

City of Portland, Maine – Building or Use Permit Application 389 Congress Street, 04101, Tel: (207) 874-8703, FAX: 874-8716

Location of Construction: ** 20-36 Danforth Street Suite 213		Owner: J.E. Brown and Sons		Phone: 774-5908		Permit No: 991415
Owner Address: 482 Congress Street		Lessee/Buyer's Name: Jennifer Moore Chris Dingwell		Phone: 828-8869		
Contractor Name: N/A		Address: N/A		Phone: N/A		Permit Issued: DEC 27 1999
Past Use: Mixed Use- Retail/Commercial		Proposed Use: Same		COST OF WORK: \$ 0		
				PERMIT FEE: \$ 33.06		Zone: CBL:
				FIRE DEPT. <input type="checkbox"/> Approved <input type="checkbox"/> Denied		
Proposed Project Description: 1 hanging double sided aluminum bracket sign 3 x 4 1 Sidewalk sandwich sign 2x3.3				INSPECTION: 514408 Use Group: B Type: 33 BOCA 90 Signature: [Signature] Signature: [Signature]		Zoning Approval: Special Zone or Reviews: <input type="checkbox"/> Shoreland <input type="checkbox"/> Wetland <input type="checkbox"/> Flood Zone <input type="checkbox"/> Subdivision <input type="checkbox"/> Site Plan maj <input type="checkbox"/> minor <input type="checkbox"/> mm <input type="checkbox"/>
				PEDESTRIAN ACTIVITIES DISTRICT (P.A.D.) Action: <input type="checkbox"/> Approved <input type="checkbox"/> Approved with Conditions <input type="checkbox"/> Denied Signature: Date:		
Permit Taken By: UB		Date Applied For: 12-10-99				

1. This permit application does not preclude the Applicant(s) from meeting applicable State and Federal rules.
2. Building permits do not include plumbing, septic or electrical work.
3. Building permits are void if work is not started within six (6) months of the date of issuance. False information may invalidate a building permit and stop all work..

***Please Send To: Jennifer Moore
Chris Dingwell
Sanctuary Tattoo
20-36 Danforth Street
Suite 213
Portland, ME 04101

**PERMIT ISSUED
WITH REQUIREMENTS**

CERTIFICATION

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provisions of the code(s) applicable to such permit

12-10-99

SIGNATURE OF APPLICANT ADDRESS: DATE: PHONE:

RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE PHONE:

White-Permit Desk Green-Assessor's Canary-D.P.W. Pink-Public File Ivory Card-Inspector

Zoning Appeal
☐ Variance
☐ Miscellaneous
☐ Conditional Use
☐ Interpretation
☐ Approved
☐ Denied

Historic Preservation
☐ Not in District or Landmark
☐ Does Not Require Review
☐ Requires Review

Action:
☐ Approved
☐ Approved with Conditions
☐ Denied

Date: 12-10-99

**PERMIT ISSUED
WITH REQUIREMENTS
CEO DISTRICT**



ACORD INSURANCE BINDER

DATE (MM/DD/YY)
10-29-99

THIS BINDER IS A TEMPORARY INSURANCE CONTRACT, SUBJECT TO THE CONDITIONS SHOWN ON THE REVERSE SIDE OF THIS FORM.

PRODUCER O.S. Bruner Agency, Inc. 3901 N. Meridian St., Ste. 9 Indianapolis, IN 46208	PHONE (A/C, No., Ext.) 317-926-2391	COMPANY Frontier Insurance	BINDER #
CODE: AGENCY CUSTOMER ID: INSURED		EFFECTIVE DATE 10-28-99 TIME 12:01 AM PM EXPIRATION DATE 10-28-00 TIME 12:01 AM NOON	
SUB CODE:		THIS BINDER IS ISSUED TO EXTEND COVERAGE IN THE ABOVE NAMED COMPANY PER EXPIRING POLICY #	
Sanctuary Tattoo 20-36 Danforth, Ste. #213 Portland, ME 04101		DESCRIPTION OF OPERATIONS/VEHICLES/PROPERTY (Including Location): Studio	

