

City of Portland, Maine – Building or Use Permit Application 389 Congress Street, 04101, Tel: (207) 874-8703, FAX: 874-8716

Location of Construction: One Longfellow Square		Owner: Phyllis O'Neill & Bau Graves		Phone: 761-0591		Permit No: 990989	
Owner Address: SAA		Lessee/Buyer's Name:		Phone:		BusinessName:	
Contractor Name: Designer: Sarah Spears Fabricator: Neokraft		Address: 13 Anderson Dr, Falmouth, ME 04105 686 Main St. Lewiston, ME 04240		781-4833 782-9654		Permit Issued: SEP 13 1999	
Past Use: Office		Proposed Use: Same		COST OF WORK: \$ 0		PERMIT FEE: \$ 32.23	
				FIRE DEPT. <input type="checkbox"/> Approved <input type="checkbox"/> Denied		INSPECTION: <i>Sign 9/9</i> Use Group: Type: <i>DOCA 9C</i>	
Proposed Project Description: Signage for Center for Cultural Exchange				Signature: <i>DA</i>		Signature: <i>Haffer</i>	
				PEDESTRIAN ACTIVITIES DISTRICT (P.A.D.) Action: <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Approved with Conditions <input type="checkbox"/> Denied		Zoning Approval: <i>Small Sign OK</i> Special Zone or Reviews: <input type="checkbox"/> Shoreland <input type="checkbox"/> Wetland <input type="checkbox"/> Flood Zone <input type="checkbox"/> Subdivision <input type="checkbox"/> Site Plan maj <input type="checkbox"/> minor <input type="checkbox"/> mm <input type="checkbox"/>	
Permit Taken By: SP		Date Applied For: 9-2-99		Signature: <i>DA</i>		Date: <i>9/13/99</i>	

1. This permit application does not preclude the Applicant(s) from meeting applicable State and Federal rules.
2. Building permits do not include plumbing, septic or electrical work.
3. Building permits are void if work is not started within six (6) months of the date of issuance. False information may invalidate a building permit and stop all work..

***Please Send to: Sarah Spears
13 Anderson St.
Portland, ME 04105

CERTIFICATION

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provisions of the code(s) applicable to such permit

**PERMIT ISSUED
WITH REQUIREMENTS**

SIGNATURE OF APPLICANT _____ ADDRESS: _____ DATE: 9-2-99 PHONE: _____

RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE _____ PHONE: _____

White-Permit Desk Green-Assessor's Canary-D.P.W. Pink-Public File Ivory Card-Inspector

Zoning Appeal

Variance
 Miscellaneous
 Conditional Use
 Interpretation
 Approved
 Denied

Historic Preservation

Not in District or Landmark
 Does Not Require Review
 Requires Review

Action:

Approved
 Approved with Conditions
 Denied

Date: *TO DA, 9/13/99*

DA 9/13/99

CEO DISTRICT
ub 2

THIS IS NOT A PERMIT/CONSTRUCTION CANNOT COMMENCE UNTIL THE PERMIT IS ISSUED

**Sign Permit Pre-Application
Attached Single Family Dwellings/Two-Family Dwelling
Multi-Family or Commercial Structures and Additions Thereto**

In the interest of processing your application in the quickest possible manner, please complete the Information below for a Building or Use Permit.

NOTEIf you or the property owner owes real estate or personal property taxes or user charges on ANY PROPERTY within the City, payment arrangements must be made before permits of any kind are accepted.**

Location/Address of Construction (include Portion of Building): <i>One Longfellow Square</i>

Total Square Footage of Proposed Structure <i>161.15 sf</i>	Square Footage of Lot <i>2,636 sf</i>
-------------------------------------------------------------	---------------------------------------

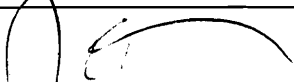
Tax Assessor's Chart, Block & Lot Number Chart# <i>045-A-035-001</i> Block# Lot#	Owner: <i>Phyllis O'Neill + Bau Graves</i>	Telephone#: <i>761-0591</i>
-------------------------------------------------------------------------------------	-----------------------------------------------	--------------------------------

Owner's Address: <i>above</i>	Lessee/Buyer's Name (If Applicable)	Total Sq. Ft. of Sign Fee <i>161.15 \$ 32.23</i>
----------------------------------	-------------------------------------	-----------------------------------------------------

