



Jeff Levine, AICP, Director
 Planning & Urban Development Department

Electronic Signature and Fee Payment Confirmation

Notice: Your electronic signature is considered a legal signature per state law.

By digitally signing the attached document(s), you are signifying your understanding this is a legal document and your electronic signature is considered a **legal signature** per Maine state law. You are also signifying your intent on paying your fees by the opportunities below.

I, the undersigned, intend and acknowledge that no Site Plan or Historic Preservation Applications can be reviewed until payment of appropriate application fees are **paid in full** to the Inspections Office, City of Portland Maine by method noted below:

- Within 24-48 hours, once my complete application and corresponding paperwork has been electronically delivered, I intend to **call the Inspections Office** at 207-874-8703 and speak to an administrative representative and provide a credit/debit card over the phone.
- Within 24-48 hours, once my application and corresponding paperwork has been electronically delivered, I intend to **call the Inspections Office** at 207-874-8703 and speak to an administrative representative and provide a credit/debit card over the phone.
- I intend to deliver a payment method through the U.S. Postal Service mail once my application paperwork has been electronically delivered.

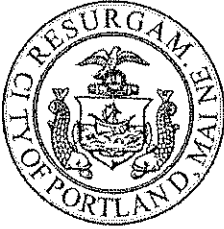
Suzette Prade
 Applicant Signature:

7/20/15
 Date:

Suzette Prade
 I have provided digital copies and sent them on:

7/20/15
 Date:

NOTE: All electronic paperwork must be delivered to buildinginspections@portlandmaine.gov or by physical means i.e. a thumb drive or CD to the Inspections Office, City Hall, 3rd Floor, Room 315.



Date: 7/20/15

**HISTORIC PRESERVATION
APPLICATION FOR CERTIFICATE OF APPROPRIATENESS**

Pursuant to review under the City of Portland's Historic Preservation Ordinance (Chapter 14, Article IX of the Portland City Code), application is hereby made for a Certificate of Appropriateness for the following work on the specified historic property:

PROJECT ADDRESS:

Baxter Place, 305 Commercial St.

CHART/BLOCK/LOT: _____ (for staff use only)

PROJECT DESCRIPTION: Describe below each major component of your project. Describe how the proposed work will impact existing architectural features and/or building materials. If more space is needed, continue on a separate page. Attach drawings, photographs and/or specifications as necessary to fully illustrate your project—see following page for suggested attachments.

Replace windows with new windows that are custom made with wood that has been milled to exact descriptions of original window wood and replaced to match original construction.

CONTACT INFORMATION:

APPLICANT

Name: Linnette Pride
Address: 305 Commercial St.
Zip Code: Portland, Me 04101
Work #: 749-4614
Cell #: 749-4614
Fax #: 772-8662
Home: _____
E-mail: lpride@lathropmgmt.com

PROPERTY OWNER

Name: Elizabeth Astor
Address: 305 Commercial St. Apt. 412
Portland, Me 04101
Zip Code: _____
Work #: ^{home} 781-2748
Cell #: _____
Fax #: _____
Home: 781-2748
E-mail: ElizabethAstor@aol.com

BILLING ADDRESS

Name: Lathrop Asset Mgmt.
Address: Attn: Linnette Pride
10 Moulton St., Portland
Zip: 04101
Work #: 772-1131
Cell #: _____
Fax #: _____
Home: _____
E-mail: lpride@lathropmgmt.com

ARCHITECT

Name: _____
Address: _____
Zip: _____
Work #: _____
Cell #: _____
Fax #: _____
Home: _____
E-mail: _____

CONTRACTOR

Name: Stocum Custom Builders
Address: Lawrence Rd
Pownal, Me
Zip Code: _____
Work #: _____
Cell #: 899-5024
Fax #: _____
Home: _____
E-mail: _____

Applicant's Signature

Elizabeth Astor
Owner's Signature (if different)