

DISPLAY THIS CARD ON PRINCIPAL FRONTAGE OF WORK



# CITY OF PORTLAND

# BUILDING PERMIT

This is to certify that GENERAL, SERVICES  
ADMINSTRATIONSERVICES ADMINISTRATION  
GENERAL

Located At 378 COMMERCIAL

CBL: 042 - - C - 003 - 001 - - - -

Job ID: 2011-07-1646-SE

has permission to Erect tent July 13th-14th

provided that the person or persons, firm or corporation accepting this permit shall comply with all of the provisions of the Statues of Maine and of the Ordinances of the City of Portland regulating the construction, maintenance and use of the buildings and structures, and of the application on file in the department.

Notification of inspection and written permission procured before this building or part thereof is lathed or otherwise closed-in. 48 HOUR NOTICE IS REQUIRED.

A final inspection must be completed by owner before this building or part thereof is occupied. If a certificate of occupancy is required, it must be

Fire Prevention Officer

Code Enforcement Officer / Plan Reviewer

**THIS CARD MUST BE POSTED ON THE STREET SIDE OF THE PROPERTY  
PENALTY FOR REMOVING THIS CARD**

*[Handwritten signature and date 7-15-11]*

## BUILDING PERMIT INSPECTION PROCEDURES

Please call 874-8703 or 874-8693 (ONLY)

or email: [buildinginspections@portlandmaine.gov](mailto:buildinginspections@portlandmaine.gov)

With the issuance of this permit, the owner, builder or their designee is required to provide adequate notice to the city of Portland Inspections Services for the following inspections. Appointments must be requested 48 to 72 hours in advance of the required inspection. The inspection date will need to be confirmed by this office.

- **Please read the conditions of approval that is attached to this permit!! Contact this office if you have any questions.**
- **Permits expire in 6 months. If the project is not started or ceases for 6 months.**
- **If the inspection requirements are not followed as stated below additional fees may be incurred due to the issuance of a "Stop Work Order" and subsequent release to continue.**

The project cannot move to the next phase prior to the required inspection and approval to continue, REGARDLESS OF THE NOTICE OF CIRCUMSTANCES.

IF THE PERMIT REQUIRES A CERTIFICATE OF OCCUPANCY, IT MUST BE PAID FOR AND ISSUED TO THE OWNER OR DESIGNEE BEFORE THE SPACE MAY BE OCCUPIED.



# PORTLAND MAINE

*Strengthening a Remarkable City, Building a Community for Life • [www.portlandmaine.gov](http://www.portlandmaine.gov)*

Director of Planning and Urban Development  
Penny St. Louis

Job ID: 2011-07-1646-SE

Located At: 378 COMMERCIAL

CBL: 042 - - C - 003 - 001 - - - -

## **Conditions of Approval:**

### **Fire**

Tents shall have an approved fire resistant rating and maintain 10' between stake lines. No smoking or open flame allowed within 10'. Provide at least one 2A:10 BC fire extinguisher.

**City of Portland, Maine - Building or Use Permit Application**

389 Congress Street, 04101 Tel: (207) 874-8703, FAX: (207) 8716

Job No: <b>2011-07-1646-SE</b>	Date Applied: <b>7/08/2011</b>	CBL: <b>042 - - C - 003 - 001 - - - - -</b>	
Location of Construction: <b>350 COMMERCIAL ST</b>	Owner Name: <b>GULF OF MAINE PROPERTIES</b>	Owner Address: <b>156 FEDERAL ST PORTLAND, ME - MAINE 04101</b>	Phone: <b>772-2321</b>
Business Name:	Contractor Name: <b>NED FLINT</b>	Contractor Address: <b>10 OAKDALE ST, PORTLAND, ME 04103</b>	Phone: <b>232-8816</b>
Lessee/Buyer's Name:	Phone:	Permit Type: <b>temporary tent permit</b>	Zone: <b>WCZ</b>
Past Use: <b>Gulf of Maine Research</b>	Proposed Use: <b>Same: Gulf of Maine Research - to erect temporary tent on July 13, 2011 and to remove it on July 14, 2011</b>	Cost of Work:	CEO District:
		Fire Dept: <input checked="" type="checkbox"/> Approved <i>w/conditions</i> <input type="checkbox"/> Denied <input type="checkbox"/> N/A	Inspection: Use Group: <input checked="" type="checkbox"/> Type: <i>Tent</i>
Proposed Project Description: <b>2 tents Set-up 7/13/2011 breakdown 7/14/2011</b>		Signature: <i>[Signature]</i> <b>58</b>	
Permit Taken By: Lannie		Pedestrian Activities District (P.A.D.)	
		<b>Zoning Approval</b>	