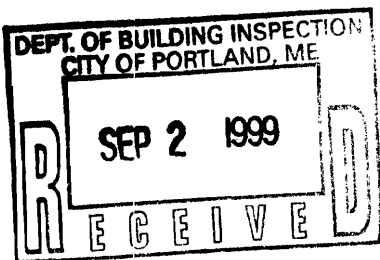
Proposed Project Description:(Please be as specific as possible) <i>Identification signage for Center for Cultural Exchange • One Longfellow Sq. offices.</i>

Contractor's Name, Address & Telephone <i>Designer: Sarah Spears 13 Anderson Dr Falmouth 04105 781-4633 Fabricator: Neokraft, 686 Main St., Lewiston, 04240 782-9654</i>

Current Use: Commercial <i>office</i>	Proposed Use: <i>same signage (new)</i>
--------------------------------------------------	-----------------------------------------

Signature of applicant: 	Date: <i>1 SEPT 99</i>
-------------------------------------------------------------------------------------------------------------	------------------------

Signage Permit Fee: \$30.00 plus .20 per square foot of signage



★ Mail to
Sarah Spears
13 Anderson St
Falmouth ME 04105

BUILDING PERMIT REPORT

DATE: 2 Sept. 99 ADDRESS: One Longfellow Sq. CBL: 045-A-035

REASON FOR PERMIT: Signage

BUILDING OWNER: O'Neill & Graves

PERMIT APPLICANT: Contractor Neo Kraft

USE GROUP Signage CONSTRUCTION TYPE

The City's Adopted Building Code (The BOCA National Building Code/1996 with City Amendments)
The City's Adopted Mechanical Code (The BOCA National Mechanical Code/1993)

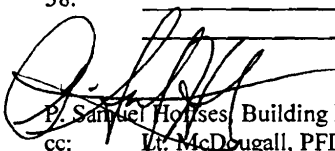
CONDITION(S) OF APPROVAL

This permit is being issued with the understanding that the following conditions are met: X/

Approved with the following conditions:

- 1. This permit does not excuse the applicant from meeting applicable State and Federal rules and laws.
2. Before concrete for foundation is placed, approvals from the Development Review Coordinator and Inspection Services must be obtained. (A 24 hour notice is required prior to inspection) ALL LOT LINES SHALL BE CLEARLY MARKED BEFORE CALLING.
3. Foundation drain shall be placed around the perimeter of a foundation that consists of gravel or crushed stone containing not more than 10 percent material that passes through a No. 4 sieve.
4. Foundations anchors shall be a minimum of 1/2" in diameter, 7" into the foundation wall, minimum of 12" from corners of foundation and a maximum 6' o.c. between bolts.
5. Waterproofing and dampproofing shall be done in accordance with Section 1813.0 of the building code.
6. Precaution must be taken to protect concrete from freezing. Section 1908.0
7. It is strongly recommended that a registered land surveyor check all foundation forms before concrete is placed.
8. Private garages located beneath habitable rooms in occupancies in Use Group R-1, R-2, R-3 or I-1 shall be separated from adjacent interior spaces by fire partitions and floor/ceiling assembly which are constructed with not less than 1-hour fire resisting rating.
9. All chimneys and vents shall be installed and maintained as per Chapter 12 of the City's Mechanical Code.
10. Sound transmission control in residential building shall be done in accordance with Chapter 12, Section 1214.0 of the City's Building Code.
11. Guardrails & Handrails: A guardrail system is a system of building components located near the open sides of elevated walking surfaces for the purpose of minimizing the possibility of an accidental fall from the walking surface to the lower level.
12. Headroom in habitable space is a minimum of 7'6".
13. Stair construction in Use Group R-3 & R-4 is a minimum of 10" tread and 7 3/4" maximum rise.
14. The minimum headroom in all parts of a stairway shall not be less than 80 inches.
15. Every sleeping room below the fourth story in buildings of Use Groups R and I-1 shall have at least one operable window or exterior door approved for emergency egress or rescue.