COVERAGES		LIMITS	
TYPE OF INSURANCE	COVERAGE/FORMS	AMOUNT	DEDUCTIBLE
PROPERTY CAUSES OF LOSS BASIC BROAD <input checked="" type="checkbox"/> SPEC	Contents Signs	\$50,000. \$ 2,000.	\$500. \$100.
GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY CLAIMS MADE <input checked="" type="checkbox"/> OCCUR OWNER'S & CONTRACTOR'S PROT RETRO DATE FOR CLAIMS MADE		GENERAL AGGREGATE PRODUCTS - COMP/OP AGG PERSONAL & ADV INJURY EACH OCCURRENCE FIRE DAMAGE (Any one fire) MED EXP (Any one person)	\$ 600,000. \$ \$ \$ 300,000. \$ \$
AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS HIRED AUTOS NON-OWNED AUTOS		COMBINED SINGLE LIMIT BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE MEDICAL PAYMENTS PERSONAL INJURY PROT UNINSURED MOTORIST	\$ \$ \$ \$ \$ \$ \$
AUTO PHYSICAL DAMAGE DEDUCTIBLE COLLISION OTHER THAN COL		ALL VEHICLES SCHEDULED VEHICLES	ACTUAL CASH VALUE STATED AMOUNT OTHER
GARAGE LIABILITY ANY AUTO		AUTO ONLY - EA ACCIDENT OTHER THAN AUTO ONLY EACH ACCIDENT AGGREGATE	\$ \$ \$ \$
EXCESS LIABILITY UMBRELLA FORM OTHER THAN UMBRELLA FORM RETRO DATE FOR CLAIMS MADE:		EACH OCCURRENCE AGGREGATE SELF-INSURED RETENTION STATUTORY LIMITS	\$ \$ \$ \$
WORKER'S COMPENSATION AND EMPLOYER'S LIABILITY		EACH ACCIDENT DISEASE - POLICY LIMIT DISEASE - EACH EMPLOYEE	\$ \$ \$
SPECIAL CONDITIONS/ OTHER COVERAGES Applicable Signs coverage.			

NAME & ADDRESS City Of Portland, ME 389 Congress Street Portland, ME 04101	MORTGAGEE LOSS PAYEE LOAN # AUTHORIZED REPRESENTATIVE Raymond A. Bruner O.S. Bruner Agency Inc	ADDITIONAL INSURED
ACORD 75-S (12/93) NOTE: IMPORTANT STATE INFORMATION ON REVERSE SIDE © ACORD CORPORATION 1993		

