

# CITY OF PORTLAND, MAINE SUBMETER APPLICATION

(For Sewer User Charge Adjustments)



GEORGE A. FLAHERTY  
DIRECTOR

PARKS & PUBLIC WORKS  
55 PORTLAND STREET  
PORTLAND MAINE 04101  
(207) 874-8300

## TO BE COMPLETED BY APPLICANT

Address where submeter is requested 416 Commercial St. Portland, Maine 04101

Property owner's name William Neville - Bar-Mar Realty

Tax Map Reference (On Real Estate Tax Bill) 42-F-1  
(Assessor's Tele. No: 874-8300, ext. 8486)

Property owner's address 70 St. John St., Portland, Me 04101

Contact person (& tele. no.) to schedule inspections N/A

Portland Water District Account No. (On water bill) P-1490C-2  
(Portland Wtr. Dist., Tele. No: 761-8310)

P.W.D. Billing Name & Address (On water bill) Fathoms East SeaFood  
416 Commercial Street

Size (and location) of existing Portland Water District Service Meter 3/4" outside Building  
in Meter Box

Size (and location) of proposed submeter 3/4" on Cold Water Feed line  
above "Drooped" Celer in Cutting Room

Location of proposed submeter remote reading register Outside Building on Wall  
above existing Meter Pit

Description of proposed plumbing changes required for submetering cut in submeter on  
cold water supply to Cutting Room

The volume of water to be submetered can be shown not to enter the sewerage system  
by virtue of its use for in Fish processing and discharged overboard

The undersigned hereby requests permission to install an additional water meter  
("submeter") in accordance with Section 24-76(c) of the "Code of Ordinances, the  
City of Portland, Maine".

It is understood that all expenses related to the purchase, installation, and  
maintenance of the meter is to be borne by the applicant.

I certify the above information is true and correct:

William Neville  
Signature

4/3/91  
Date

### INSTRUCTIONS

- First - The applicant is to complete the front of this form. The Tax Map Reference (i.e., the tax assessor's "CBL" number, for line 3 of the application) can be found to the right of the double asterisk, in the lower center of your Real Estate Tax Bill. The Portland Water District Account Number (for line 6 of the application) can be found at the left middle part of the Water and Sewer Bill. The billing name and address (for line 7 of the application) should be copied from your Water and Sewer Bill as well.
- Second - Mail the completed application form to:  
City of Portland  
Dept. of Parks & Public Works  
55 Portland Street  
Portland, Maine 04101-2991  
ATTN: MR. FRANK BRANCELY
- Third - The Public Works Department will call the person indicated on the front side to schedule a pre-installation inspection. During this inspection, information for the Public Works section of this form will be gathered. If the application is approved by Public Works, 3 copies will be made: one copy will be forwarded to the City Plumbing Inspector; one copy will be mailed to the Portland Water District; and one copy will be mailed to the Applicant. If the application is denied, then only one copy will be made and it will be mailed to the applicant showing the reason for denial. The original application will be kept on file in the Engineering Division, Dept. of Parks and Public Works.

Upon receipt of a copy of the approved application, the applicant can purchase and install the submeter, as approved. Following installation, the applicant, or his plumber, must call the Chief of Inspection Serv., at 874-8300, 8704 for an installation inspection. Following this plumbing inspection, the Portland Water District will be requested to seal the submeter, and submeter to read and to credit the volume shown on the submeter to the Sewer User Charge of the applicant's water bill.

### GENERAL INFORMATION

Section 24-76(c) of the "Code of Ordinances, City of Portland, Maine" reads as follows:

"Submetering of Water Volume. Any person who feels that recorded water records are not a reliable index of his discharge volume may install an additional water meter of a type approved by the public works authority to measure the volume of water which can be shown not to enter the sewerage system. The person installing such a meter shall immediately notify the public works authority of such installation and shall be responsible to the public works authority for reporting meter readings not less often than every three months. Such person shall be credited with the volume charges for the volume shown by such meter, which meter shall be accessible for reading by the City, or its agents, at all reasonable times."

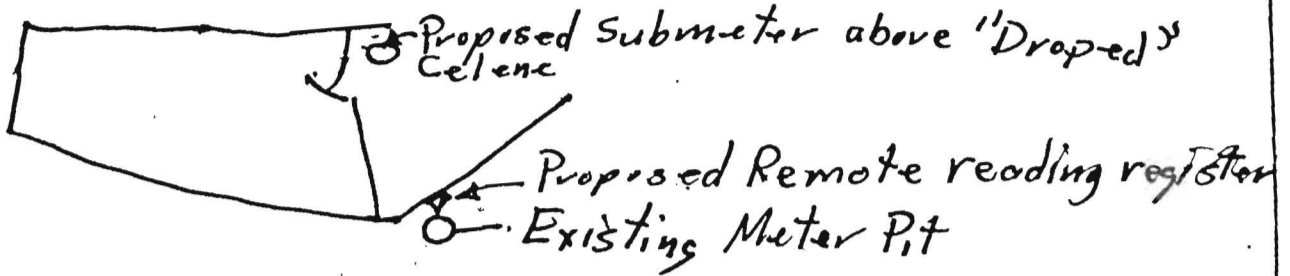
The City and the Water District have arranged to relieve the customer from the reporting responsibility required above, if both meters can be read simultaneously by the District's Meter Readers, during their regularly scheduled visits to read the pre-existing service meter. This can be accomplished by locating the submeter directly adjacent to the pre-existing service meter, or by equipping the submeter, located elsewhere, with a remote reading register, so that both service and submeter readings can be made simultaneously.

Approved "Neptune" and "Rockwell" meters shall have the following specifications: (1) a bronze case; (2) the meter number stamped into the main bronze case; (3) straight reading; cubic foot registers; (4) a magnetic drive; (5) either a rotating disc or oscillating piston; (6) wet, or exceeded, AWMA accuracy test requirements and be accompanied by a certificate of test accuracy. Approved meters are available from the Portland Water District, which sells them at the manufacturer's price. If you wish to purchase a submeter from the District, you must bring your yellow cover of the approved application with you, at the time of purchase.

4th Revision 3/22/91 FJB

TO BE COMPLETED BY APPLICANT &/OR PUBLIC WORKS

A sketch showing: the location of the existing and proposed meters; the location of the proposed remote reading register; the proposed plumbing changes; and the water flow through the submeter to the non-discharge equipment (or location).



TO BE COMPLETED BY PUBLIC WORKS

Pre-installation inspection by William B. Goodwin  
on April 2, 1992

Automatic reading system to be installed  YES  NO

A Watts No. 909 Back Flow Preventer, or equal, ~~shall be~~ has been installed on the Main Supply

Application  Approved  Denied

Comments To be installed by plumber - (James Budroe)

TO BE COMPLETED BY THE PLUMBING INSPECTOR

An inspection of the completed submetering system installation approved on this application was conducted on \_\_\_\_\_ by \_\_\_\_\_, City of Portland, Maine.

The submetering system was installed as approved.

No cross connections were found.

The installation is  Approved  Disapproved

Comments \_\_\_\_\_

TO BE COMPLETED BY THE WATER DISTRICT

Date submeter sold \_\_\_\_\_

Submeter account number \_\_\_\_\_

Submeter make and serial number \_\_\_\_\_

Submeter installation readings \_\_\_\_\_

Submeter account entered into computer \_\_\_\_\_

Submeter account entered into meter book \_\_\_\_\_