16. Each apartment shall have access to two (2) separate, remote and approved means of egress. A single exit is acceptable when it exits directly from the apartment to the building exterior with no communications to other apartment units. (Section 1010.1)
17. All vertical openings shall be enclosed with construction having a fire rating of at least one (1) hour, including fire doors with self closer's. (Over 3 stories in height requirements for fire rating is two (2) hours.) (Section 710.0)
18. The boiler shall be protected by enclosing with (1)hour fire rated construction including fire doors and ceiling, or by providing automatic extinguishment. (Table 302.1.1)
19. All single and multiple station smoke detectors shall be of an approved type and shall be installed in accordance with the provisions of the City's Building Code Chapter 9, Section 920.3.2 (BOCA National Building Code/1996), and NFPA 101 Chapter 18 &19. (Smoke detectors shall be installed and maintained at the following locations):
 - In the immediate vicinity of bedrooms
 - In all bedrooms
 - In each story within a dwelling unit, including basements
 In addition to the required AC primary power source, required smoke detectors in occupancies in Use Groups R-2, R-3 and I-1 shall receive power from a battery when the AC primary power source is interrupted. (Interconnection is required) Section 920.3.2.
20. A portable fire extinguisher shall be located as per NFPA #10. They shall bear the label of an approved agency and be of an approved type. (Section 921.0)
21. The Fire Alarm System shall maintained to NFPA #72 Standard.
22. The Sprinkler System shall maintained to NFPA #13 Standard.
23. All exit signs, lights and means of egress lighting shall be done in accordance with Chapter 10 Section & Subsections 1023.0 & 1024.0 of the City's Building Code. (The BOCA National Building Code/1996)
24. Section 25-135 of the Municipal Code for the City of Portland states, "No person or utility shall be granted a permit to excavate or open any street or sidewalk from the time of November 15 of each year to April 15 of the following year".
25. The builder of a facility to which Section 4594-C of the Maine State Human Rights Act Title 5 MRSA refers, shall obtain a certification from a design professional that the plans commencing construction of the facility, the builder shall submit the certification the Division of Inspection Services.
26. Ventilation shall meet the requirements of Chapter 12 Sections 1210.0 of the City's Building Code. (Crawl spaces & attics).
27. All electrical, plumbing and HVAC permits must be obtained by a Master Licensed holders of their trade. **No closing in of walls until all electrical (min.72 hours notice) and plumbing inspections have been done.**
28. All requirements must be met before a final Certificate of Occupancy is issued.
29. All building elements shall meet the fastening schedule as per Table 2305.2 of the City's Building Code (the BOCA National Building Code/1996).
30. Ventilation of spaces within a building shall be done in accordance with the City's Mechanical Code (The BOCA National Mechanical Code/1993). (Chapter M-16)
31. Please read and implement the attached Land Use Zoning report requirements.
32. Boring, cutting and notching shall be done in accordance with Sections 2305.4.4, 2305.5.1 and 2305.5.3 of the City's Building Code.
33. Glass and glazing shall meet the requirements of Chapter 24 of the building code.
34. All signage, shall be done in accordance with Section 3102.0 signs of the City's Building Code, (The BOCA National Building Code 1996).
35. _____
36. _____
37. _____
38. _____


 P. Samuel Hoopes, Building Inspector
 cc: Lt. McDougall, PFD
 Marge Schmuckal, Zoning Administrator

****On the basis of plans submitted and conditions placed on these plans any deviations shall require a separate approval.**

SIGNAGE PRE-APPLICATION

PLEASE ANSWER ALL QUESTIONS

ADDRESS: One Longfellow Square ZONE: B3

OWNER: Phyllis O'Neill - Bau Graves

APPLICANT: 4 11

ASSESSOR NO. 045-A-035-001

SINGLE TENANT LOT? YES NO

MULTI TENANT LOT? YES NO

FREESTANDING SIGN? YES NO DIMENSIONS _____

(ex. pole sign...)