PROPOSED NEW SIGN

PHOTO # 1

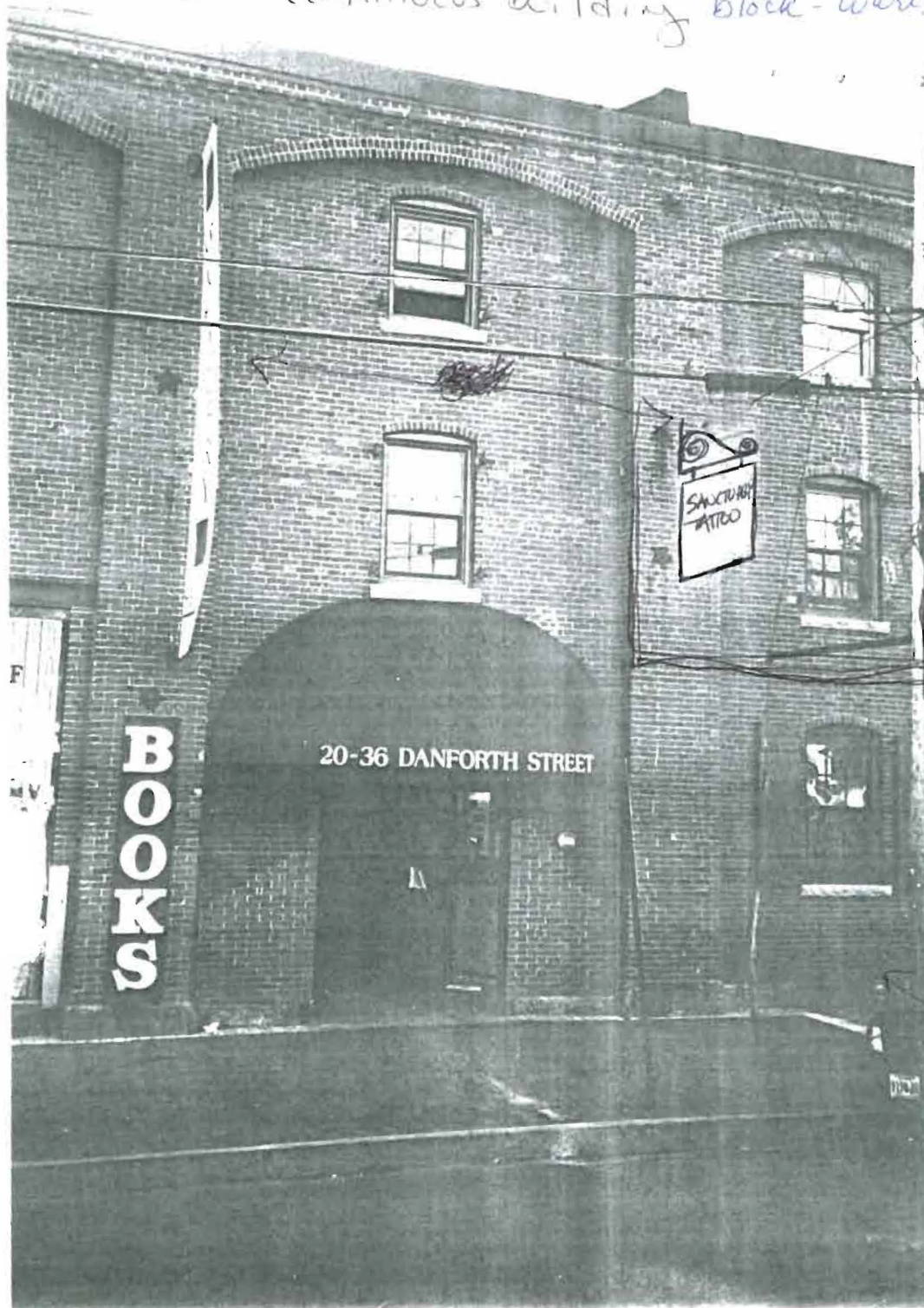
36" W X 48" H

DOUBLE SIDED ALUMINUM WITH
VINYL LETTERING ^{wrought iron}

HUNG USING 42" SIGN BRACKET.



