

Lee Urban- Director of Planning and Development
Michael J. Nugent- Inspections Division Director

January 17, 2006

WICK KIMBERLY A
114 HARBOR PL
SOUTH PORTLAND , ME 04106

CBL: 044 F003012
Located at 101 DANFORTH ST

Certified Mail 70033110000260621215

Dear WICK KIMBERLY A ,

NOTICE OF VIOLATION

On 11/28/2005, we received information regarding construction that had occurred without a permit on the premises. This construction included a stairway and skylight that accessed the roof. We do not have record of this activity in our records.

The property is in violation of Section 14-52 of the Portland Zoning Ordinance as stated below:

Section 14-52 Conformity Required: No building or structure shall be erected, altered, enlarged, rebuilt, moved or used, and no premises shall be used unless in conformity with the provisions of this article.

This is also a Violation in pursuant to Section 105.1 of the 2003 International Building Code: An application shall be submitted to the code official for the following activities, and these activities shall not commence without a permit being issued in accordance with Section 105.0; construct or alter a structure, construct an addition, demolish or move a structure, make a change in occupancy, install or alter any equipment which is regulated by this code, move a lot line which affects an existing structure.

Failure to comply will result in this office referring the matter to the City of Portland Corporation Counsel for

legal action and possible civil penalties, as provided for in Section 1-15 of the Code and in Title 30-A of M.R.S.A. Section 4452 and Section 14-57 of the Portland Zoning Ordinance. This constitutes an appealable decision pursuant to Section 112 of the City of Portland Building Code.

You have fourteen (14) days in which to complete and submit a building permit to this office which has been included for your convenience. A re-inspection will occur on 01/31/2006. You will be contacted with a time to meet with me on site to confirm the removal of the illegal activity or compliance with an approved building permit.

You have the right to appeal this decision (section 112). If you wish to pursue an appeal you may contact Marge Schmuckal, Zoning Administrator at 874-8695 to appear before the Zoning Board of Appeals.

If you have any questions you may contact me to discuss this matter further.

Sincerely,

Peter Merrow
Code Enforcement Officer
874-8707