<p>1. This permit application does not preclude the Applicant(s) from meeting applicable State and Federal Rules.</p> <p>2. Building Permits do not include plumbing, septic or electrical work.</p> <p>3. Building permits are void if work is not started within six (6) months of the date of issuance. False informatin may invalidate a building permit and stop all work.</p>	<p><b>Special Zone or Reviews</b></p> <p><input type="checkbox"/> Shoreland</p> <p><input type="checkbox"/> Wetlands</p> <p><input type="checkbox"/> Flood Zone</p> <p><input type="checkbox"/> Subdivision</p> <p><input type="checkbox"/> Site Plan</p> <p><input type="checkbox"/> Maj <input type="checkbox"/> Min <input type="checkbox"/> MM</p> <p>Date: <i>7/11/11</i></p>	<p><b>Zoning Appeal</b></p> <p><input type="checkbox"/> Variance</p> <p><input type="checkbox"/> Miscellaneous</p> <p><input type="checkbox"/> Conditional Use</p> <p><input type="checkbox"/> Interpretation</p> <p><input type="checkbox"/> Approved</p> <p><input type="checkbox"/> Denied</p> <p>Date:</p>	<p><b>Historic Preservation</b></p> <p><input checked="" type="checkbox"/> Not in Dist or Landmark</p> <p><input type="checkbox"/> Does not Require Review</p> <p><input type="checkbox"/> Requires Review</p> <p><input type="checkbox"/> Approved</p> <p><input type="checkbox"/> Approved w/Conditions</p> <p><input type="checkbox"/> Denied</p> <p>Date: <i>[Signature]</i></p>
	<b>CERTIFICATION</b>		

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the appication is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provision of the code(s) applicable to such permit.

SIGNATURE OF APPLICANT	ADDRESS	DATE	PHONE
RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE		DATE	PHON



# Tent/Canopy or Temporary Event Staging Permit Application

WCE

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

Location/Address/Park of Installation: GULF OF MAINE RESEARCH INST. 350 COMMERCIAL STREET PORTLAND, ME 04101		
Date of Set up/Event 13 JULY, 2011	Date of Breakdown/ End of Event 14 JULY, 2011	
Tax Assessor's Chart, Block & Lot Chart# 42 Block# C Lot# 32	Property Owner: GULF OF MAINE PROPERTIES	Telephone: 772-2321
Lessee/Buyer's Name (If Applicable)	Applicant name, address & telephone: NED FLINT 232-8816 10 OAKDALE ST. PORTLAND 04103	Fee: \$30.00
<p>The permit fee and the following items must be completed and submitted along with this application in order to receive a permit.</p> <p>* NOT USING PINS. WILL USE CONCRETE ANCHORS/BLOCKS</p> <ol style="list-style-type: none"> <li>Certificate of Flammability*</li> <li>Letter of approval from property owner.* If the City is owner, attach a completed copy of Application to Use City Parks &amp; Public Space from Parks &amp; Recreation (756-8275).</li> <li>Company name of installer (contact info). *ONE STOP PARTY SHOPPE</li> <li>Plot Plan showing the following: Tent/Canopy or temporary event staging locations, including dimensions, exits and entrances of proposed and existing, parking and existing building locations. If this is temporary staging, you will need to include product information. (Applicant may call Parks &amp; Recreation for maps of Portland's Parks @ 756-8275).</li> <li>If the City is the property owner, Certificate of Insurance listing the City as additional insured. Minimum amount of coverage is \$400,000.00</li> </ol> <p>Who should we contact when permit is ready: NED FLINT Address: 10 OAKDALE ST., PORTLAND 04103 Telephone: 232-8816</p>		
<p>Please submit all of the information outlined in the Tent/Canopy and Event Staging Permit Application as one package. Failure to do so will result in the automatic denial of your permit.</p>		