one continuous building block - warehouse

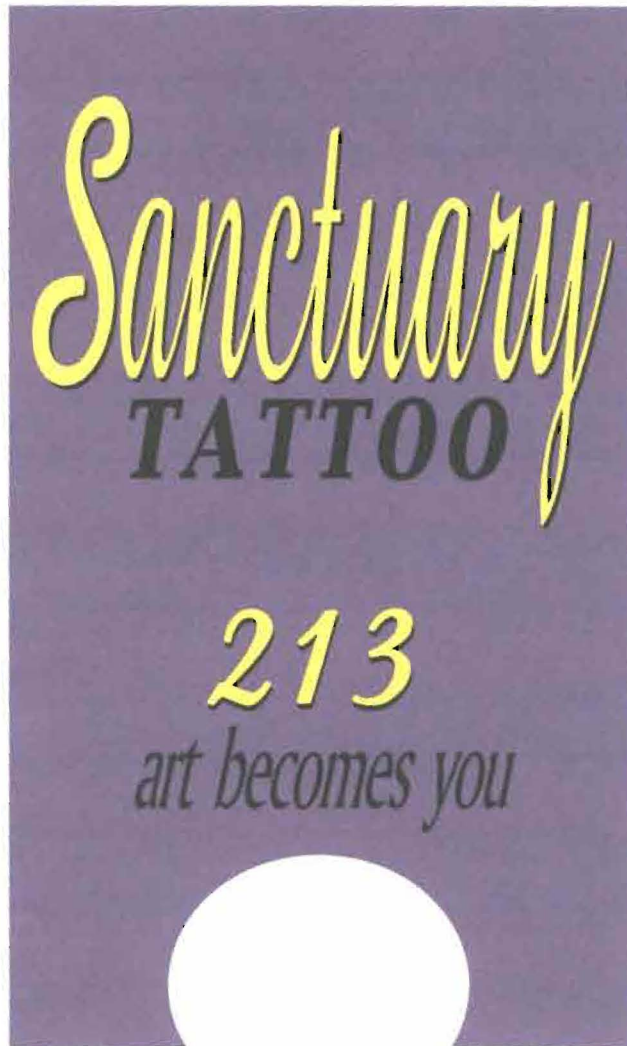


~~SAATCHI & SAATCHI~~

PROPOSED
NEW
SIGN

10'
to sidewalk

Sandwich Board



40" H

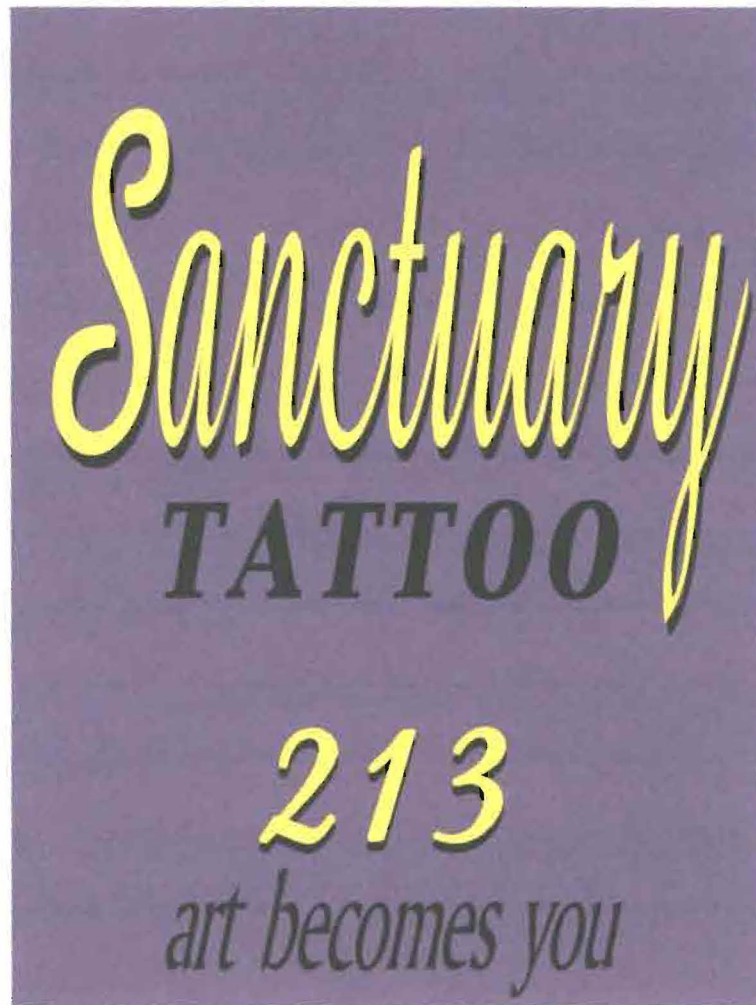
24" W

Painted wood

Bracketed Sign
Double Sided

42" ^{Hanging Sign}
wrought iron
Bracket.

← 36" →



48"

Aluminum double sided w/ vinyl letters

THIS IS NOT A PERMIT/CONSTRUCTION CANNOT COMMENCE UNTIL THE
PERMIT IS ISSUED

Sign Permit Pre-Application

Attached Single Family Dwellings/Two-Family Dwelling
Multi-Family or Commercial Structures and Additions Thereto

In the interest of processing your application in the quickest possible manner, please complete the Information below for a Building or Use Permit.

NOTE**If you or the property owner owes real estate or personal property taxes or user charges on ANY PROPERTY within the City, payment arrangements must be made before permits of any kind are accepted.

Location/Address of Construction (include Portion of Building): <i>*20-36 Danforth Street Suite 213 Portland ME, 04101</i>		
Total Square Footage of Proposed Structure <i>12' sq.</i>	Square Footage of Lot <i>1500' sq (approx)</i>	
Tax Assessor's Chart, Block & Lot Number Chart# <i>040</i> Block# <i>D</i> Lot# <i>001</i>	Owner: <i>J.B. Brown and Sons</i>	Telephone#: <i>774-5908 J.B. Brown</i> <i>828-8866 Sanctuary Tattoo</i>
Owner's Address: <i>482 Congress Street</i>	Lessee/Buyer's Name (If Applicable) <i>*Jenn. for Moore</i> <i>*Sanctuary Tattoo Chris Dwyer</i>	Total Sq. Ft. of Sign <i>12</i> Fee <i>\$ 33.96</i>
Proposed Project Description: (Please be as specific as possible) <i>① Hanging one Double sided Aluminum Bracketed sign 36" x 48" = 3x4</i> <i>on the second floor at 20-36 Danforth ① sandwich board sign</i>		
Contractor's Name, Address & Telephone <i>N/A</i>		Rec'd By <i>MB</i>
Current Use: <i>MIXED USE - retail/commercial</i>	Proposed Use: <i>same</i>	

Signature of applicant: <i>Jenn E Moore</i>	Date: <i>12/9/99</i>
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Signage Permit Fee: \$30.00 plus .20 per square foot of signage



J. B. BROWN & SONS

482 CONGRESS STREET

P.O. BOX 207

PORTLAND, MAINE 04112

PHONE 207-774-5908

FAX 207-774-0898

November 2, 1999

Jennifer Moore
Chris Dingwell
Sanctuary Tattoo
20-36 Danforth Street, #213
Portland, ME 04101

RE: Signage authorization

Dear Jennifer and Chris:

J. B. Brown & Sons, as Landlord at 20-36 Danforth Street, Portland, Maine, hereby grants permission to Sanctuary Tattoo, as Tenant at 20-36 Danforth Street to install signage on the north side of the building facing Danforth Street, as proposed November 2, 1999.

