045-E-038 181-181 Brackett st 2,125 S.f. 2nd floor addition Portland West Neighborhood pla 155 Brackett street, Portland, ME 04101

## CITY OF PORTLAND, MAINE DEVELOPMENT REVIEW APPLICATION PLANNING DEPARTMENT PROCESSING FORM

20010023
I. D. Number

D.R.C. Copy

Portland West Neighborhood Pla			2/22/01
Applicant			Application Date
155 Brackett Street, Portland, ME 04101		-	2,125 s.f. 2nd floor addition
Applicant's Mailing Address Scott Simons Architects		181 - 181 Brackett St	Project Name/Description
Consultant/Agent		Address of Proposed Site	
207-772-4656 207-828	-4565	045-E-038	
Applicant or Agent Daytime Telephone, Fax		Assessor's Reference: Chart-B	lock-Lot
Proposed Development (check all that apply  Office Retail Manufacturing		■ Building Addition ☐ Change Of Urribution ☐ Parking Lot ■ Othe	se Residential r (specify) 2nd story addition
9,191 s.f.	16 ac	res	B1
Proposed Building square Feet or # of Units	Acrea	age of Site	Zoning
Check Review Required:			
	Subdivision # of lots	PAD Review	14-403 Streets Review
☐ Flood Hazard	Shoreland	HistoricPreservation	DEP Local Certification
Zoning Conditional Use (ZBA/PB)	Zoning Variance		Other
Fees Paid: Site Plan \$400.00	Subdivision	Engineer Revie	Date: 2/16/01
DRC Approval Status:		Reviewer	
	Approved w/Conditions see attache	☐ Denied	
Approval Date A	pproval Expiration	Extension to	Additional Sheets
☐ Condition Compliance			Attached
·	nature	date	
Performance Guarantee	Required*	☐ Not Required	
* No building permit may be issued until a pe	erformance guarantee has	been submitted as indicated below	
Performance Guarantee Accepted			
	date	amount	expiration date
☐ Inspection Fee Paid			
·	date	amount	
☐ Building Permit			
	date		
Performance Guarantee Reduced			
T enormance duarantee neduced	date	remaining balance	signature
☐ Temporary Certificate Of Occupancy			o.g
Temporary Certificate Of Occupancy	date	Conditions (See Attached)	expiration date
	dato		expiration date
Final Inspection	date	aignatura	
Certificate Of Occupancy	uate	signature	
	date		
☐ Performance Guarantee Released			
	date	signature	-
☐ Defect Guarantee Submitted	cubmitted data	oma:::::t	avairation data
Defect Guarantee Released	submitted date	amount	expiration date
	date	signature	

#### CITY OF PORTLAND, MAINE **DEVELOPMENT REVIEW APPLICATION** PLANNING DEPARTMENT PROCESSING FORM

I	20010023 I. D. Number  2/22/01  Application Date 2,125 s.f. 2nd floor addition  Project Name/Description
Of U	lock-Lot  se Residential (specify) 2nd story addition  B1  Zoning
	☐ 14-403 Streets Review ☐ DEP Local Certification ☐ Other  Date2/16/01
	Additional Sheets Attached
	expiration date
ce ched)	signature  expiration date

	P	ianning Department Copy	
Portland West Neighborhood Pla			2/22/01
Applicant			Application Date
155 Brackett Street, Portland, ME 0	04101		2,125 s.f. 2nd floor addition
Applicant's Mailing Address			Project Name/Description
Scott Simons Architects		181 - 181 Brackett St	
Consultant/Agent		Address of Proposed Site	
	207-828-4565	045-E-038	
Applicant or Agent Daytime Telephor	ne, Fax	Assessor's Reference: Chart-B	lock-Lot
Proposed Development (check all that	at apply):   New Building	✓ Building Addition ☐ Change Of U	se Residential
			r (specify) 2nd story addition
	_	6 acres	B1
9,191 s.f. Proposed Building square Feet or # of		creage of Site	Zoning
Proposed Building Square Feet of # 6	Offits At	creage of Site	Zoriing
Check Review Required:			
✓ Site Plan	Subdivision	PAD Review	14-403 Streets Review
		☐ PAD Review	14-403 Streets Review
(major/minor)	# of lots		
☐ Flood Hazard	Shoreland	HistoricPreservation	DEP Local Certification
Zoning Conditional	Zoning Variance		Other
Use (ZBA/PB)	□ Zoning variance		U Other
Ose (ZBA/PB)			
Fees Paid: Site Plan \$4	00.00 Subdivision	Engineer Review	Date <b>2/16/01</b>
<b>Planning Approval Stat</b>	us:	Reviewer	
Approved	☐ Approved w/Condition	ons Denied	
Approved	See Attached	Defiled	
	Oce Allached		
Approval Date	Approval Expiration	Extension to	Additional Sheets
Approval Date	Approval Expiration	Extension to	Attached
OK to Issue Building Permi			Attached
	signature	date	
		n	
Performance Guarantee	☐ Required*		
* No building permit may be issued u	ıntil a performance guarantee	has been submitted as indicated below	
Performance Guarantee Accepte	.d		
T enormance duarantee Accepte	date	amount	expiration date
	dato	amount	expiration date
Inspection Fee Paid			
	date	amount	
☐ Building Permit Issue			
Dullding Ferrinciasue	date		
Performance Guarantee Reduce			
	date	remaining balance	signature
☐ Temporary Certificate of Occupa	nev	Conditions (See Attached)	
Temperary Commodite of Cooupa	date		expiration date
	dato		expiration date
Final Inspection			
	date	signature	
Certificate Of Occupancy			
	date		
Performance Guarantee Release	ed		
	date	signature	
Defect Guarantee Submitted			AND THE RESERVE TO TH
	submitted date	e amount	expiration date
Defect Guarantee Released			
	date	signature	

From:

Marge Schmuckal William Needleman

To: Date:

Wed, Jul 11, 2001 3:54 PM

Subject:

Portland West - Brackett St addition

Bill,

As I mentioned to you previously, I have determined that any new parking (nor bringing up the required parking that may be presently lacking) will be required in this particular case. I have spoken with Lt. MacDougall concerning the posting of the third floor because of Fire Department requirements. Since they can not use this area any longer, the addition substitutes for that third floor in size (less egresses) and use. All other zoning requirements have been met.

