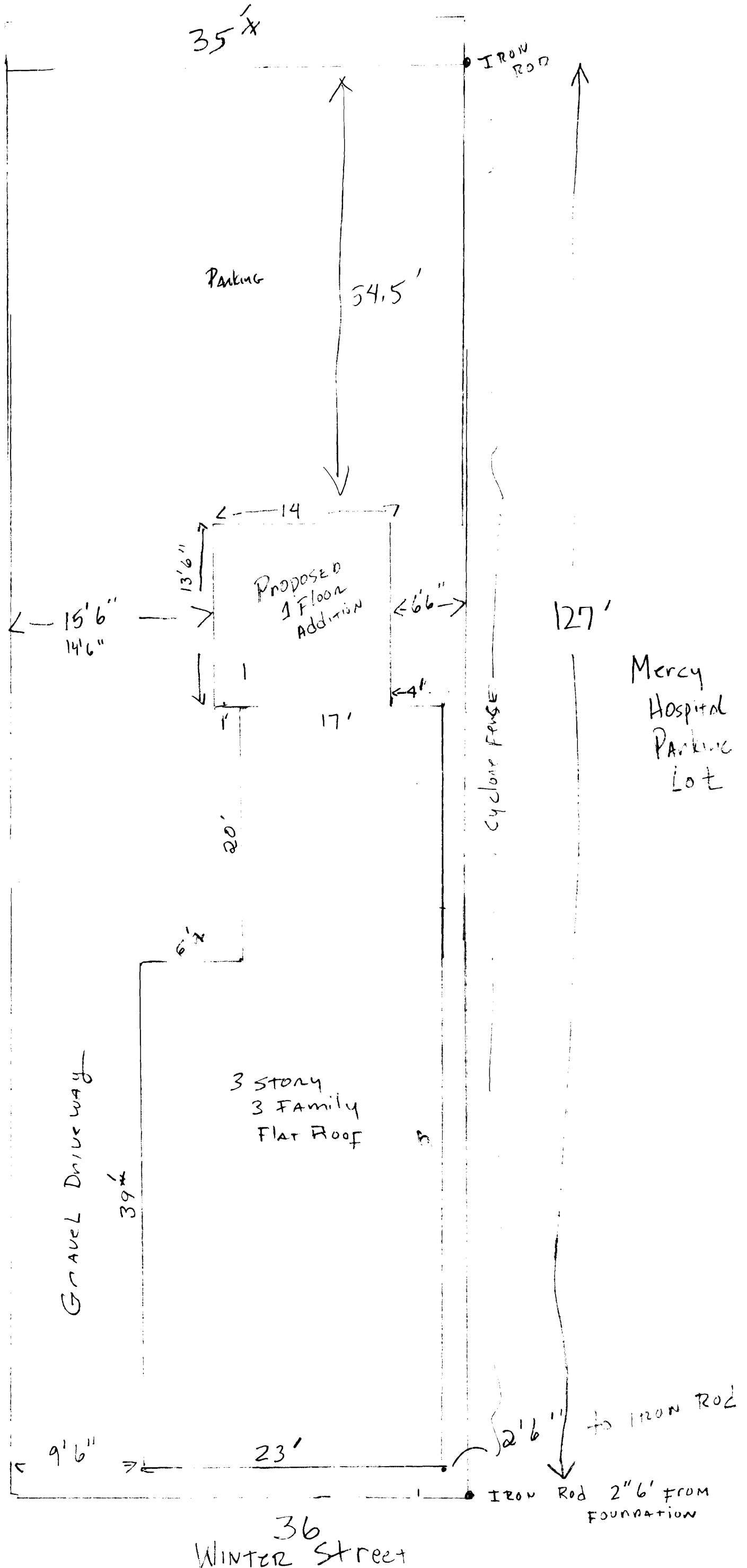
RL  
 lot size = 4417  
 min. coverage = 1000  $\phi$  OK  
 front N/A  
 rear 20' - 54.5' given  
 \* side - 10' for 3 story - 6.5'  
 lot coverage = 55% = 2428.54

existing -  $39 \times 33 = 897$   
 $- 20 \times 17 = 340$   
 addition -  $14 \times 13.5 = 189$   
 1426

