



PORTLAND MAINE

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Jeff Levine, AICP, Director
Ann Machado, Zoning Administrator

October 13, 2015

Steven French
1810 W Kennedy Blvd
Tampa, FL 33606

RE: 5 Stratton Place – 044-B-035 -R-6 Residential Zone -- illegal lodging house, hostel, or bed & breakfast

Dear Mr. French,

This letter is to inform you of complaints we have received that an illegal lodging house, hostel, or bed & breakfast is being run out of the property you own at 5 Stratton Place in Portland's West End neighborhood. The property is located within the R-6 residential zone. The most recent permit (#87-1333) we have on file was issued October 10, 1987 listing the existing use of the property as a single family home. An amendment to this permit issued on November 16, 1987 also listed the use as a single family home. The use of the property was listed as a single family. Since these are the most recent permits we have for the property, the legal use is a single family dwelling. The current operation of the building as a lodging house, hostel, or bed & breakfast is not legal and you need to bring the use of your property into compliance.

You have two choices to bring the property into compliance. You can either return to using the building as a single family dwelling through owner occupancy or legal tenants, or you can apply for a building permit to change the use of the property to a lodging house, hostel, or bed & breakfast. The change of use permit application can be found on the city website, www.portlandmaine.gov, on the Inspections Division homepage. Here is the link : <http://www.portlandmaine.gov/DocumentCenter/Home/View/2301> . You have thirty days to bring the property into compliance.

You have the right to appeal my decision. If you wish to exercise your right to appeal, you have thirty days from the date of this letter in which to appeal. If you should fail to do so, my decision is binding and not subject to appeal. Please contact the Zoning office for the necessary paper work if you decide to file an appeal.

Please feel free to contact me if you have any questions.

Yours truly,

A handwritten signature in black ink, appearing to read 'A B Machado', with a long horizontal flourish extending to the right.

Ann B. Machado
Zoning Administrator
(207) 874-8709