General Building Permit Application

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

Address/Location of Construction: 31 Brackett Street		
Total Square Footage of Proposed Structure:	3085 SF	
Tax Assessor's Chart, Block & Lot Chart# Block# Lot# 044 E006001	**Applicant Name:** Tracie Reed Address: 46 Cushman #4 City, State & Zip: Portland, ME 04102	Telephone: 409-0459 Email: tracierereed@dextrouscreative.com
Lessee/Owner Name: Gary Wagner (if different than applicant) Address: 31 Brackett Street City, State & Zip: Portland, ME 04102 Telephone 207.329.2736 E-mail: wagner.gary@gmail.com	**Contractor Name:** TBD (if different from Applicant) Address: City, State & Zip: Telephone E-mail:	Cost of Work: $ 60,000 C of O Fee: $ Historic Rev $ Total **Fees:** $
Current Use (i.e. single family) Two family		
If vacant, what was the previous use?		
Proposed Specific use: Two family		
Is property part of a subdivision? If yes, please Name		
Project description: RENOVATION OF EXISTING ATTIC SPACE IN OWNER-OCCUPIED, TWO-UNIT BUILDING (LEVEL II ALTERATION) TO ADD MASTER BEDROOM SUITE (BEDROOM, SITTING AREA, BATHROOM & ROOF DECK). EXISTING TWO STAIRWAYS TO REMAIN PROVIDING EGRESS FROM THIRD FLOOR TO SECOND FLOOR WITH A NEW STAIR LEADING TO THE ROOF DECK.		
Who should we contact when the permit is ready: Gary Wagner		
Address: 31 Brackett Street #2		
City, State & Zip: Portland, ME 04102		
E-mail Address: wagner.gary@gmail.com		
Telephone: 207.329.2736		

Please submit all of the information outlined on the applicable checklist. Failure to do so causes an automatic permit denial.

In order to be sure the City fully understands the full scope of the project, the Department may request additional information prior to the issuance of a permit. For further information or to download copies of this form and other applications visit the Department of Permitting and Inspections on-line at www.portlandmaine.gov, or stop by the office, room 315 City Hall or call 874-8703.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature: Tracie J Reed **Date:** 03.11.16

This is not a permit; you may not commence ANY work until the permit is issued.