\* asking for section 14-433  
 to reduce side yard  
 to 6'6" (can be  
 reduced to 5')

32 Winter Street

CBL  
 Lot =  $35' \times 127'$



Owner - Suzanne Court



ELEVATION  
FRONT VIEW  
(Facing Backyard)

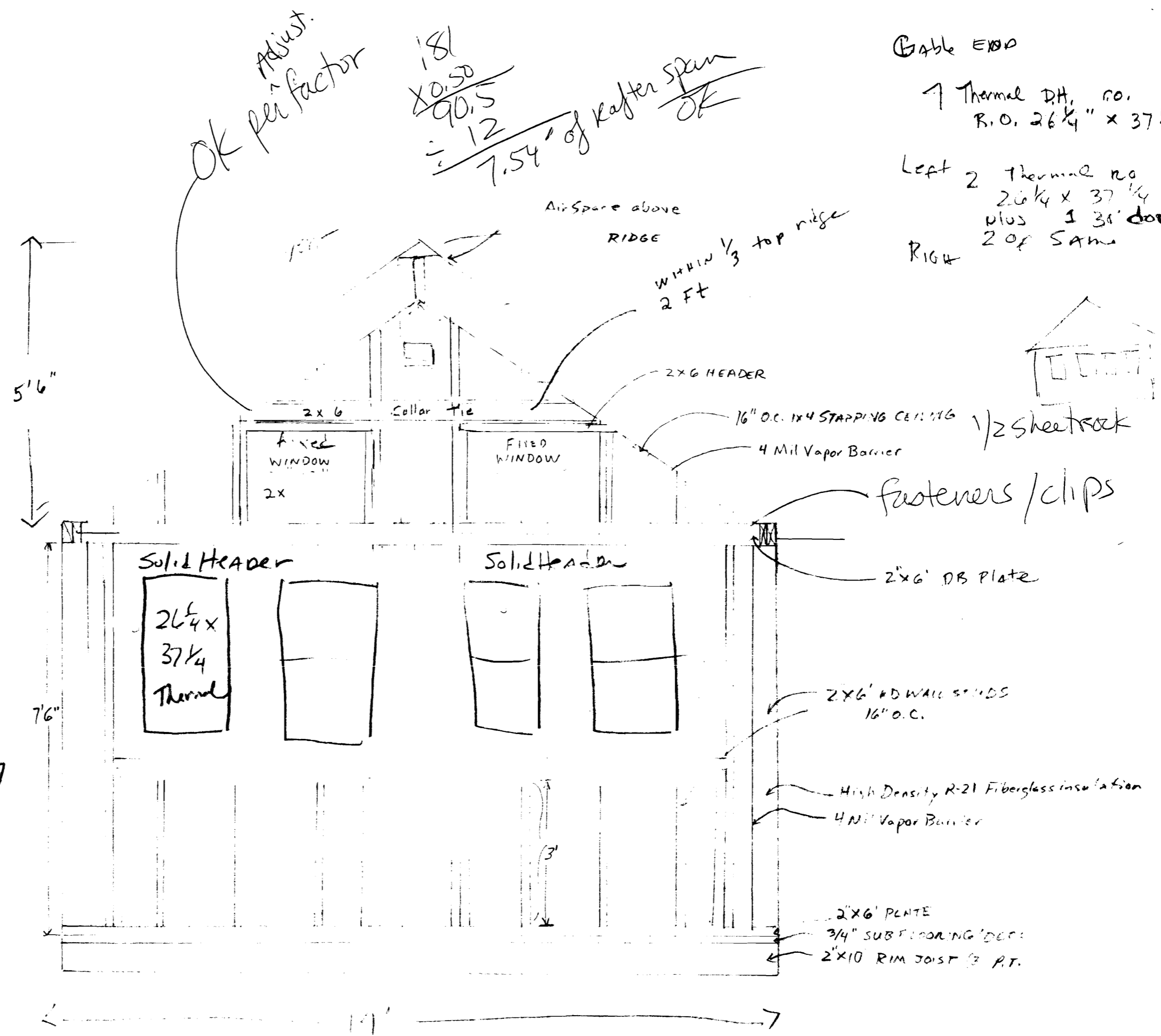
Change windows

Gable END

1 Thermal DH. no.  
R.O. 26 1/4" x 37 1/4"

Left 2 Thermal no  
26 1/4 x 37 1/4  
plus 1 30" door  
Right 2 of same

Wall 2x6  
RAFTERS (GABLE STUDS) 2x10 KD [16" OC]  
8' 2x6 KD.  
INSULATION @ R21 Floor, Wall-Roof



