
RESIDENTIAL APPLICATION - FAST TRACK - PHASE 1 ONLY (email 1 of 2)

2 messages

Carol Morrissette <resdesstudio@me.com>

Thu, Jul 21, 2016 at 4:11 PM

To: Building Inspections <buildinginspections@portlandmaine.gov>

Attached please find the application and drawings for a 2-Phase Project at 5 Stratton Place. We are currently applying for a **Fast Track Permit for PHASE 1 ONLY**. Phase 2, the window replacement project, will require HP review and is expected to be submitted for review, separate from the Interior Kitchen Renovation of Phase 1.

I look forward to hearing from you and thank you for your time in reviewing this project.

As always,
-Carol

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The studio has relocated! Please note our new address.

5 attachments **APP_PHASE1_ONLY.pdf**
2402K **A1_PLAN_SCHED.pdf**
866K **A2_1_ELEVS.pdf**
449K **A3_1_SECTIONS.pdf**
403K **A4_1_INTELS.pdf**
358K

Inspections Building <buildinginspections@portlandmaine.gov>

Fri, Jul 22, 2016 at 4:27 PM

To: Carol Morrissette <resdesstudio@me.com>

Thank you for the application. We value your business and look forward to working with you. We strive to provide excellent customer service. We'll review your application for completeness and confirm it meets the City's submittal requirements. These requirements help streamline the permit review process and gets your permit approved asap.

Once the initial review is complete, then we will contact you for more information or email your invoice.

- You may pay the invoice:
 - Online with a credit/ debit card or check (made out to "City of Portland, Maine"),
 - Over the phone at 207-874-8703,
 - Mail it to: Permitting and Inspections Department, Room 315, City Hall, 389 Congress St, Portland ME 04101 or
 - In person at the above address.
- Once payment is received, then a receipt of payment is sent and the plan review process begins.
- Permitting and Inspection staff will review your construction documents for code compliance.
- Applications meeting the City's minimal code requirements will be approved, or approved with conditions, and the permit is issued.
- Your permit is sent through email and contains the following:
 - Permit Card (First Page of Email)
 - Conditions of approval
 - Field inspection schedule and procedures
 - Approved construction documents

Thank you for using our online service, please contact us at 207.874.8703 or buildinginspections@portlandmaine.gov with further questions.

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