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information visit us on-line at [www.portlandmaine.gov](http://www.portlandmaine.gov), stop by the Building Inspections office, room 315 City Hall or call 874-8703.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature of applicant:	Date: 6 JULY 2011
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This is not a permit; you may not commence ANY work until the permit is issued.

RECEIVED  
JUL 8 2011  
City of Building Inspections  
City of Portland Maine



# CITY OF PORTLAND, MAINE

Department of Building Inspections

## Original Receipt

\_\_\_\_\_ 1-2 20 11 \_\_\_\_\_

Received from W.B. - [unclear]

Location of Work 27 [unclear]

Cost of Construction \$ \_\_\_\_\_ Building Fee: \_\_\_\_\_

Permit Fee \$ \_\_\_\_\_ Site Fee: \_\_\_\_\_

Certificate of Occupancy Fee: \_\_\_\_\_

**Total:** \_\_\_\_\_

Building (IL) \_\_\_\_\_ Plumbing (IS) \_\_\_\_\_ Electrical (I2) \_\_\_\_\_ Site Plan (U2) \_\_\_\_\_

Other F- [unclear]

CBL: 42-2-3

Check #: 517 **Total Collected \$** 100

**No work is to be started until permit issued.  
Please keep original receipt for your records.**

Taken by: [Signature]

WHITE - Applicant's Copy  
YELLOW - Office Copy  
PINK - Permit Copy

# Certificate of Flame Resistance

REGISTERED  
FABRIC  
NUMBER

Date Manufactured



TOPTEC, INC.

1000 E. Main Street  
Cincinnati, Ohio 45202

4-11-66

*This is to certify that the materials described  
are inherently flame retardant*

Name OEN STOP PARTY SHOP

Address 264 MAIN ST

City STONELAND

State

WT

Zip

4106

*Certification is hereby made that*

*the articles described are flame retardant, approved and registered by the State Fire Marshal and that  
the registration is in accordance with the provisions of the State Fire Marshal's Code, Chapter 1301, Ohio  
Revised Code, and the Federal Code, 16 CFR, Part 1201.*

*TOPTEC, INC. 1000 E. Main Street, Cincinnati, Ohio 45202*

TOPTEC, INC.

1000 E. Main Street  
Cincinnati, Ohio 45202

The Flame Retardant Process Used WILL NOT Be Removed By Washing

TOPTEC, INC.

MODEL

SERIAL #

*Model 1000  
Serial 1000*

350 Commercial Street  
Portland, ME 04101

tel 207-772-2321  
fax 207-772-6855  
www.gmri.org

07/05/2011

To Whom It May Concern,

The Gulf of Maine Research Institute hereby authorizes CashStar and Subrosa, LLC to place a tent on its property located at 350 Commercial Street, Portland, Maine. The tent shall be located on the lawn area, harbor side of the building for an event to take place on Thursday, July 14<sup>th</sup>, 2011. Any staking for the tent will be prearranged with Dig Safe by Subrosa, LLC.

Any questions or concerns should be directed to Emily Detterman at [edetterman@gmri.org](mailto:edetterman@gmri.org) or 207-228-1620.

Sincerely,



Don Perkins  
President

*Visionary Donor*  
William G. Waldron  
(1936-2001)

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*Vice Chair*  
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Derek S. Pierce  
Holly Taylor Sargent  
Henry L.P. Schmelzer  
Joan M. Smith  
J.B. Sullivan  
Robert H. Suva  
Karl W. Turner  
Peter A. Vail





350 Commercial Street – Gulf of Maine Research Institute  
Tent Location – Plot Plan

Ned Flint for CashStar Event – July 14, 2011

Tent A: 20' x 40'

Tent B: 15' x 15'