Adjust. factor  
181  
x 0.50  
= 90.5  
÷ 12  
= 7.54" of rafter span  
OK

OK per factor  
Air Space above RIDGE  
WITHIN 1/3 top ridge  
2 FT

Typical construction  
Jack per code  
Solid Header  
over window

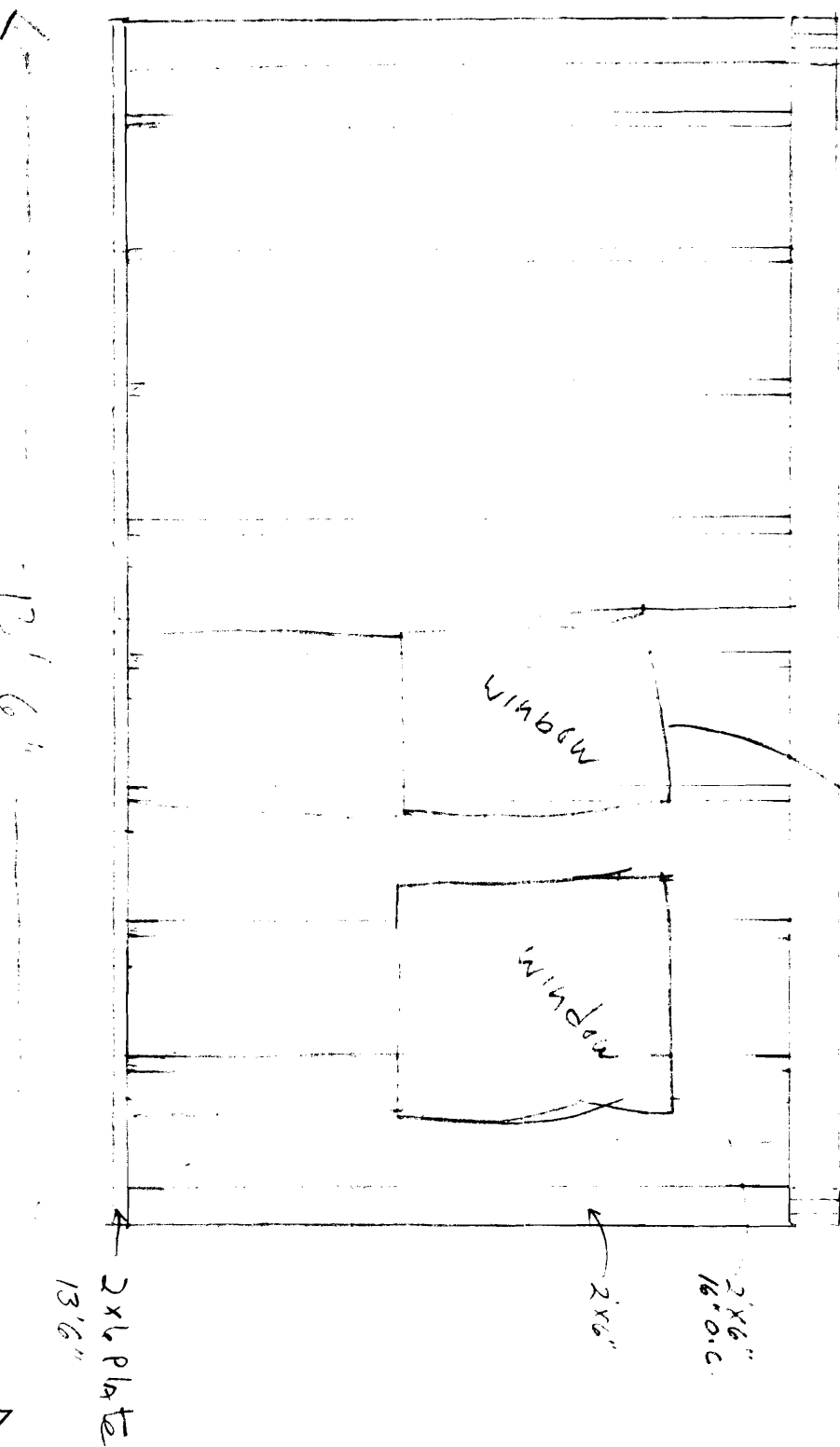
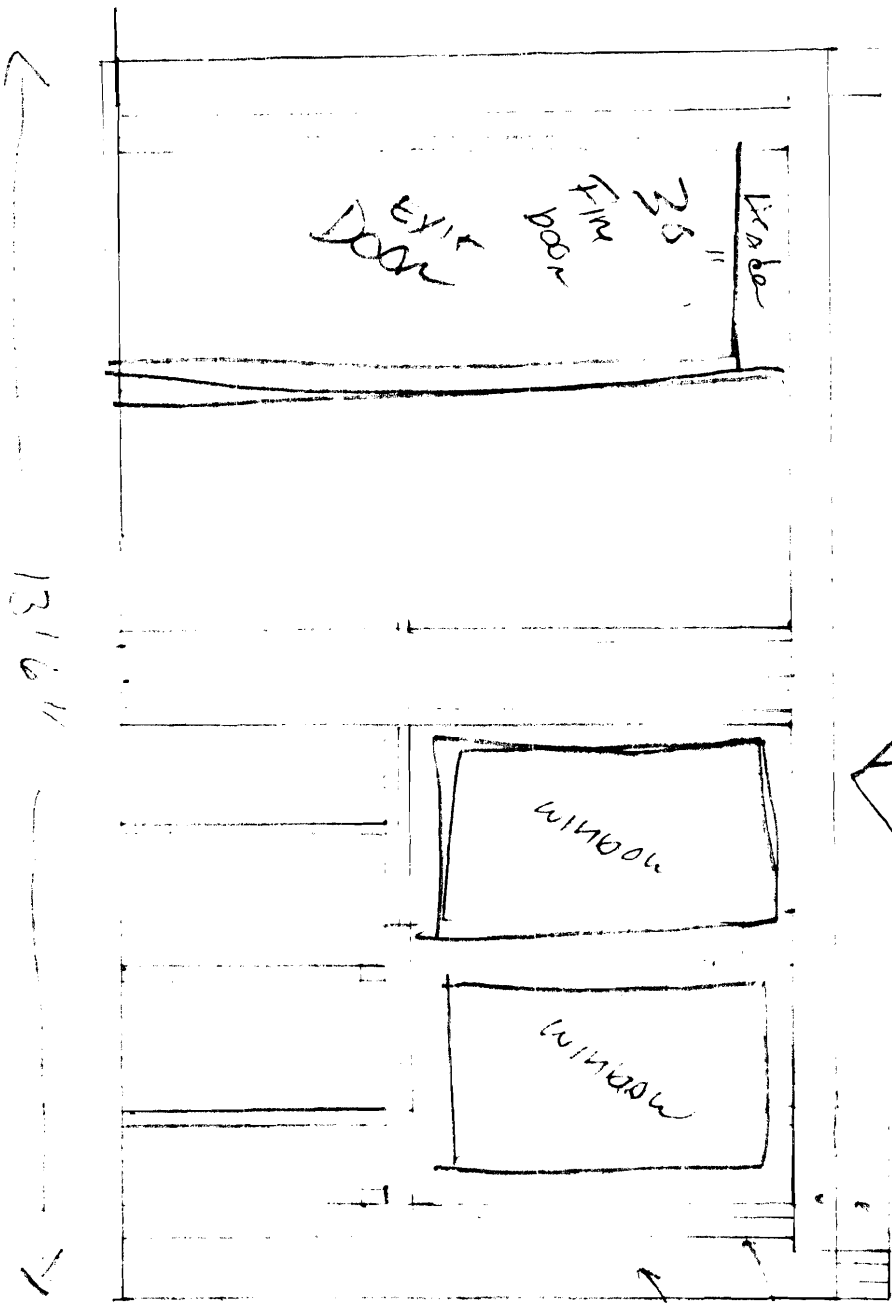
Mercy Parking lot  
Left Side wall