I will condition my approval on the continued posting of the third floor area for any occupancy. If in the future, this area is to be used, then there shall be a mandatory parking review and appropriate requirements brought to bear at that time.

Marge - 7/11/01

From: Marge Schmuckal To: William Needleman

**Date:** Thu, Mar 22, 2001 11:48 AM

Subject: 181 Brackett St - Portland West Neighborhood

After getting a tiny floor plan showing existing uses, I have been able to determine the number of spaces required for this site. Based on what I received, 22 parking spaces are required. Only four (4) spaces are shown on site. Let me point out that there is another separate lot adjoining this lot with a couple buildings. That lot also shows 4 parking spaces. However, those 4 spaces are alotted to that particular lot, and not to this other lot that 181 Brackett Street is on. So they would need to show 18 more parking spaces off site. We would need leases. Depending on where those 18 spaces are located, they may need a conditional or miscellaneous appeal.

CC: Sarah Hopkins

From:

Marge Schmuckal William Needleman

To: Date:

Wed, Mar 21, 2001 9:46 AM

Subject:

181 Brackett St - Portland West

Bill, let me bring you up to date with this project. Right now, I am projecting that 28 parking spaces may be required (compared to the 4 spaces shown) I am discounting the 4 spaces next door because I believe that building needs those spaces for their counts. However, the 28 spaces are a worst case scenario if all the space at 181 Brackett, including the new addition, are office spaces. I have been told that there may be some "work" spaces. I have contacted Lynn Schaffer with Scott Simonds Arch. to get floor plans so that I can make a final determination. But the bottom line is that they are going to have to show a lot more spaces somewhere before I can sign off on this addition.. Of course, they always have the option of appealling, but I would think that would be a very, very difficult appeal to have granted. I will keep you informed as to my progress.

CC:

Sarah Hopkins



#### CITY OF PORTLAND

March 1, 2001

Mr. Tom Pearson, Scott Simons Architects, 15 Franklin Street, Arterial, Portland, Maine 04101-4169

RE: The Capacity to handle an Anticipated Increase in Wastewater Flows, from the Proposed addition to be located at 181 Brackett Street Portland Maine.

Dear Mr. Pearson:

The existing fifteen-inch diameter vitrified clay sanitary sewer pipe located in Brackett street, has adequate capacity to transport the anticipated wastewater flows of 225 GPD, from your proposed addition. The Portland Water District sewage treatment facilities located off Marginal Way, have adequate capacity to treat the anticipated wastewater flows of 225 GPD, from your proposed addition.

Anticipated Wastewater Flows from the Proposed addition	
Present Wastewater flows	=300GPD
Fifteen Additional Employees @ 15GPD/Employee	= 225 GPD
Total Proposed Increase in Wastewater Flows for this Project	= 225  GPD

If I can be of further assistance, please call me at 874-8832.

Sincerely,

CITY OF PORTLAND

Frank J. Brancely, BA, MA

Senior Engineering Technician

#### FJB/hld

cc: Joseph E. Gray, Director, Department of Planning, & Urban Development, City of Portland Sarah Greene Hopkins, Planner, Dept. of Planning & Urban Development, City of Portland Katherine A. Staples, PE, City Engineer, City of Portland Bradley Roland, PE, Environmental Projects Engineer, City of Portland Anthony W. Lombardo, PE, Project Engineer, City of Portland Stephen K. Harris, Assistant Engineer, City of Portland

Desk File

#### Site Review Pre-Application Multi-Family/Attached Single Family Dwellings/Two-Family Dwelling or Commercial Structures and Additions Thereto

In the interest of processing your application in the quickest possible manner, please complete the Information below for Site Plan Review

NOTE\*\*If you or the property owner owes real estate or personal property taxes or user charges on ANY PROPERTY within the City, payment arrangements must be made before permits of any kind are accepted.

one originally arrangements.	mass so made service per	miles of any inner and	accepted.
Applicant (TOM PEARSON)			Application Date 02.16.0
Applicant's Mailing Address PORTLAND, ME 04101	ıc	ISTALLATION &	Project Name/Description ELEVATO  2 NO STORY ADDITION
Consultant/Agent SCOTT SIMONS ARCHITECTS (LYNN SHAFFER)	Ad	dress Of Proposed Site	
Applicant/Agent Daytime telephone and FAX 828-4656 (FF	HONE) Ass	essor's Reference, Chart#,	Block. Lot#
Proposed Development (Check all that apply)New Building _	Building Addition C	hange of Use Reside	ential Office Retail
Manufacturing Warehouse/Distribution O	Other(Specify)		
EXISTING BUILDING: 9,191s.f. ADDITION: 2,125 s.f. TOTAL: 11,3165.f.	· 16 ACRES	8-1	
Proposed Building Square Footage and /or # of Units	Acreage of Site		Zoning
You must Include the following with you applied in A Copy of Your Deed or Purchase and Sac 2) 7 sets of Site Plan packages containing the checklist.  (Section 14-522 of the Zoning Ordinance ou counter, photocopies are \$ 0.25 per page)	ale Agreement e information found		
I hereby certify that I am the Owner of record of the name that I have been authorized by the owner to make this app this jurisdiction. In addition, if an approval for the propose Official's authorized representative shall have the authorities provisions of the codes applicable to this approval.	lication as his/her authorized described	ed agent. I agree to c I in this application is	onform to all applicable laws of sissued, I certify that the Code
Signature of applicant:		Date: On 14	

Site Review Fee: Major \$500.00 Minor 400.00

This application is for site review ONLY, a Building Permit application and associated fees will be required prior to construction.