MORE THAN ONE SIGN? YES NO DIMENSIONS _____

BLDG. WALL SIGN? YES NO DIMENSIONS _____

(attached to bldg)

MORE THAN ONE SIGN? YES NO DIMENSIONS _____

LIST ALL EXISTING SIGNAGE AND THEIR DIMENSIONS: none

LOT FRONTAGE (FEET): _____

BLDG FRONTAGE (FEET): _____

AWNING YES NO IS AWNING BACKLIT? YES NO

HEIGHT OF AWNING: na

IS THERE ANY COMMUNICATION, MESSAGE, TRADEMARK OR SYMBOL ON IT? na

*** TENANT BLDG. FRONTAGE (IN FEET) ?

*** REQUIRED INFORMATION

AREA FOR COMPUTATION

A SITE SKETCH AND BUILDING SKETCH SHOWING EXACTLY WHERE EXISTING AND NEW SIGNAGE IS LOCATED MUST BE PROVIDED. SKETCHES AND/OR PICTURES OF PROPOSED ARE ALSO REQUIRED.

SIGNATURE OF APPLICANT: [Signature]

DATE: 1 Sept 99

*Small hanging sign over sidewalk
Z 4#
ok
Continuous Ribbon banner around the bldg is over sign size*



Center for
Cultural
Exchange

One Longfellow Square,
Portland, Maine 04101
207.761.0591
fax 207.775.4254

email: portarts@maine.rr.com
web: www.artsandculture.org

CO-DIRECTORS

Phyllis O'Neill

James Bau Graves

BOARD OF DIRECTORS

Kevin Carley, President

David Ray, Vice President

Lisa Kranc, Treasurer

Jay Young, Clerk

Andrew Bernstein

Patricia Cepeda

Michael Connolly

Diana Costello-Lee

Gladys Garcia

James Bau Graves

E'nkul Kanakan

Rev. Margaret Lawson

Larry Mead

Mary Lou Michael

Rachel Talbot Ross

Phyllis O'Neill

Winton Scott, Jr.

Pirun Sen

Nat Thompson

June Vail

Dorothy Wentworth

ADVISORY BOARD

Mike Boyson

Catherine Connors

Paula Craighead

Richard D'Abate

Annette Elowitch

Kaye Flanagan

Cyrus Hagge

Christopher Hunt, MD

Nan Sawyer

Paula Valente

September 1, 1999

Code Enforcement Office
City Hall
Portland ME 04101

Dear Sir/Madam:

Center for Cultural Exchange (formerly known as Portland Performing Arts) is the owner of One Longfellow Square, Portland ME. We have authorized the designer, Sarah Speare and fabricator, Neokraft, to design and construct signage for said property.

Sincerely,

Bau Graves
Co-Director

PRODUCER

CHAPMAN & DRAKE
PO BOX 2266
AUGUSTA ME 04338

David Erickson

Phone No. Fax No.

INSURED

Neokraft Signs Inc Vincent &
Patricia Lobozzo & Tri State
Flag 686 Main Street
Lewiston ME 04240

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

COMPANIES AFFORDING COVERAGE

COMPANY A Peerless Insurance Company

COMPANY B

COMPANY C

COMPANY D

COVERAGES

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

CO LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
A	GENERAL LIABILITY	CBP9269741 AND RENEWAL THEREOF	09/01/98 09/01/99	09/01/99 09/01/00	GENERAL AGGREGATE \$ 2000000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY				PRODUCTS - COMP/OP AGG \$ 2000000
	<input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR				PERSONAL & ADV INJURY \$ 1000000
	OWNER'S & CONTRACTOR'S PROT				EACH OCCURRENCE \$ 1000000
					FIRE DAMAGE (Any one fire) \$ 50000
					MED EXP (Any one person) \$ 5000
A	AUTOMOBILE LIABILITY	BAA9268341 AND RENEWAL THEREOF	09/01/98 09/01/99	09/01/99 09/01/00	COMBINED SINGLE LIMIT \$ 1000000
	<input checked="" type="checkbox"/> ANY AUTO				BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS				BODILY INJURY (Per accident) \$
	<input type="checkbox"/> SCHEDULED AUTOS				PROPERTY DAMAGE \$
<input checked="" type="checkbox"/> HIRED AUTOS					
<input checked="" type="checkbox"/> NON-OWNED AUTOS					
	GARAGE LIABILITY				AUTO ONLY - EA ACCIDENT \$
	<input type="checkbox"/> ANY AUTO				OTHER THAN AUTO ONLY:
					EACH ACCIDENT \$
					AGGREGATE \$
A	EXCESS LIABILITY	CU9260842 AND RENEWAL THEREOF	09/01/98 09/01/99	09/01/99 09/01/00	EACH OCCURRENCE \$ 2000000
	<input checked="" type="checkbox"/> UMBRELLA FORM				AGGREGATE \$ 2000000
	<input type="checkbox"/> OTHER THAN UMBRELLA FORM				\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY				WC STATUTORY LIMITS OTH-ER
	THE PROPRIETOR/PARTNERS/EXECUTIVE OFFICERS ARE: <input type="checkbox"/> INCL <input type="checkbox"/> EXCL				EL EACH ACCIDENT \$
					EL DISEASE - POLICY LIMIT \$
					EL DISEASE - EA EMPLOYEE \$
	OTHER				