1 - 24" x 40" sandwich board

1 - 36" x 48" hanging sign

Sincerely,



Willow D. Williams, RPA
Property Manager

INFORMATION REQUIREMENTS FOR SIGN PERMIT APPLICATION

Applicants for a sign permit will be asked to submit the following information to the Code Enforcement Office:

- ✓ 1. Certificate of Liability listing the City as additional insured.
- ✓ 2. Letter of permission from the owner
- ✓ 3. A sketch plan of lot, indicating location of buildings, driveways and any abutting streets or right of ways. Lengths of building frontages and street frontages should be noted. (see attached) *(Ask for form J.B. Brown + Sons) - ask about the Green Shutter*
- ✓ 4. Indicate on the plan all existing and proposed signs
5. Computation of the following:
 - ✓ A) Sign area of each existing and proposed building sign
 - NA B) Sign area height and setback of each existing and proposed freestanding sign
- ✓ 6. A sketch of any proposed sign(s), indicating dimensions, materials, source of illumination and construction method (see attached).
- NA 7. ~~Certificate of flammability required for awning/canopy at time of application.~~
- NA 8. UL # required for lighted signs at the time of application.

Fee for permit - \$30.00 plus \$0.20 per square foot

Fee for awning based on cost of work - \$30.00 for the first \$1,000.00, \$6.00 for each additional \$1,000.00.

NOTE: Once a sketch plan has been filed for a property, the code enforcement office will keep a record of the plan so that a new sketch plan will not be required for later changes to signage on the property. In such an instance, applicants will only be required to submit information applicable to the new sign.

ask if they have the information for Building

SIGNAGE PRE-APPLICATION

PLEASE ANSWER ALL QUESTIONS

ADDRESS: 20-36 Danforth Street # ZONE: B-3

OWNER: J.B. Brown and Sons

APPLICANT: Sanctuary Tattoo (Jennifer Moore)
(Chris Dingwell)

ASSESSOR NO. _____

SINGLE TENANT LOT? YES _____ NO ☒

MULTI TENANT LOT? YES ☒ NO _____

FREESTANDING SIGN? YES ☒ NO _____

(ex. pole sign. . .)

MORE THAN ONE SIGN? YES _____ NO ☒ DIMENSIONS _____

BLDG. WALL SIGN? YES ☒ NO _____ DIMENSIONS 36" X 48" H

(attached to bldg)

MORE THAN ONE SIGN? YES _____ NO ☒ DIMENSIONS _____

LIST ALL EXISTING SIGNAGE AND THEIR DIMENSIONS: (See Photo #2)
36" X 48" Double Sided Bracketed, 36" X 36" on wall, 36" X 72" double sided hanging from wall
36" X 116" Banner Double Sided Bracketed, 30" X 8" on wall

LOT FRONTAGE (FEET): 150

BLDG FRONTAGE (FEET): 150'

AWNING YES _____ NO ☒ IS AWNING BACKLIT? YES _____ NO _____

HEIGHT OF AWNING: _____

IS THERE ANY COMMUNICATION, MESSAGE, TRADEMARK OR SYMBOL ON IT? _____

*** TENANT BLDG. FRONTAGE (IN FEET) 15' x 2 -- 30'

*** REQUIRED INFORMATION

AREA FOR COMPUTATION

$$\begin{array}{r} 30.00 \\ + 1.32 \\ \hline 31.32 \\ + 2.64 \\ \hline 33.96 \end{array}$$

A SITE SKETCH AND BUILDING SKETCH SHOWING EXACTLY WHERE
EXISTING AND NEW SIGNAGE IS LOCATED MUST BE PROVIDED. SKETCHES
AND/OR PICTURES OF PROPOSED ARE ALSO REQUIRED.