## Application for Site Plan Review Second Story Addition to Existing Building

Owner: Portland West Neighborhood Planning Council

181 Brackett Street Portland, ME 04102

Estimated cost: \$250,000

**Project Summary:** Portland West plans to install an elevator within the existing 3-story brick building (no building addition required) and build an addition above the 1-story concrete block garage at the rear of the building. This work will make the entire building accessible to people with handicaps and will provide additional office space for the growth anticipated by Portland West's Long Range Plan.

#### Written Statement

- 1. Proposed Uses: The building will continue to be used, as it is currently, as offices for Portland West with adjoining classroom space.
- 2. Areas: The total land area of the site is 6,891 s.f.
  The total floor area, including the proposed 2,125 s.f. addition is 11,316.2 s.f.
  Existing ground coverage is 5,032.2 s.f.
  Additional ground coverage of proposed addition is 0.0 s.f.
- 3. Maintenance easement at north side of building: agreement allowing Portland West access over neighboring property for maintenance of building. See Book 3016/503.
- 4. Solid waste: Office waste, primarily paper, which is recycled. Other waste is put at curb in plastic trash bags.
- 5. Utilities: public utilities, water and sewer main in street.
- 6. Stormwater drainage: Unbuilt areas of site are paved with asphalt and slope toward street. Stormwater from existing sections of building will be handled as currently. Gutters will be affixed to proposed addition roof; downspouts will carry water to grade to run over the surface of the paved drive and parking lot to the street.
- 7. Construction plan: see attached.
- 8. Approvals received from the Portland Historic Preservation Committee for Phase II (not needed for Phase I) and from the Maine State Historic

Preservation Office for Phase I. See attached. Drawings for Phase II (2nd Floor Addition over Concrete Block Garage), have been sent to MSHPO.

- 9. Evidence of financial and technical capacity: see attached.
- 10. Evidence of title: see attached copy of deed.

Parking: Portland West currently has (4) on site parking spaces and (4) spaces allocated to them in the lot next door. They currently have 30 employees and anticipate 15 additional employees over the next 5 years. While they work with students, the group with which they work does not generally have driver's licenses or cars. Portland West is currently looking for remote parking to accommodate those employees who drive.

**Section 14-436. Building Extensions:** Provision 2. Area of expansion limited to no more than 80% of first floor footprint:

First floor footprint: 5,032 s.f.

Addition: 2,125 s.f.

Addition as per cent of footprint: 42%.

#### PORTLAND WEST 181 BRACKETT STREET PORTLAND, ME 04102

#### **CONSTRUCTION PLAN**

The proposed project will take place in two phases. Phase one will involve internal renovation work within the existing building to install an elevator and to make the entire building handicap accessible. Phase two involves adding a second story over the existing workshop area to create additional classroom and office space.

#### PHASE ONE July to December 2001

- Relocate existing utilities closet on the first floor to make room for the elevator shaft.
- Relocate existing gas main and wiring to make room for the elevator shaft.
- Re-frame existing walls on the first, second and third floors to make room for the elevator shaft.
- Remove walls, flooring and ceilings in elevator shaft area.
- Frame and drywall elevator shaft to manufacturer's specifications.
- Install steel girder in interior brick wall to support elevator door opening on second floor.
- Install elevator.
- Remove existing bathtubs and hot water heaters in existing bathrooms on the second and third floor of the main building.
- Install new sub-flooring and VCT in second and third floor bathrooms.
- Relocate and install handicap accessible water closets, sinks and handrails in second and third floor bathrooms.
- Install handicap door hardware.

#### PHASE TWO July 2002 to June 2003

- Frame exterior shell of second floor addition over existing cinderblock addition.
- Complete roof and wall sheathing.
- Install windows.
- Install clapboard siding and trim over existing cinder block and new second story.
- Remove existing roofing material down to ceiling joists.
- Sister existing 2 X 10 ceiling joists with 2 X 12 floor joists.
- Install plywood flooring.
- Construct rear exit stairwell.
- Install electric, phone and computer wiring.
- Insulate new addition.
- Install, finish and paint drywall.
- Install stand alone heating system.
- Construct stair from existing second floor level.

- Install wheelchair lift.
- Install baseboard and window trim.
- Install carpeting.

#### HISTORIC PRESERVATION COMMITTEE

November 21, 2000

Edward Hobler, Chair Rick Romano, Vice Chair Susan Wroth Camillo Breggia Robert Parker Steve Sewall Cordelia Pitman

Ethan Strimling Portland West Neighborhood Planning Council 181 Brackett Street Portland, ME 04102

Re: 181 Brackett Street; 2nd Floor Addition to Garage

Dear Mr. Strimling:

On November 15, 2000, the City of Portland's Historic Preservation Committee voted 4-0 to approve your application for a Certificate of Appropriateness. Approval is for construction of a second floor addition to the garage behind 181 Brackett Street. The Committee approved your preferred "Option B", which features a 5/12 roof pitch.

Approval is based on the following condition:

\* That the windows on the front facade of the addition be repositioned or scaled back so as not to crowd the rake of the eave.

All improvements shall be carried out as shown on the submitted plans and specifications, except as to comply with the condition above. Changes to the approved plans and specifications and any additional work which may be undertaken must be reviewed and approved by this office prior to construction, alteration, or demolition. If, during the course of completing the approved work, conditions are encountered which prevent completing the approved work, or which require additional or alternative work, you must apply for and receive a Certificate of Appropriateness or Non-Applicability PRIOR to undertaking additional or alternative work.

This Certificate is granted upon condition that the work authorized herein is commenced within twelve (12) months after the date is issuance. If the work authorized by this Certificate is not commenced within twelve (12) months after the date of issuance or if such work is suspended in significant part for a period of one year after the time the work is commenced, such Certificate shall expire and be of no further effect; provided that, for cause, one or more extensions of time for periods not exceeding ninety (90) days each may be allowed in writing by the Department.

