



PORTLAND MAINE

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Office of the City Clerk

Linda C. Cohen, MMC
City Clerk

Alexandra J. P. Murphy
Business License Administrator

December 17, 2009

Commercial Street Deli
450 Commercial St
Portland ME 04101

43-41

RE: Pending Application for Food Service Establishment

Dear Business Owner:

On April 26, 2006, we received your application for a Food Service Establishment along with payment of \$292.50. As a first-time applicant for a food service license it was your responsibility to contact both the Fire Department and Health Department to set up a time and date for your initial inspections. To date, your application is still not complete.

If you are currently operating in Portland you need to complete a new application (attached), submit proper payment, and contact the Fire Department at 756-8096 and the Health Department at 874-8693 to schedule your inspections. If you are not operating in Portland please contact me at 874-8557 so that I may update our records.

When you operate without the required permit you are in violation of Portland City Code, Chapter 16, Section 11 (a). **Failure to license your business with the City of Portland will result in legal action towards closure.**

Thank you for your prompt attention to this very important matter.

Sincerely,

Alexandra J. Murphy
Business License Administrator

CC: Keith Gautreau, Fire Department
Tammy Munson, Code Enforcement
Gary Wood, Corporation Counsel