Right of Left Elevator

Right Side Wall  
View from Backyard

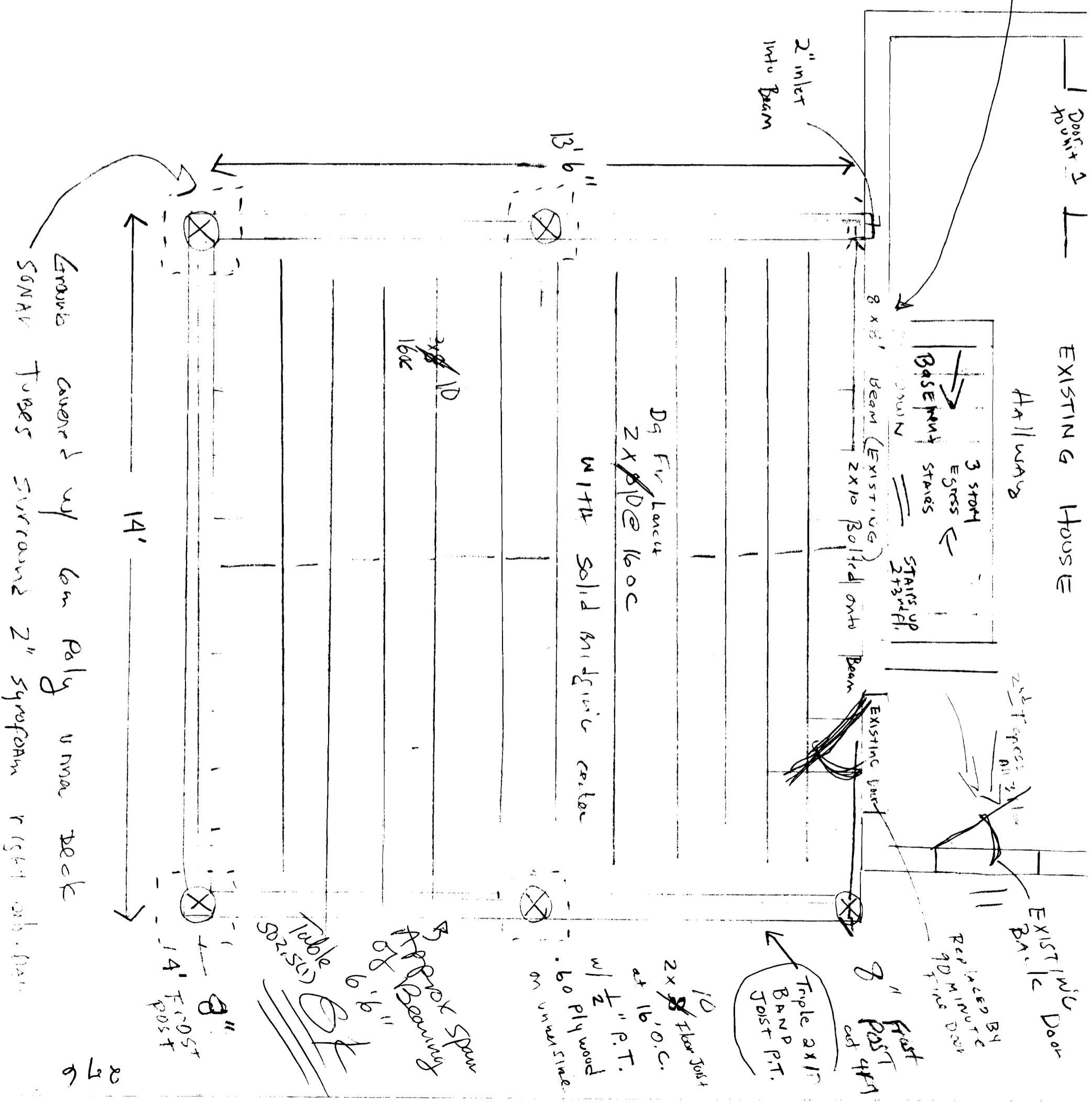
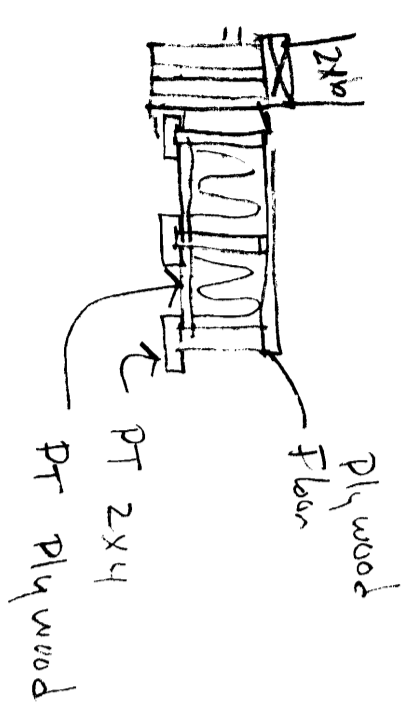
2x6 @ 16 oc.  
2x8 Header  
Jacks per code