Sincerely,

Edward Hobler, Chair

Historic Preservation Committee

cc:

Tom Pierson, PWNPC

Lynn Shaffer, Scott Simons Architects



# MAINE HOSEOPIC PRESERVATION COMMISSION 55 CAPITOL STRIFT 65 STATE HOLES STATION AUGUSTA, MAINE 64-55

SARUE & SHETTLEWORTH, UP MARCION

October 18, 2000

Wendy R. Cherubini
City of Portland
Housing and Neighborhood Services
389 Congress Street
Portland, Maine 04101

Project:

MHPC #855 - 181 Brackett Street

Location:

Portland, Maine

Dear Ms. Cherubini:

In response to your recent request, I have reviewed the information received September 19, 2000 (from Scott Simons Architects) to continue consultation on the above referenced project. We are reviewing this project pursuant to Section 106 of the National Historic Preservation Act of 1966, as amended.

Based upon the submitted floor plans (A-11, A-12 and A-13) and Scope of Work and Specifications (9/15/00) drawings and computer disk of photographs, I find that the Phase I project will have no adverse effect to historic properties. Since Phase II work is part of this overall project (not possible without Phase I), our office will also need to review and approve Phase II work.

Please call Dana R. Vaillancourt of my staff if we can be of further assistance in this matter.

Sincerely,

Earle G. Shettleworth, Jr.

State Historic Preservation Officer

EGS/drv

cc: Lynn Shaffer, SSA, 15 Franklin Street Art, Portland, ME 04101-4169

PROJECT NAME: 181 Brackett Street Handicap Accessible Renovations

COMMUNITY DEVELOPM July 1, 2001 to		F	ORM CD - 1	
REVENUE SUMMARY	,		AMOUNT	
			AIVIOUNT	
1 COMMUNITY DEVELO	PMENT	\$_	86,500	
2 OTHER REVENUE SO	URCES			
Corporate donations		\$	32,050	
Foundations		\$	17,000	
HUD		\$_	5,000	
City of Portland		\$_	80,500	
Individual contributions		\$_	2,500	
Loans		\$_	110,000	
In-kind		\$_	134,506	
Fundraising		\$_	4,000	
Capital Campaign		\$_	103,500	
		\$_		
		\$_		
		\$_		
		\$		
	· ·	\$		
	TOTAL OTHER REVENUES	\$_	489,056	
	TOTAL REVENUES (1+2)	\$_	575,556	
	ENT PERCENTAGE OF TOTAL	REVE	ENUES	15%
A CIAITALA I A I A P A P A C I IAI			•	

## WARRANTY DEED (Maine Statutory Short Form)

KNOW ALL PERSONS BY THESE PRESENTS, that FULLER'S FIRE & SAFETY EQUIPMENT (formerly known as Consumers Gas & Appliance Ic.), a Maine corporation with a place of business at South Fortland, County of Cumberland and State of Maine, for consideration paid, grants to PORTLAND WEST NEIGHBORHOOD PLANNING COUNCIL, a Maine corporation with an address of 155 Brackett Street, Portland, Maine 04102, with WARRANTY COVENANTS, the following-described real property situated in Portland, Cumberland County, Maine:

A certain lot or parcel of land, with the buildings thereon, situated in the City of Portland, in the County of Cumberland and State of Maine, on the northeasterly side of Brackett Street, and bounded and described as follows:

Beginning at the corner of land formerly of Jane B. Sawyer about one hundred ninety feet (190') southeasterly from the corner of Brackett and Pine Streets;

Thence southeasterly by Brackett Street fifty-five feet (55') to land formerly owned or occupied by Joseph Fernald;

Thence northeasterly by said Fernald land about one hundred twenty-seven feet (127') to the rear of land on Winter Street;

Thence by said Winter Street land about fifty-seven feet (57') to land formerly of Jane B. Sawyer;

Thence in a straight line by said Sawyer land at right angles with Brackett Street, to the point of beginning.

Excepting from this conveyance that strip of land situated on the northwesterly side of the above-described premises conveyed by George H. Bartlett to Charles B. Turner, by deed dated August 1967, recorded in the Cumberland County Registry of Deeds, Book 3016, Page 503, but including in this conveyance the rights and easements reserved by said George H. Bartlett in said deed for the maintenance, repair and replacement of buildings, roofs, gutters and other portions of buildings with rights to enter upon said strip of land for such purposes.

This conveyance is subject to 1992 real estate taxes, which Grantee, by its acceptance of this deed, hereby assumes and agrees to pay.

Being all and the same premises conveyed to the Grantor herein by deed from George H. Bartlett dated August 19, 1976, recorded in Cumberland County Registry of Deeds, Book 3895, Page 251.

IN WITNESS WHEREOF, the said FULLER'S FIRE & SAFETY EQUIPMENT has caused this instrument to be signed and sealed in its corporate name by James Mooney, its Treasurer, thereunto duly authorized, this <u>SC</u> day of December, 1992.

WITNESS:

FULLER'S FIRE & SAFETY : EQUIPMENT

James Mooney Its Treasurer

STATE OF MAINE Cumberland, ss.

December <u>53</u>, 1992

Personally appeared before me the above-named James Mooney, Treasurer, of said Corporation as aforesaid, and acknowledged the foregoing instrument to be his free act and deed in his said capacity and the free act and deed of said Corporation.

Attorney at Law/Notery-Fridic

Reconded Comberland County Peasanty of Deens 02/05/63 13:18:2298 Jame S. 018hien Peasante

## Site Review Pre-Application Multi-Family/Attached Single Family Dwellings/Two-Family Dwelling or Commercial Structures and Additions Thereto

In the interest of processing your application in the quickest possible manner, please complete the Information below for Site Plan Review

NOTE\*\*If you or the property owner owes real estate or personal property taxes or user charges on ANY PROPERTY within the City, payment arrangements must be made before permits of any kind are accepted.

