



Approved for Historic Preservation
Certificate of Appropriateness

11/06/14

Date: _____

- Sketches or elevation drawings at a minimum 1/4" scale. Please label relevant dimensions submitted in 11" x 17" format except for major projects, where 22" x 34" plans are required. Major projects should submit one (1) 11" x 17" copy for scanning purposes. *- see*
- _____ Details or sections, where applicable.
- _____ Floor plans, where applicable.
- _____ Site plan showing relative location of adjoining structures.
- _____ Catalog cuts or product information (e.g. proposed windows, doors, lighting fixtures)
- _____ Materials - list all visible exterior materials. Samples are helpful.
- _____ Other(explain) a concrete matching wall is proposed to eliminate further snow removal damage and erosion into the sidewalk.

If you have any questions or need assistance in completing this form, please contact Historic Preservation staff: Deb Andrews (874-8726) or by e-mail at dga@portlandmaine.gov

Please return this form, application fee (see attached fee schedule), and related materials to:

Historic Preservation Program
Department of Planning and Urban Development
Portland City Hall, 4th Floor
389 Congress Street
Portland, ME 04101