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/SPECIAL ITEMS

Project: Center for Cultural Exchange. Certificate Holder is listed as Additional Insured.

CERTIFICATE HOLDER

PORTLAN

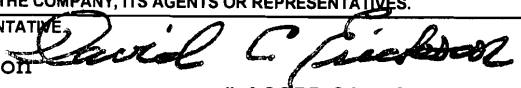
City of Portland
c/o Sara Speare
13 Anderson Drive
Falmouth ME 04105

CANCELLATION

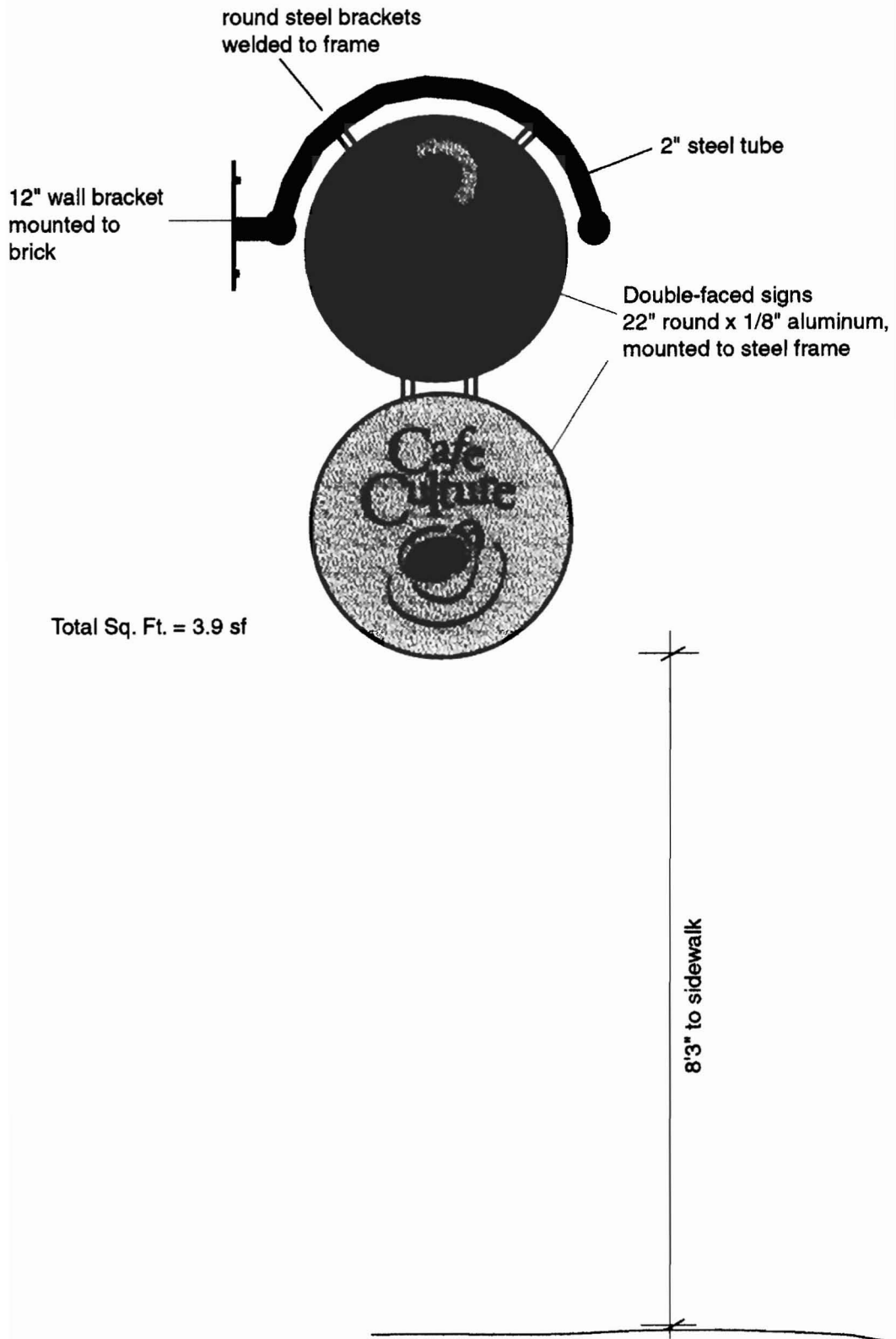
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL 10 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE COMPANY, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE

David Erickson



Round Hanging Entry Signs



Placement of Hanging Entry Signs



Sign Band Detail

a for expression of diverse Dedicated traditional
Provides home the and support Maine's cultures. to artistry

home a range
also to full of

14 1/4" x 28.5 ft Congress St. (34 sf)

performances— theater, dance every
contemporary jazz, and from culture.

14 1/4" x 6'9" Congress/Longfellow Corner (8 sf)

a for expression of diverse Dedicated traditional
Provides home the and support Maine's cultures. to artistry

art.saninculture.org
tix 761-1545

14 1/4" x 26.5 ft Longfellow Sq. (31.5 sf)

Dimensional letters (5)

Maine's to worlds of and local diversity
connection culture artistic &

14 1/4" x 17.9 ft Longfellow Main Entrance w/5 dimensional letters: orange C, purple t, yellow C, orange t, purple x (21 sf)

A to understanding appreciation the between and expression.
mission promote and for interplay culture artistic

A for who exemplify traditions, contemporary artistic
forum artists best world reflect trends and explore

frontiers.

14 1/4" x 45.25 ft State Street (53.75 sf)

Scale: 1/2 " = 1'

Total Sq. Ft = 148.25

Painted aluminum with vinyl lettering except where noted

Representation of Sign Band and Lighting (Congress and Longfellow Sq.)



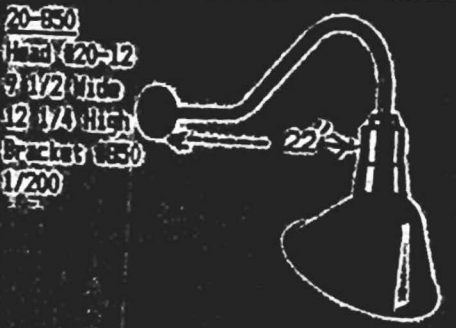
Prinlite

MANUFACTURING CORP.

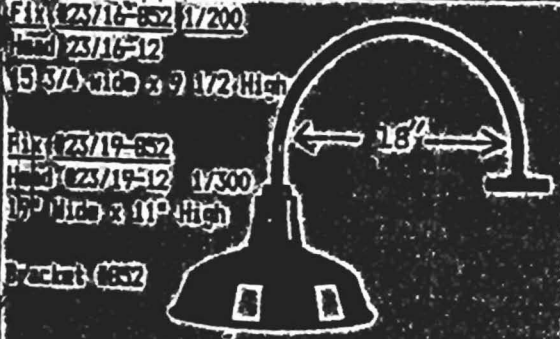
407 South Main Street
Freeport, L.I., New York
Tel. 516-868-4411
Fax 516-868-4600

BRACKETS ARE FOR INDOOR AND OUTDOOR INSTALLATIONS
other heads are available - See Catalog for details

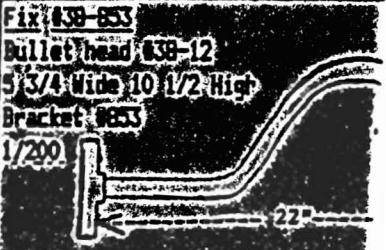
→ almond
lights,
UL
approved
Qty:
12



Gooseneck Wall Bracket.
Height 19" Extension 23" 1/2 I.P.S.
Stem comes complete with cast Aluminum
Canopy. For use with 4" Octagonal Box.

