



Permitting and Inspections Department
Michael A. Russell, MS, Director

NAPOLITANO DIANA R &
74 WINTER ST
PORTLAND, ME 04102

CBL: 045 E017001

Located at: 74 WINTER ST

Dear Napolitano Diana R &,

To Whom it May Concern,

Pursuant to City of Portland Code of Ordinances § 6-151, all owners of rental units in the City must register their ownership interest and pay a fee for that registration. Registrations were due by January 1, 2017 or within 30 days of the purchase of the property containing the rental unit. Failure to timely register is a violation of the City Code.

You have failed to register your rental units at the above address and are in violation of the City Code. To avoid legal action, you must register and pay the applicable registration fees no later than June 29, 2017. Please contact the Housing Safety Office to register as soon as possible at 207-756-8131, housingsafety@portlandmaine.gov, or stop by Room 315 in Portland City Hall, 389 Congress Street, Portland ME.

Your failure to comply with this deadline will result in further action by the City, including the imposition of civil penalties in the amount of \$100 per day that the violations have continued, and additional legal remedies.

If you think that this property is not subject to registration, please contact the Housing Safety Office. I look forward to your anticipated cooperation.

Sincerely,

A handwritten signature in black ink, appearing to read "Matthew Sarapas".

Matthew Sarapas
Code Enforcement Officer