\$ \$			
PORTLAND WEST Applicant (TOM PEARSON)	•		Application Date 02.16.0
Applicant's Mailing Address PORTLAND, ME		INSTALLATION &	Project Name/Description ELEVATO 2 ND Story ADDITION
Consultant/Agent SCOTT SIMONS ARCHITECTS	. · · · · · · · · · · · · · · · · · · ·	Address Of Proposed Site	
Applicant/Agent Daytime telephone and FAX 828-4656 (	PHONE) FAX)	Assessor's Reference, Chart#,	Block. Lot#
Proposed Development (Check all that apply)New Building  Manufacturing Warehouse/Distribution	•	Change of Use Reside	ential Office Retail
EXISTING BUILDING: 9,1915.F. ADDITION: 2,1255.F. TOTAL: 11,8165.F.	· 16 ACRES	8-1	
Proposed Building Square Footage and /or # of Units	Acreage of Site		Zoning
You must Include the following with you app  1) A Copy of Your Deed or Purchase and S			

2) 7 sets of Site Plan packages containing the information found in the attached sample plans and checklist.

(Section 14-522 of the Zoning Ordinance outlines the process, copies are available for review at the counter, photocopies are \$ 0.25 per page)

I hereby certify that I am the Owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if an approval for the proposed project or use described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this approval at any reasonable hour to enforce the provisions of the codes applicable to this approval.

the provisions of the codes applicable to this approval.	•
Signature of applicant:	Date: 02.16.01

Site Review Fee: Major \$500.00 Minor 400.00

This application is for site review ONLY, a Building Permit application and associated fees will be required prior to construction.

## **Application for Site Plan Review Second Story Addition to Existing Building**

Owner: Portland West Neighborhood Planning Council

181 Brackett Street Portland, ME 04102

Estimated cost: \$250,000

**Project Summary:** Portland West plans to install an elevator within the existing 3-story brick building (no building addition required) and build an addition above the 1-story concrete block garage at the rear of the building. This work will make the entire building accessible to people with handicaps and will provide additional office space for the growth anticipated by Portland West's Long Range Plan.

#### Written Statement

- 1. Proposed Uses: The building will continue to be used, as it is currently, as offices for Portland West with adjoining classroom space.
- 2. Areas: The total land area of the site is 6,891 s.f.
  The total floor area, including the proposed 2,125 s.f. addition is 11,316.2 s.f.
  Existing ground coverage is 5,032.2 s.f.
  Additional ground coverage of proposed addition is 0.0 s.f.
- 3. Maintenance easement at north side of building: agreement allowing Portland West access over neighboring property for maintenance of building. See Book 3016/503.
- 4. Solid waste: Office waste, primarily paper, which is recycled. Other waste is put at curb in plastic trash bags.
- 5. Utilities: public utilities, water and sewer main in street.
- 6. Stormwater drainage: Unbuilt areas of site are paved with asphalt and slope toward street. Stormwater from existing sections of building will be handled as currently. Gutters will be affixed to proposed addition roof; downspouts will carry water to grade to run over the surface of the paved drive and parking lot to the street.
- 7. Construction plan: see attached.
- 8. Approvals received from the Portland Historic Preservation Committee for Phase II (not needed for Phase I) and from the Maine State Historic

Preservation Office for Phase I. See attached. Drawings for Phase II (2nd Floor Addition over Concrete Block Garage), have been sent to MSHPO.

- 9. Evidence of financial and technical capacity: see attached.
- 10. Evidence of title: see attached copy of deed.

Parking: Portland West currently has (4) on site parking spaces and (4) spaces allocated to them in the lot next door. They currently have 30 employees and anticipate 15 additional employees over the next 5 years. While they work with students, the group with which they work does not generally have driver's licenses or cars. Portland West is currently looking for remote parking to accommodate those employees who drive.

**Section 14-436. Building Extensions:** Provision 2. Area of expansion limited to no more than 80% of first floor footprint:

First floor footprint: 5,032 s.f.

Addition: 2,125 s.f.

Addition as per cent of footprint: 42%.

#### PORTLAND WEST 181 BRACKETT STREET PORTLAND, ME 04102

#### **CONSTRUCTION PLAN**

The proposed project will take place in two phases. Phase one will involve internal renovation work within the existing building to install an elevator and to make the entire building handicap accessible. Phase two involves adding a second story over the existing workshop area to create additional classroom and office space.

#### PHASE ONE July to December 2001

- Relocate existing utilities closet on the first floor to make room for the elevator shaft.
- Relocate existing gas main and wiring to make room for the elevator shaft.
- Re-frame existing walls on the first, second and third floors to make room for the elevator shaft.
- Remove walls, flooring and ceilings in elevator shaft area.
- Frame and drywall elevator shaft to manufacturer's specifications.
- Install steel girder in interior brick wall to support elevator door opening on second floor.
- Install elevator.
- Remove existing bathtubs and hot water heaters in existing bathrooms on the second and third floor of the main building.
- Install new sub-flooring and VCT in second and third floor bathrooms.
- Relocate and install handicap accessible water closets, sinks and handrails in second and third floor bathrooms.
- Install handicap door hardware.

#### PHASE TWO July 2002 to June 2003

- Frame exterior shell of second floor addition over existing cinderblock addition.
- Complete roof and wall sheathing.
- Install windows.
- Install clapboard siding and trim over existing cinder block and new second story.
- Remove existing roofing material down to ceiling joists.
- Sister existing 2 X 10 ceiling joists with 2 X 12 floor joists.
- Install plywood flooring.
- Construct rear exit stairwell.
- Install electric, phone and computer wiring.
- Insulate new addition.
- Install, finish and paint drywall.
- Install stand alone heating system.
- Construct stair from existing second floor level.

- Install wheelchair lift.
- Install baseboard and window trim.
- Install carpeting.