SIGNATURE OF APPLICANT: Jennifer Moore DATE: 12/9/99

PHOTO #2

PROPOSED
SHADOWED BOARD
24" x 40"

DOUBLE SIDED BRACKETED SIGN
36" W x 48" H

PROPOSED NEW SIGN

PROPOSED
SIGN BOARD

EXISTING SIGNS

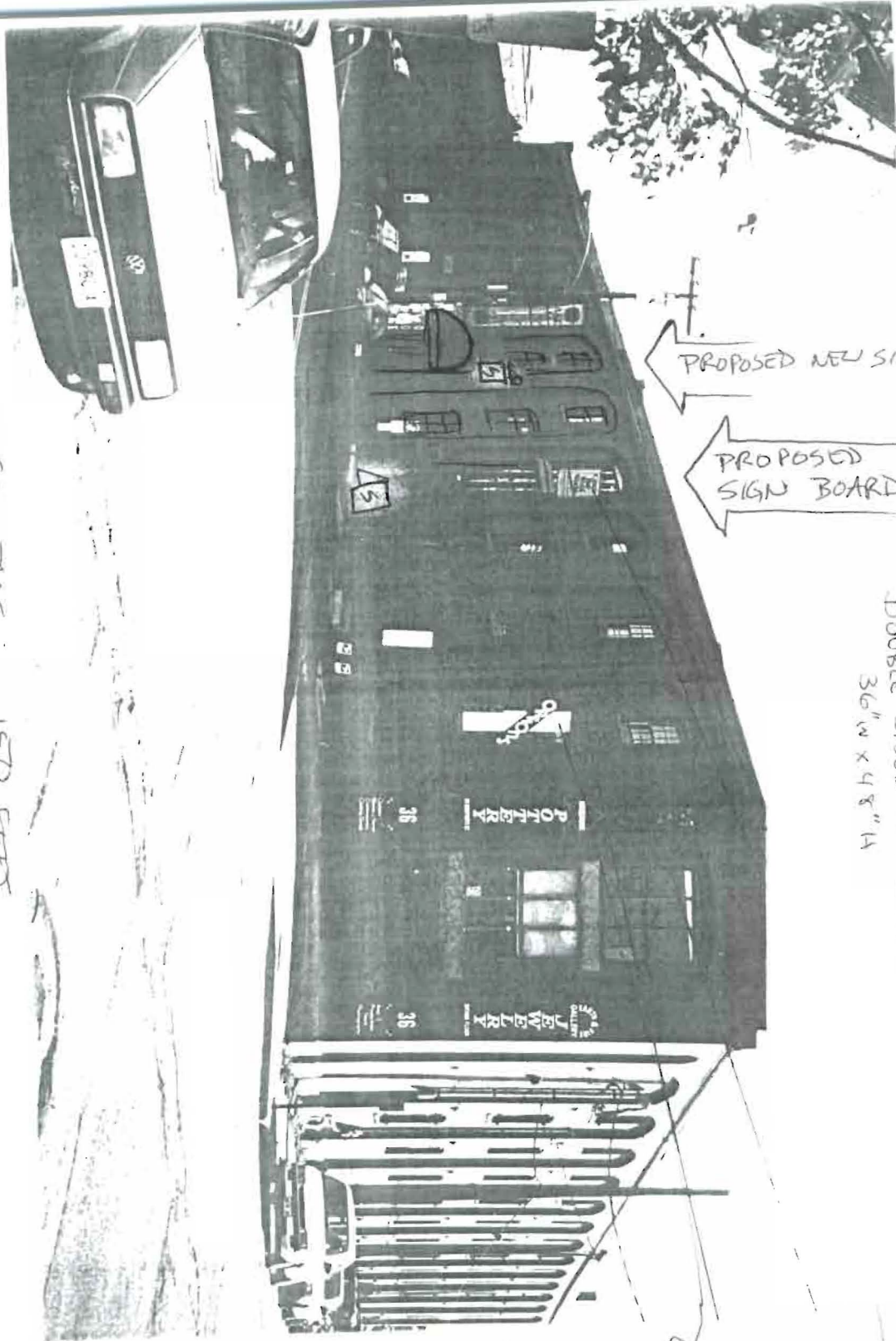
CASCO BAY WOODWORKERS
DOUBLE SIDED BRACKETED
36" x 48"

SAGE GLASS BOOKS
WOODEN WALL MOUNTED
36" x 36"

Options
Aluminum (?)
Hanging from Wall
36" x 60"

Danforth Gallery Banner
Hanging from Building
36" x 16' Long

YES BOOKS
WOODEN WALL MOUNTED
30" x 8' H



BUILDING FRONTAGE : 150 FEET

34 Danforth Street, Portland, ME 0



BUILDING PERMIT REPORT

DATE: 11 DEC 99 ADDRESS: 20-36 Danforth St. CBL: 040-D-001

REASON FOR PERMIT: Hang Sign / Sidewalk Sign

BUILDING OWNER: J.B. Brown & Sons

PERMIT APPLICANT: CONTRACTOR Owner

USE GROUP: B/M CONSTRUCTION TYPE: 3B CONSTRUCTION COST: _____ PERMIT FEES: \$3366

The City's Adopted Building Code (The BOCA National Building code/1996 with City Amendments)

