



Permitting and Inspections Department  
 Michael A. Russell, MS, Director

## Signage /Awning Permit Application

Project Address: 662 Congress Street Tax Assessor's CBL: 045 A 001  
Chart # Block # Lot #

Owner Name: AK Longfellow, LLC Phone: (207) 653 - 7372

Address: 174 South Freeport Road, Freeport, ME 04032 Email: guimondgroup@aol.com

Lessee (if applicable): Soul Being LP Phone: (415) 279 - 0941

Address: 662 Congress Street, Portland, ME 04101 Email: msanterre@soulbeing.com

Contractor Name: Bourgeois Sign & Design Phone: (207) 351 - 0138

Address: PO Box 346, Yarmouth, ME 04096 Email: chris@bsdmaine.com

**Building Information:**

Exterior Length of façade of tenant space (ft): 54 Height of exterior façade (ft): 16/41

Lot frontage on street (ft): 54 This is a (select one):  Single Tenant Lot  Multi-Tenant Lot

If multi-tenant, this is a (select one):  Ground floor unit  Upper story unit

Current specific use: Retail If vacant, prior use: \_\_\_\_\_

Proposed use: Retail

**Information on EXISTING signs that will remain:**

Type (i.e. awning, freestanding sign, attached building sign)	For awnings only:		Dimensions of awning or sign (include length, width, and height, as applicable)	Height of awning or sign above the ground to its highest point	For freestanding signs - setback of closest point of sign to the nearest property line(s)
	Is there any symbol/lettering on awning? (Y/N - if Y, list the dimensions of the messaging)	Is awning backlit? (Y/N)			

**Information on PROPOSED signs:**

Type (i.e. awning, freestanding sign, attached building sign)	For awnings only:		Dimensions of awning or sign (include length, width, and height, as applicable)	Height of awning or sign above the ground to its highest point	For freestanding signs - setback of closest point of sign to the nearest property line(s)
	Is there any symbol/lettering on awning? (Y/N - if Y, list the dimensions of the messaging)	Is awning backlit? (Y/N)			
Attached Building Sign	30 Inches x 30 Inches	N	32 Inches x 32 Inches	12 Feet 8 Inches	

**I hereby certify the following:**

- I am the Owner of record of the named property, or the owner of record authorizes the proposed work and I have been authorized by the owner to make this application as his/her authorized agent.
- I assume responsibility for compliance with all applicable statutes, codes, ordinances, rules and regulations.
- I understand that this application will not be reviewed for code compliance, and I certify that the proposed sign will be installed in accordance with the IBC 2009.
- I understand that if a Code Official determines that the sign has been installed in violation of any statute, code, or ordinance, that I am responsible for remedying the violation.
- If a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature of Applicant:  Date: 9/19/17