#### HISTORIC PRESERVATION COMMITTEE

November 21, 2000

Edward Hobler, Chair Rick Romano, Vice Chair Susan Wroth Camillo Breggia Robert Parker Steve Sewall Cordelia Pitman

Ethan Strimling Portland West Neighborhood Planning Council 181 Brackett Street Portland, ME 04102

Re: 181 Brackett Street; 2nd Floor Addition to Garage

Dear Mr. Strimling:

On November 15, 2000, the City of Portland's Historic Preservation Committee voted 4-0 to approve your application for a Certificate of Appropriateness. Approval is for construction of a second floor addition to the garage behind 181 Brackett Street. The Committee approved your preferred "Option B", which features a 5/12 roof pitch.

Approval is based on the following condition:

\* That the windows on the front facade of the addition be repositioned or scaled back so as not to crowd the rake of the eave.

All improvements shall be carried out as shown on the submitted plans and specifications, except as to comply with the condition above. Changes to the approved plans and specifications and any additional work which may be undertaken must be reviewed and approved by this office prior to construction, alteration, or demolition. If, during the course of completing the approved work, conditions are encountered which prevent completing the approved work, or which require additional or alternative work, you must apply for and receive a Certificate of Appropriateness or Non-Applicability PRIOR to undertaking additional or alternative work.

This Certificate is granted upon condition that the work authorized herein is commenced within twelve (12) months after the date is issuance. If the work authorized by this Certificate is not commenced within twelve (12) months after the date of issuance or if such work is suspended in significant part for a period of one year after the time the work is commenced, such Certificate shall expire and be of no further effect; provided that, for cause, one or more extensions of time for periods not exceeding ninety (90) days each may be allowed in writing by the Department.

Sincerely,

Edward Hobler, Chair

Historic Preservation Committee

cc:

Tom Pierson, PWNPC

Lynn Shaffer, Scott Simons Architects



# MAINT HISTORIC PRESERVATION COMMISSION 55 CAPTOL STRIPT 65 STATE HOUSE STATION ACCUSES AND ACCUSES (44.5)

FARCE G SHETTLEWORTH UR MASCION

October 18, 2000

Wendy R. Cherubini
City of Portland
Housing and Neighborhood Services
389 Congress Street
Portland, Maine 04101

Project:

MHPC #855 - 181 Brackett Street

Location:

Portland, Maine

Dear Ms. Cherubini:

In response to your recent request, I have reviewed the information received September 19, 2000 (from Scott Simons Architects) to continue consultation on the above referenced project. We are reviewing this project pursuant to Section 106 of the National Historic Preservation Act of 1966, as amended.

Based upon the submitted floor plans (A-11, A-12 and A-13) and Scope of Work and Specifications (9/15/00) drawings and computer disk of photographs, I find that the Phase I project will have no adverse effect to historic properties. Since Phase II work is part of this overall project (not possible without Phase I), our office will also need to review and approve Phase II work.

Please call Dana R. Vaillancourt of my staff if we can be of further assistance in this matter.

Sincerely,

Earle G. Shettleworth, Jr.

State Historic Preservation Officer

EGS/dry

vcc: Lynn Shaffer, SSA, 15 Franklin Street Art, Portland, ME 04101-4169

COMMUNITY DEVELOPMENT PROGRAM  July 1, 2001 to June 30, 2002  REVENUE SUMMARY	FORM CD - 1
REVENUE SUIVINANT	AMOUNT
1 COMMUNITY DEVELOPMENT	\$ 86,500
2 OTHER REVENUE SOURCES	

Corporate donations		-	\$	32,050
Foundations			\$	17,000
HUD		_	\$	5,000
City of Portland		_	\$_	80,500
Individual contributions		-	\$	2,500
Loans		_	\$_	110,000
In-kind			\$	134,506
Fundraising			\$_	4,000
Capital Campaign		_	\$_	103,500
		_	\$_	
		-	\$_	
		_	\$_	
		_	\$	
		_	\$	
	TOTAL OTHE	- R REVENUES	\$	489,056
	TOTAL REVE		\$	575,556
		,	-	

COMMUNITY DEVELOPMENT PERCENTAGE OF TOTAL REVENUES

15%

### WARRANTY DEED (Maine Statutory Short Form)

KNOW ALL PERSONS BY THESE PRESENTS, that FULLER'S FIRE & SAFETY EQUIPMENT (formerly known as Consumers Gas & Appliance Ic.), a Maine corporation with a place of business at South Fortland, County of Cumberland and State of Maine, for consideration paid, grants to PORTLAND WEST NEIGHBORHOOD PLANNING COUNCIL, a Maine corporation with an address of 155 Brackett Street, Portland, Maine 04102, with WARRANTY COVENANTS, the following-described real property situated in Portland, Cumberland County, Maine:

A certain lot or parcel of land, with the buildings thereon, situated in the City of Portland, in the County of Cumberland and State of Maine, on the northeasterly side of Brackett Street, and bounded and described as follows:

Beginning at the corner of land formerly of Jane B. Sawyer about one hundred ninety feet (190') southeasterly from the corner of Brackett and Pine Streets;

Thence southeasterly by Brackett Street fifty-five feet (55') to land formerly owned or occupied by Joseph Fernald;

Thence northeasterly by said Fernald land about one hundred twenty-seven feet (127') to the rear of land on Winter Street;

Thence by said Winter Street land about fifty-seven feet (57') to land formerly of Jane B. Sawyer;

Thence in a straight line by said Sawyer land at right angles with Brackett Street, to the point of beginning.

Excepting from this conveyance that strip of land situated on the northwesterly side of the above-described premises conveyed by George H. Bartlett to Charles B. Turner, by deed dated August 1967, recorded in the Cumberland County Registry of Deeds, Book 3016, Page 503, but including in this conveyance the rights and easements reserved by said George H. Bartlett in said deed for the maintenance, repair and replacement of buildings, roofs, gutters and other portions of buildings with rights to enter upon said strip of land for such purposes.

