



**Portland Fire Department**

2/19/2020

CERTIFIED MAIL

RE: 17 EXCHANGE ST  
PORTLAND, ME 04101

032 F010001

Page 1 of 2

**NOTICE OF VIOLATION  
AND ORDER TO CORRECT**

To Whom it May Concern,

The City of Portland inspected the above-referenced property on 2/19/2020 and found violations of the City of Portland Code of Ordinances, which are listed on the attached page(s). You are hereby ordered to correct these violations by the dates given on the attached.

**A reinspection of your property will take place on 5/19/2020 10:00:00AM .**

Please contact the Fire Prevention Bureau at 874-8400 if you have any question about your reinspection. If the violations are not corrected at the time of reinspection, you will be charged a \$150 failed reinspection fee.

If you do not correct the attached violations, then this matter may be referred to the City of Portland Corporation Counsel for legal action, including civil penalties and other legal remedies.

Thank you for keeping the City of Portland safe.

Sincerely,

Fire Prevention Bureau  
City of Portland

**NON-COMPLIANCE VIOLATION LIST**

<b>NAME</b>	<b>CODE DESCRIPTION</b>	<b>COMMENTS</b>	<b>Deadline</b>
NFPA 101-9.1.2; NFPA 70	All electrical equipment must comply with the National Electric Code.	electrical junction box missing cover next to electrical panel	5/19/2020
NFPA 101-31.2	1-hour fire rated doors and assemblies required, including self-closing and self-latching mechanisms. See NFPA 101-8.3.3 for details.	Rated fire door at top of basement stairs.	5/19/2020
NFPA 101-8.3.3.3	Fire doors must be self- or auto-closing.	Fire door must be self closing and latching, at top of basement stairs.	5/19/2020
NFPA 1-11.1.7.6	Extension cords may not be used as a substitute for permanent wiring.	Router is powered through an extension cord, must have permanent wiring.	5/19/2020
City Code 10-18(a)(2); PFD Rules, Ch. 3	Knox Boxes are required for all buildings with fire alarm or suppression systems.	knox box is required at the main entrance of the building . This can be purchased through Knoxbox.com.	5/19/2020