2x8 Posts



7/16/08  
 Per Suzanne we'll  
 Interior 2 layers underside of post  
 will have 2 layers of  
 5/8" plywood

- 5' (4' 8" Frost Posts) =  $\otimes$   
 (14' 2x10 Joists) <sup>Doug Fir Lant</sup>
- 8 (P.C.'S 4x8 1/2" PT Plywood)
- 1 Fire Rated Door  
 Joist Hangers  
 Insulation Floor R  
 Bolts
- 9 14' 2x10 PT - rim
- 8 4x8 3/4" T.G Huber Advantage Deck  
 8x8 PT Treat Block

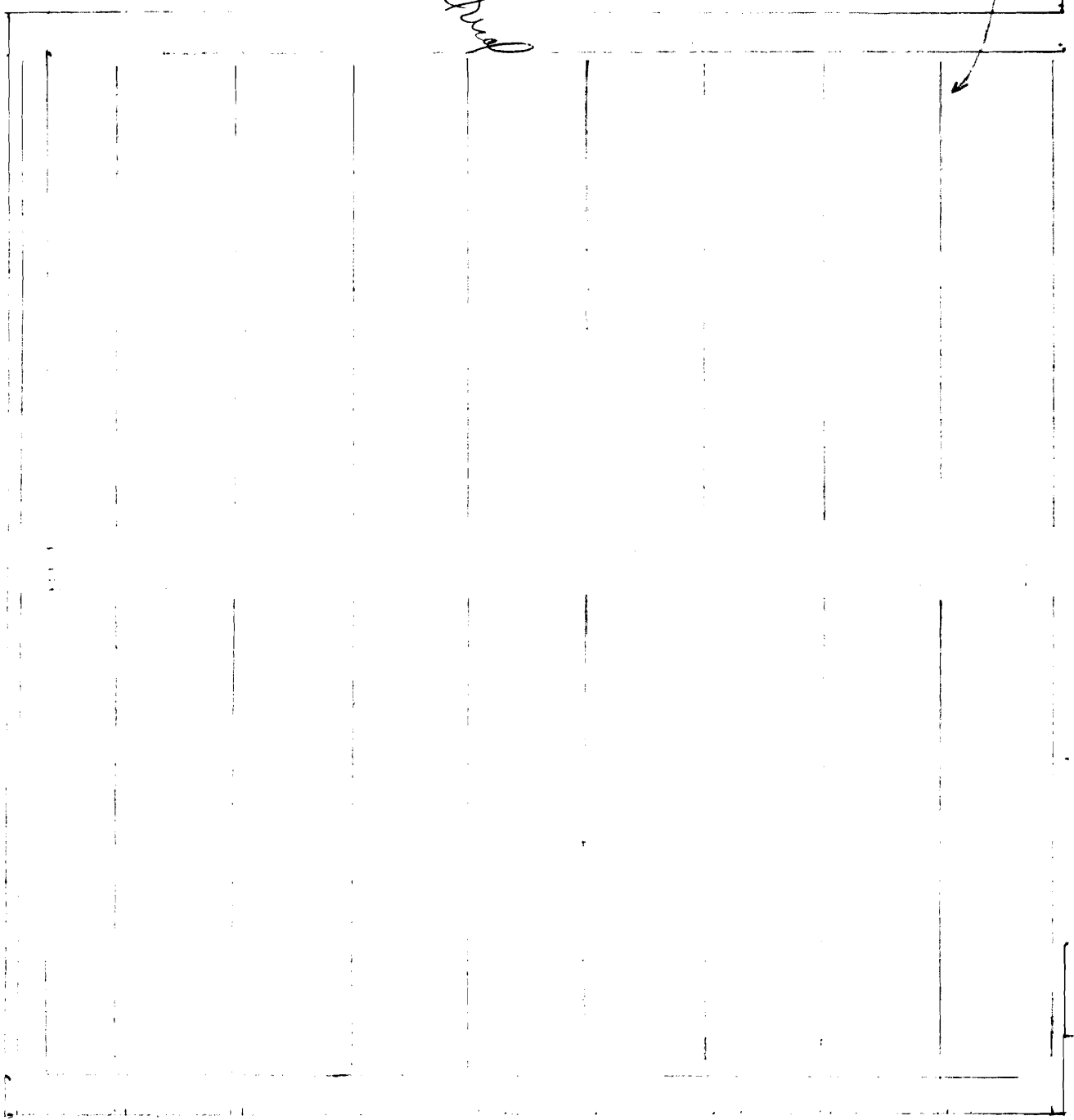