This conveyance is subject to 1992 real estate taxes, which Grantee, by its acceptance of this deed, hereby assumes and agrees to pay.

Being all and the same premises conveyed to the Grantor herein by deed from George H. Bartlett dated August 19, 1976, recorded in Cumberland County Registry of Deeds, Book 3895, Page 251.

IN WITNESS WHEREOF, the said FULLER'S FIRE & SAFETY EQUIPMENT has caused this instrument to be signed and sealed in its corporate name by James Mooney, its Treasurer, thereunto duly authorized, this <a href="#">26</a> day of December, 1992.

WITNESS:

FULLER'S FIRE & SAFETY : EQUIPMENT

James Mooney
Its Treasurer

STATE OF MAINE Cumberland, ss.

December  $\frac{5.7}{2}$ , 1992

Personally appeared before me the above-named James Mooney, Treasurer, of said Corporation as aforesaid, and acknowledged the foregoing instrument to be his free act and deed in his said capacity and the free act and deed of said Corporation.

Attorney at Law/Noter Filio

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Cumberland County
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#### **SCOTT SIMONS ARCHITECTS**

15 Franklin St. Art PORTLAND, MAINE 04101

PH: 1-207-772-4656 FAX: 1-207-828-4656 E-MAIL: Scott@simonsarchitects.com

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		PORTLAND WEST	
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To Reorder Call- FORM SYSTEMS (207) 707-4828

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ATTENTION

RE:



#### CITY OF PORTLAND

August 3, 2001

Portland West Neighborhood Planning Council C/O Tom Pearson 155 Brackett Street Portland, Maine 04101

RE:

2125 Square foot building addition to 181 Brackett Street.

CBL: 045-E-038

Dear Mr. Pearson:

On July 13, 2001, the Portland Planning Authority granted minor site plan approval to Construct a 2,125 square foot building addition on to an existing structure at 181 Brackett Street. The approval includes a second usable floor over an existing garage, with vacant loft space above. No new paving, grading, subsurface utilities alterations or other changes to the site are approved with this application.

The approval is subject to the following conditions:

- 1. Approval is conditioned on the Zoning Administrator's restrictions on third floor use of the addition as described in the Inspections Conditions in the Building Permit.
- 2. All exterior design elements must be constructed according to the drawings approved by the Historic Preservation Committee.

The approval is based on the submitted site plan. If you need to make any modifications to the approved site plan, you must submit a revised site plan for staff review and approval.

Please note the following provisions and requirements for all site plan approvals:

- 1. The site plan approval will be deemed to have expired unless work in the development has commenced within one (1) year of the approval or within a time period agreed upon in writing by the City and the applicant. A one year extension may be granted by this department if requested by the applicant in writing prior to the expiration date of the site plan.
- 2. A performance guarantee in a form acceptable to the City of Portland and an inspection fee equal to 2.0% of the performance guarantee will have to be posted before beginning any site construction or issuance of a building permit.

#### Site Review Pre-Application

### Multi-Family/Attached Single Family Dwellings/Two-Family Dwelling

or Commercial Structures and Additions Thereto

In the interest of processing your application in the quickest possible manner, please complete the Information below for Site Plan Review

NOTE\*\*If you or the property owner owes real estate or personal property taxes or user charges on ANY PROPERTY within the City, payment arrangements must be made before permits of any kind are accepted.

PORTLAND WEST	
Applicant (TOM PEARSON)	Application Date 02.16.0
Applicant's Mailing Address PORTLAND, ME	Project Name/Description ELEVATOR
Consultant/Agent SCOTT SIMONS ARCHITECTS	INSTALLATION & 2 NO STORY ADDITION
(LYNN SHAFFER)	Address Of Proposed Site 181 BRACKETT ST.
Applicant/Agent Daytime telephone and FAX 828-4656 (PHONE)	Assessor's Reference, Chart#, Block. Lot#
Proposed Development (Check all that apply)New Building Building Add	ition Change of Use Residential Office Retail
Manufacturing Warehouse/Distribution Other(Specify)	
EXISTING BUILDING: 9,191 s.f.	
TOTAL: 11,3165.F. 16 ACRES	<u>8-1</u>
Proposed Building Square Footage and /or # of Units Acreage of Sit	e Zoning

You must Include the following with you application:

1) A Copy of Your Deed or Purchase and Sale Agreement

2) 7 sets of Site Plan packages containing the information found in the attached sample plans and 'ecklist.

tion 14-522 of the Zoning Ordinance outlines the process, copies are available for review at the r, photocopies are \$ 0.25 per page)

'ify that I am the Owner of record of the named property, or that the proposed work is authorized by the owner of record and authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of addition, if an approval for the proposed project or use described in this application is issued, I certify that the Code representative shall have the authority to enter all areas covered by this approval at any reasonable hour to enforce applicable to this approval.

12 Rem Date: 02.16.01

Site Review Fee: Major \$500.00 Minor 400.00

site review ONLY, a Building Permit application and associated fees will be required prior to construction.

## Application for Site Plan Review Second Story Addition to Existing Building

Owner: Portland West Neighborhood Planning Council

181 Brackett Street Portland, ME 04102

Estimated cost: \$250,000

**Project Summary:** Portland West plans to install an elevator within the existing 3-story brick building (no building addition required) and build an addition above the 1-story concrete block garage at the rear of the building. This work will make the entire building accessible to people with handicaps and will provide additional office space for the growth anticipated by Portland West's Long Range Plan.