The City's Adopted Mechanical Code (The BOCA National Mechanical Code/1993)

CONDITION(S) OF APPROVAL

This permit is being issued with the understanding that the following conditions are met: *1, *37, *36, *32

- *1. This permit does not excuse the applicant from meeting applicable State and Federal rules and laws.
2. Before concrete for foundation is placed, approvals from the Development Review Coordinator and Inspection Services must be obtained. (A 24 hour notice is required prior to inspection) **"ALL LOT LINES SHALL BE CLEARLY MARKED BEFORE CALLING."**
3. Foundation drain shall be placed around the perimeter of a foundation that consists of gravel or crushed stone containing not more than 10 percent material that passes through a No. 4 sieve. The drain shall extend a minimum of 12 inches beyond the outside edge of the footing. The thickness shall be such that the bottom of the drain is not higher than the bottom of the base under the floor, and that the top of the drain is not less than 6 inches above the top of the footing. The top of the drain shall be covered with an approved filter membrane material. Where a drain tile or perforated pipe is used, the invert of the pipe or tile shall not be higher than the floor elevation. The top of joints or top of perforations shall be protected with an approved filter membrane material. The pipe or tile shall be placed on not less than 2" of gravel or crushed stone, and shall be covered with not less than 6" of the same material. Section 1813.5.2
4. Foundations anchors shall be a minimum of 1/2" in diameter, 7" into the foundation wall, minimum of 12" from corners of foundation and a maximum 6' O.C. between bolts. Section 2305.17
5. Waterproofing and dampproofing shall be done in accordance with Section 1813.0 of the building code.
6. Precaution must be taken to protect concrete from freezing. Section 1908.0
7. It is strongly recommended that a registered land surveyor check all foundation forms before concrete is placed. This is done to verify that the proper setbacks are maintained.
8. Private garages located beneath habitable rooms in occupancies in Use Group R-1, R-2, R-3 or I-1 shall be separated from adjacent interior spaces by fire partitions and floor/ceiling assembly which are constructed with not less than 1-hour fire resisting rating. Private garages attached side-by-side to rooms in the above occupancies shall be completely separated from the interior spaces and the attic area by means of 1/2 inch gypsum board or the equivalent applied to the garage means of 1.2 inch gypsum board or the equivalent applied to the garage side. (Chapter 4, Section 407.0 of the BOCA/1996)
9. All chimneys and vents shall be installed and maintained as per Chapter 12 of the City's Mechanical Code. (The BOCA National Mechanical Code/1993). Chapter 12 & NFPA 211
10. Sound transmission control in residential building shall be done in accordance with Chapter 12, Section 1214.0 of the City's Building Code.
11. Guardrails & Handrails: A guardrail system is a system of building components located near the open sides of elevated walking surfaces for the purpose of minimizing the possibility of an accidental fall from the walking surface to the lower level. Minimum height all Use Groups 42", except Use Group R which is 36". In occupancies in Use Group A,B,H-4, I-1, I-2, M and R and public garages and open parking structures, open guards shall have balusters or be of solid material such that a sphere with a diameter of 4" cannot pass through any opening. Guards shall not have an ornamental pattern that would provide a ladder effect. (Handrails shall be a minimum of 34" but not more than 38". Use Group R-3 shall not be less than 30", but not more than 38"). Handrail grip size shall have a circular cross section with an outside diameter of at least 1 1/4" and not greater than 2". (Sections 1021 & 1022.0). Handrails shall be on both sides of stairway. (Section 1014.7)
12. Headroom in habitable space is a minimum of 7'6". (Section 1204.0)
13. Stair construction in Use Group R-3 & R-4 is a minimum of 10" tread and 7 1/4" maximum rise. All other Use Group minimum 11" tread, 7" maximum rise. (Section 1014.0)
14. The minimum headroom in all parts of a stairway shall not be less than 80 inches. (6'8") 1014.4
15. Every sleeping room below the fourth story in buildings of Use Groups R and I-1 shall have at least one operable window or exterior door approved for emergency egress or rescue. The units must be operable from the inside without the use of special knowledge or separate tools. Where windows are provided as means of egress or rescue they shall have a sill height not more than 44 inches (1118mm) above the floor. All egress or rescue windows from sleeping rooms shall have a minimum net clear opening height dimension of 24 inches (610mm). The minimum net clear opening width dimension shall be 20 inches (508mm), and a minimum net clear opening of 5.7 sq. ft. (Section 1010.4)
16. Each apartment shall have access to two (2) separate, remote and approved means of egress. A single exit is acceptable when it exits directly from the apartment to the building exterior with no communications to other apartment units. (Section 1010.1)
17. All vertical openings shall be enclosed with construction having a fire rating of at least one (1) hour, including fire doors with self closer's. (Over 3 stories in height requirements for fire rating is two (2) hours. (Section 710.0))
18. The boiler shall be protected by enclosing with (1) hour fire rated construction including fire doors and ceiling, or by providing automatic extinguishment. (Table 302.1.1)