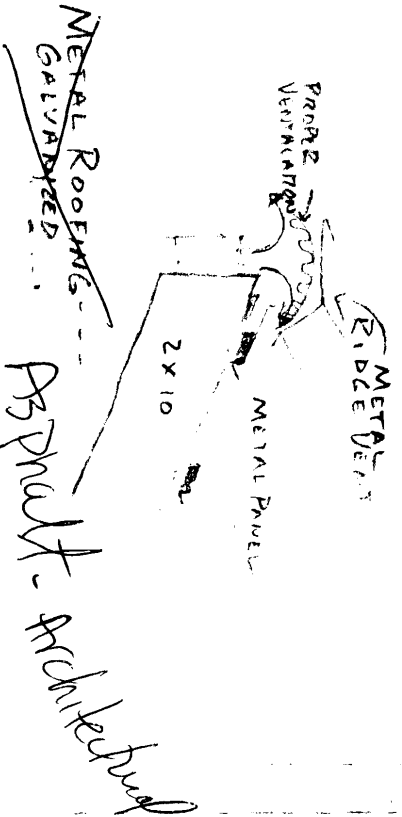
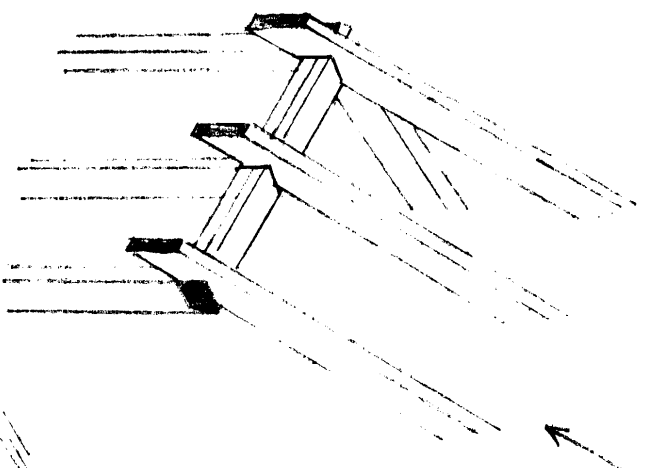


Gravel covered w/ 6m Poly urea Deck  
 SONAR Tubes Surround 2" square on floor

# ROOF FRAMING SHEATHING

W/ 1/2" Clap Boarding  
4" Metal Viny Siding  
1/2" Ply Sheathing

ROOF RAFTERS  
(20) 2x10 16' o.c.  
~~24' o.c.~~  
w 2x6 collar ties  
1/3 Distance from Ridge



METAL ROOFING GALVANIZED  
1/2" PLYWOOD SHEATHING

ASPNUT - Architectural