#### Written Statement

- 1. Proposed Uses: The building will continue to be used, as it is currently, as offices for Portland West with adjoining classroom space.
- 2. Areas: The total land area of the site is 6,891 s.f.
  The total floor area, including the proposed 2,125 s.f. addition is 11,316.2 s.f.
  Existing ground coverage is 5,032.2 s.f.
  Additional ground coverage of proposed addition is 0.0 s.f.
- 3. Maintenance easement at north side of building: agreement allowing Portland West access over neighboring property for maintenance of building. See Book 3016/503.
- 4. Solid waste: Office waste, primarily paper, which is recycled. Other waste is put at curb in plastic trash bags.
- 5. Utilities: public utilities, water and sewer main in street.
- 6. Stormwater drainage: Unbuilt areas of site are paved with asphalt and slope toward street. Stormwater from existing sections of building will be handled as currently. Gutters will be affixed to proposed addition roof; downspouts will carry water to grade to run over the surface of the paved drive and parking lot to the street.
- 7. Construction plan: see attached.
- 8. Approvals received from the Portland Historic Preservation Committee for Phase II (not needed for Phase I) and from the Maine State Historic

Preservation Office for Phase I. See attached. Drawings for Phase II (2nd Floor Addition over Concrete Block Garage), have been sent to MSHPO.

- 9. Evidence of financial and technical capacity: see attached.
- 10. Evidence of title: see attached copy of deed.

Parking: Portland West currently has (4) on site parking spaces and (4) spaces allocated to them in the lot next door. They currently have 30 employees and anticipate 15 additional employees over the next 5 years. While they work with students, the group with which they work does not generally have driver's licenses or cars. Portland West is currently looking for remote parking to accommodate those employees who drive.

**Section 14-436. Building Extensions:** Provision 2. Area of expansion limited to no more than 80% of first floor footprint:

First floor footprint: 5,032 s.f.

Addition: 2,125 s.f.

Addition as per cent of footprint: 42%.

#### PORTLAND WEST 181 BRACKETT STREET PORTLAND, ME 04102

#### **CONSTRUCTION PLAN**

The proposed project will take place in two phases. Phase one will involve internal renovation work within the existing building to install an elevator and to make the entire building handicap accessible. Phase two involves adding a second story over the existing workshop area to create additional classroom and office space.

#### PHASE ONE July to December 2001

- Relocate existing utilities closet on the first floor to make room for the elevator shaft.
- Relocate existing gas main and wiring to make room for the elevator shaft.
- Re-frame existing walls on the first, second and third floors to make room for the elevator shaft.
- Remove walls, flooring and ceilings in elevator shaft area.
- Frame and drywall elevator shaft to manufacturer's specifications.
- Install steel girder in interior brick wall to support elevator door opening on second floor.
- Install elevator.
- Remove existing bathtubs and hot water heaters in existing bathrooms on the second and third floor of the main building.
- Install new sub-flooring and VCT in second and third floor bathrooms.
- Relocate and install handicap accessible water closets, sinks and handrails in second and third floor bathrooms.
- Install handicap door hardware.

#### PHASE TWO July 2002 to June 2003

- Frame exterior shell of second floor addition over existing cinderblock addition.
- Complete roof and wall sheathing.
- Install windows.
- Install clapboard siding and trim over existing cinder block and new second story.
- Remove existing roofing material down to ceiling joists.
- Sister existing 2 X 10 ceiling joists with 2 X 12 floor joists.
- Install plywood flooring.
- Construct rear exit stairwell.
- Install electric, phone and computer wiring.
- Insulate new addition.
- Install, finish and paint drywall.
- Install stand alone heating system.
- Construct stair from existing second floor level.

- Install wheelchair lift.
- Install baseboard and window trim.
- Install carpeting.

#### HISTORIC PRESERVATION COMMITTEE

November 21, 2000

Edward Hobler, Chair Rick Romano, Vice Chair Susan Wroth Camillo Breggia Robert Parker Steve Sewall Cordelia Pitman

Ethan Strimling Portland West Neighborhood Planning Council 181 Brackett Street Portland, ME 04102

Re: 181 Brackett Street; 2nd Floor Addition to Garage

Dear Mr. Strimling:

On November 15, 2000, the City of Portland's Historic Preservation Committee voted 4-0 to approve your application for a Certificate of Appropriateness. Approval is for construction of a second floor addition to the garage behind 181 Brackett Street. The Committee approved your preferred "Option B", which features a 5/12 roof pitch.

Approval is based on the following condition:

\* That the windows on the front facade of the addition be repositioned or scaled back so as not to crowd the rake of the eave.

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Sincerely,

Edward Hobler, Chair

Historic Preservation Committee

cc:

Tom Pierson, PWNPC

Lynn Shaffer, Scott Simons Architects

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#### CITY OF PORTLAND

March 1, 2001

Mr. Tom Pearson, Scott Simons Architects, 15 Franklin Street, Arterial, Portland, Maine 04101-4169

RE: The Capacity to handle an Anticipated Increase in Wastewater Flows, from the Proposed addition to be located at 181 Brackett Street Portland Maine.

Dear Mr. Pearson:

The existing fifteen-inch diameter vitrified clay sanitary sewer pipe located in Brackett street, has adequate capacity to transport the anticipated wastewater flows of 225 GPD, from your proposed addition. The Portland Water District sewage treatment facilities located off Marginal Way, have adequate capacity to treat the anticipated wastewater flows of 225 GPD, from your proposed addition.

Anticipated Wastewater Flows from the Proposed addition	
Present Wastewater flows	= 300GPD
Fifteen Additional Employees @ 15GPD/Employee	=225GPD
Total Proposed Increase in Wastewater Flows for this Project	$=\overline{225}$ GPD

If I can be of further assistance, please call me at 874-8832.

Sincerely,

CITY OF PORTLAND

Frank J. Brancely, BA, MA

Senior Engineering Technician

#### FJB/hld

cc:

Joseph E. Gray, Director, Department of Planning, & Urban Development, City of Portland Sarah Greene Hopkins, Planner, Dept. of Planning & Urban Development, City of Portland Katherine A. Staples, PE, City Engineer, City of Portland Bradley Roland, PE, Environmental Projects Engineer, City of Portland Anthony W. Lombardo, PE, Project Engineer, City of Portland Stephen K. Harris, Assistant Engineer, City of Portland Desk File