19. All single and multiple station smoke detectors shall be of an approved type and shall be installed in accordance with the provisions of the City's Building Code Chapter 9, Section 920.3.2 (BOCA National Building Code/1996), and NFPA 101 Chapter 18 & 19. (Smoke detectors shall be installed and maintained at the following locations):

- In the immediate vicinity of bedrooms
- In all bedrooms
- In each story within a dwelling unit, including basements

20. A portable fire extinguisher shall be located as per NFPA #10. They shall bear the label of an approved agency and be of an approved type. (Section 921.0)

21. The Fire Alarm System shall maintained to NFPA #72 Standard.

22. The Sprinkler System shall maintained to NFPA #13 Standard.

23. All exit signs, lights and means of egress lighting shall be done in accordance with Chapter 10 Section & Subsections 1023.0 & 1024.0 of the City's Building Code. (The BOCA National Building Code/1996)

24. Section 25 – 135 of the Municipal Code for the City of Portland states, "No person or utility shall be granted a permit to excavate or open any street or sidewalk from the time of November 15 of each year to April 15 of the following year".

25. The builder of a facility to which Section 4594-C of the Maine State Human Rights Act Title 5 MRSA refers, shall obtain a certification from a design professional that the plans commencing construction of the facility, the builder shall submit the certification the Division of Inspection Services.

26. Ventilation shall meet the requirements of Chapter 12 Sections 1210.0 of the City's Building Code. (Crawl spaces & attics).

27. All electrical, plumbing and HVAC permits must be obtained by a Master Licensed holders of their trade. No closing in of walls until all electrical (min. 72 hours notice) and plumbing inspections have been done.

28. All requirements must be met before a final Certificate of Occupancy is issued.

29. All building elements shall meet the fastening schedule as per Table 2305.2 of the City's Building Code (The BOCA National Building Code/1996).

30. Ventilation of spaces within a building shall be done in accordance with the City's Mechanical code (The BOCA National Mechanical Code/1993). (Chapter M-16)

31. Please read and implement the attached Land Use Zoning report requirements.

32. Boring, cutting and notching shall be done in accordance with Sections 2305.3, 2305.3.1, 2305.4.4 and 2305.5.1 of the City's Building Code.

33. Bridging shall comply with Section 2305.16.

34. Glass and glazing shall meet the requirements of Chapter 24 of the building code. (Safety Glazing Section 2405.0)

*35. All signage, shall be done in accordance with Section 3102.0 signs of the City's Building Code, (The BOCA National Building Code/1996).

*36. All sidewalk signs shall comply with The City's policy on sidewalk signage
*37. The proposed projecting sign hanging brackets did not have a detail on how the bracket was attached to building and its structural capacity to hold the weight of the proposed signs. Please submit this information to this office before hanging sign.

P. Samuel Hodges, Building Inspector

Cd. Lt. McDougall, PFD

Marge Schmuckal, Zoning Administrator

PSH 11/25/99

**On the basis of plans submitted and conditions placed on these plans any deviations shall require a separate approval.

***THIS PERMIT HAS BEEN ISSUED WITH THE UNDERSTANDING THAT ALL THE CONDITIONS OF THE APPROVAL SHALL BE COMPLETED. THEREFORE, BEFORE THE WORK IS COMPLETED A REVISED PLAN OR STATEMENT FROM THE PERMIT HOLDER SHALL BE SUBMITTED TO THIS OFFICE SHOWING OR EXPLAINING THAT THE CONDITIONS HAVE BEEN MET. IF THIS REQUIREMENT IS NOT RECEIVED YOUR CERTIFICATE OF OCCUPANCY SHALL BE WITHHELD.