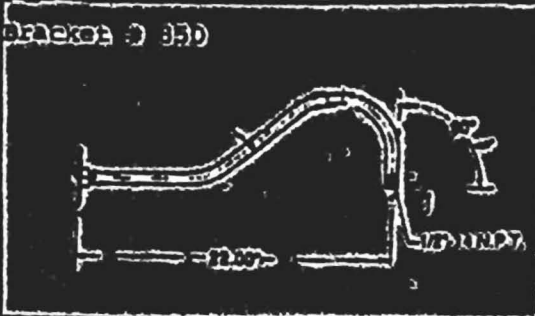


Arch Arm Wall Bracket.
Bracket Extends from Box 18" Maximum
Height 15", 1/2" I.P.S. Stem. Comes complete
canopy. For use with 4" Octagonal Box.

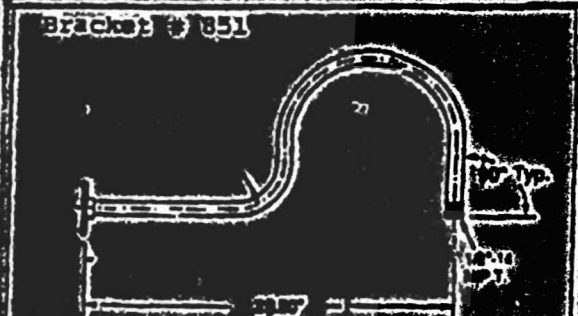


Swivel Gooseneck Wall Bracket.
Height 19" Extends 25" 1/2" I.P.S.
Stem comes complete with cast a
canopy & die cast swivel for an
adjustment. For use with 4" octa

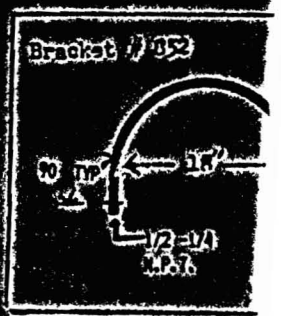
BRACKET DIMENSION CAN BE ALTERED FOR CUSTOM APPLICATION



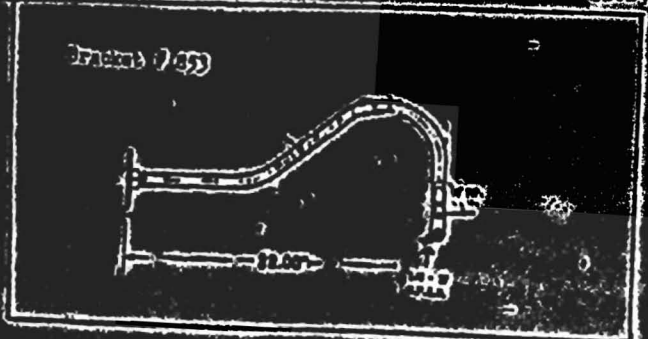
Gooseneck Wall Bracket
Extends 22" Height 19"
Cast Canopy for 4"



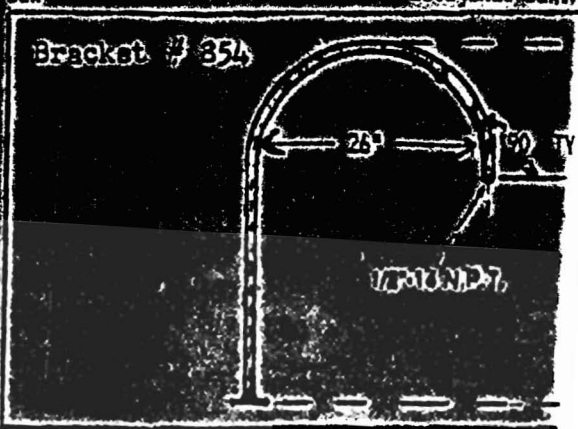
Gooseneck Wall Bracket
Extends 27" Height 19"
Cast Canopy for 4"
Octagonal Box



Arch Arm Wall Br
Extends 18" Height
Cast Canopy For
Octagonal Box.



Swivel Gooseneck Wall Bracket
Extends 22" Height 19"
Cast Canopy For 4"
Octagonal Box.



Jay's Arm Wall Bracket
Extends 26" Height 40"
Cast Canopy For 4"
Octagonal Box.

State Street Office Entrance



17.75"

Total Sq. Ft. = 9 ft
Painted wood w/vinyl lettering