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Permitting and Inspections Department
Michael A. Russell, MS, Director

Reviewed for Code Compliance
Inspections Division
Approved with Conditions
Date: 07/05/17

General Building Permit Application

Project Address: 660 - 662 Congress Street, Portland, ME

Tax Assessor's CBL: 045 (Chart #) A-001 (Block #) 001 (Lot #) **Cost of Work: $** 22,000

Proposed use (e.g., single-family, retail, restaurant, etc.): Retail

Current use: Vacant **Past use, if currently vacant:** Retail

(●) **Commercial** ( ) **Multi-Family Residential** ( ) **One/Two Family Residential**

Type of work (check all that apply):

☐ New Structure	☐ Fence	☐ Change of Ownership - Condo Conversion
☐ Addition	☐ Pool - Above Ground	☐ Change of Use
☑ Alteration	☐ Pool - In Ground	☐ Change of Use - Home Occupation
☐ Amendment	☐ Retaining Wall	☐ Radio/Telecommunications Equipment
☐ Shed	☐ Replacement Windows	☐ Radio/Telecommunications Tower
☐ Demolition - Structure	☐ Commercial Hood System	☐ Tent/Stage
☐ Demolition - Interior	☐ Tank Installation/	☐ Wind Tower
☐ Garage - Attached	☐ Replacement Tank Removal	☐ Solar Energy Installation
☐ Garage - Detatched		☐ Site Alteration

Project description/scope of work (attach additional pages if needed):

Fit out of "Vanilla Box" commercial space on part of 1st Floor and Basement at 660-662 Congress Street for retail tenant. Fit outs include: new overhead lighting; partition walls for offices in Basement. See architectural drawings for additional details.

Applicant Name: Kenn Guimond **Phone:** (207) 865 - 9351

Address: P.O. Box 179, South Freeport, ME, 04078 **Email:** guimondgroup@aol.com

Lessee/Owner Name (if different): A.K. Longfellow LLC **Phone:** (207) 865 - 9351

Address: P.O. Box 179, South Freeport, ME, 04078 **Email:** guimondgroup@aol.com

Contractor Name (if different): Bayhill Building & Design **Phone:** (207) 865 - 9351

Address: P.O. Box 179, South Freeport, ME, 04078 **Email:** guimondgroup@aol.com

I hereby certify that I am the owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature: _____ Date: 6/14/2017

This is a legal document and your electronic signature is considered a legal signature per Maine state law.

Review of this application will not begin until the permit payment is received. This is not a permit. Work may not commence until the permit is issued.